

PROPOSED 2012 McLEOD COUNTY FEE SCHEDULE

Effective January 3, 2012

DEPARTMENT

FEE

COUNTY WIDE

Data Processing	
Computer Data Extract Set Up Fee:	
Existing Process	\$ 15.00
New Process	30.00 / hr. (1 hr. min., add'l time by 15 min. increments)
Conversion to Different Platform	30.00 / hr. (1 hr. min., add'l time by 15 min. increments)
Media Fees	
Computer Printout	.50 / page plus tax
Labels	.05 / label plus
Diskette	5.00 / diskette
CD-Rom	5.00 / CD-Rom
Tape	20.00 / tape
Fax – outgoing	\$.50 / page plus tax
– incoming	.50 / page plus tax
Laminating	
Employees	.75 / page plus tax
Mileage – staff vehicles	.35 / mile
Notary Fee	1.00
NSF Check Charge	30.00
Photocopies	
Public	.25 plus tax / black and white page .35 plus tax / color page
Employees	.05 plus tax / black and white page .10 plus tax / color page
Government Entity	.05 plus tax / black and white page .10 plus tax / color page
Room Rentals	
County Boardroom & North Complex Meeting Room	\$ 50.00 up to 2 hours / \$20.00 per each additional hour to be charged in hour increments only.
Saturdays / day	100.00

AUDITOR-TREASURER

Special Assessments	
New Assessments	\$ 2.00 / parcel
With annual minimum	5.00
Updated Parcel	1.00 / parcel
Tax Abatements	3.00 / parcel
Special Assessments Search	10.00 / parcel
Ditches	
Individual Ditch Release	\$ 10.00
Copies Ditch Maps & Files	1.00 / page plus tax
Petition for Outlet	5.00
Notices over 10	.30
Delinquent Tax Property	
Transcript of Tax Forfeited Acquisition	\$ 50.00
Court Cost & Publication Fee	20.00 / parcel
Repurchase of Tax Forfeit Property	50.00 / parcel
Confession of Judgment	100.00 / parcel
Elections	
Filing Fee-County Offices	\$ 50.00
Filing Fee-SWCD	20.00
Miscellaneous	
Auditor's Certificate to Values & Taxes	
New Bond Issues	\$ 200.00 / each
Audit Verification	50.00 / each
Community Health Services	3,000.00 / year
Crow River Trails – Snowmobile	175.00 / year
Plat Book	24.00 / book
Book mailed	26.50
Green Acres Recalculation	25.00 / parcel
TIF District Certificate (Set Up)	100.00 / parcel
Licenses	
On Sale Liquor	\$ 2,000.00 / year
On Sale Non-intoxicating Liquor	200.00 / year
Off Sale Non-intoxicating Liquor	100.00 / year
Off Sale Intoxicating Liquor	200.00 / year
Restricted On Sale Non-intoxicating Liquor	100.00 / year
On sale Non-intoxicating Liquor	50.00 / day
Tobacco	150.00 / year
Dangerous dog	50.00 / year
Auctioneer	20.00 / year
Transient Merchant	150.00 / year
Precious Metal	100.00 / year
Consumption and Display Permits	25.00 / year
Large Assemblies	200.00 / day
Gambling Permit	20.00 / per event
Vitals Statistic Certified Copy	30.00 + fee
Emergency – Issued Non-Work Hours	
Re-Issue Marriage Document	15.00
(Applicant Error)	
Outdoor Public Fireworks Display Permit	\$100.00 / per event

Treasurer

Revenue Recapture Fee	\$ 25.00 / parcel / year
Certificate of Current Tax	10.00 / parcel
Tax Escrow/Parcel/Year	5.00 / parcel
Automated Escrow Data Exchange	2.50 / parcel / payment file

ASSESSOR

Assessment Fees	
Acoma Township	\$ 7,770.00 / year
Bergen Township	7,161.00 / year
Brownton City	4,179.00 / year
Glencoe City	25,536.00 / year
Glencoe Township	5,471.00 / year
Hale Township	7,371.00 / year
Hassan Valley Township	6,384.00 / year
Helen Township	6,836.00 / year
Hutchinson Township	8,967.00 / year
Hutchinson City	60,911.00 / year
Lester Prairie	8,369.00 / year
Lynn Township	0.00 / year
Plato	2,394.00 / year
Winsted City	12,023.00 / year
Winsted Township	7,088.00 / year
Faxing assessor field record	4.00 / record (plus tax)
Special Runs	.50 / page

ENVIRONMENTAL SERVICES

Dye Test	\$ 100.00
After the Fact Permits	Double Fee
Special Committee Meetings for Permit Consideration	350.00
Feedlot	
Permit (Includes one inspection)	\$ 150.00
New Feedlot Renewal Permit Fee unused in first year	2,000.00
Additional Inspections	50.00
Permit Amendment	50.00
Administrative Permit	50.00
GIS Map with or without Feedlot Setbacks	20.00
Check or verification of feedlot setbacks per parcel (except to landowner of parcel for the first lot)	20.00
On-site Feedlot Locating for Measurement	100.00
Feedlot Committee Review for CUP or Variance	\$ 200.00
Re-Inspection Fee for CUPs	50.00
Copy of Feedlot Ordinance	20.00
SSTS Permits	
Requests to approve SSTS permit in less than 2 working days will require a fee 1.5 times the normal permit fee	\$ 375.00
Standard Individual Subsurface Sewage Treatment System SSTS	255.00

Soil Verification	100.00 / verification
SSTS Renewal Permit Fee - Unplatted Area	2,000.00
Permit Amendment or Change of Design	50.00
Low interest loan application fee	30.00
Non Standard SSTS Requiring Monitoring	505.00
Fee Paid to Township for Township Inspection	75.00
Re-Inspection Fee	
County	50.00
Township	50.00
Copy of SSTS Ordinance	20.00
Letter of Approval – Contaminated Soil	\$100.00
Wetlands	
Wetland Delineation Review (one lot for a family member is exempt from fee)	
less than 1 acre	\$60.00
more than 1 acre	\$150.00
Assistance on Applications (one hour minimum)	\$50.00 / hour
Replacement Plan & Banking Plan Review	\$100.00
Monitoring of Created or Restored Wetlands	\$100.00 / year
Appeal of Wetland Decision	\$100.00

FAIRGROUNDS

Commercial Building Exhibit Hall	\$ 550.00 / day
Commercial Building Meeting Room including Regional Extension programs	60.00 / day
Basketball/Tennis Court	17.50 / hour
Agribition Building Livestock Events	200.00 / day
Small Animal	250.00 / day
Large Animal	6.00 / head
Large animal cleanup fee, any building	50.00 / day
Milk Room Rental fee or donation of milk Clean up fee	150.00 / event \$75 will be returned at conclusion of event if clean up is satisfactory
Wash Facility Rental fee	50.00 / day
Clean up fee	100.00 / event \$50 will be returned at conclusion of event if clean up is satisfactory
Trash fee	65.00
Agribition Building, Non Livestock Events	250.00 / day
Country Diner Meeting Area	\$ 60.00 / day
Trash fee if food served to 50 or more people.	10.00 / day
Country Diner Meeting Area with Kitchen Facilities	125.00 / day
Trash fee if food served to 50 or more people.	10.00 / day
Grandstand	2,200.00 / event
4-H Building	\$ 200.00 / day
4-H Café Meeting Area with Kitchen Facilities	125.00 / day
Horticulture Building	\$ 200.00 / day
Poultry Building	175.00 / day
Indoor Show Arena	175.00 / day
Outdoor Show Arena	100.00 / event
Horse Barn	275.00 / day
Clean Up Fee	6.00 / animal
Sheep and Swine barns	175.00 / day
Clean Up Fee	6.00 / head
Pavilion with mall area	175.00 / day

Cold Storage (Oct. – May)	9.00 / linear foot
20 Tables with chairs provided with event	5.00 / table and eight chairs / event
Additional table and chairs	3.00 / table / event
Additional tables without chairs	15.00 / up to 50 people
Trash Fee when meal served	35.00 / 50 to 100 people
	65.00 / 100 to 500 people
Janitor	25.00 / hour
Audio Equipment including fee, project, etc.	10.00 / day per piece of equipment
Wireless or portable microphones	50.00 / event
Damage Deposit to be returned if undamaged	30.00
On-Site Stages (all)	75.00

HIGHWAY DEPARTMENT

Assignment of new address The assignment of new address permit is prepaid at the Zoning Office with fees going to Highway Office	\$ 180.00 (tax included)
Non Routine replacement of address sign	\$ 160.00 (tax included) – billed
Material (parts, signs, posts, salt, sand, etc.)	Cost plus 20 percent \$
Mailbox	
County Road	\$ 75.00 (Support and Installation)
Non-County Road	\$ 75.00 (Support)
	\$ 200.00 (Support and Installation)
Specific Service Sign	\$ 400.00 / sign (tax included)
Permits	
Utility Permit	\$ 125.00
Moving Permit	\$ 50.00 each move
Annual Permit	\$ 150.00 / annually
Access Permit	
Widen Field Entrance	\$ 50.00 each
New Field/Residential	\$ 125.00 each
Commercial/Industrial/Streets	\$ 250.00 each
Pipe Charge	
New	Cost plus 20 percent
Delivery	\$ 150.00
Dust Control	Cost plus 20 percent
Plat Review (County Roads)	
Residential - less than 6 lots	No Charge
Residential - more than 6 lots	\$ 150.00 plus \$10.00 per lot
Commercial, Industrial, other	\$ 150.00 plus \$10.00 per lot
Township Bridge Inspection	Actual cost plus 10 percent
Township Snow/Ice Control	\$ 135.00 / hour – Regular Rate
	\$ 155.00 / hour – Holiday Rate
Township Mowing	\$ 85.00 / hour - Regular Rate
	\$ 105.00 / hour – Holiday Rate
Township Blading	\$ 110.00 / hour - Regular Rate
	\$ 130.00 / hour – Holiday Rate
Highway Labor Rate	
Maintenance Labor	\$ 30.00 / hour

Engineering Labor	\$ 40.00 / hour
GIS Labor	\$ 40.00 / hour
Administration Labor	\$ 50.00 / hour
Equipment Rental Rates	Cost plus overhead
GIS Fees	
Maps (8.5" by 11")	\$3.00 / copy (plus tax)
(11" by 17")	\$5.00 / copy (plus tax)
Large Prints up to 22" by 34"	\$15.00 / copy (plus tax)
Data Extracts	\$0.03 / record (plus tax)
Media (CD or Diskette)	\$5.00 / CD or Diskette (plus tax)
Scan Documents up to 36" in length	\$3.00 (plus tax)
Aerial Map (8.5 " by 11")	\$20.00 / copy (plus tax)
LiDAR and OrthoPhotography	
1 Foot Contours (digital)	
Government	\$265.00 / section (plus tax)
Non-Government	\$5.00 / acre (plus tax)
2007 Aerial (digital)	
Government	\$70.00 / section (plus tax)
Non-Government	\$35.00 / ¼ section (plus tax)
LAS Files County Wide (digital)	\$24,000.00
10 Foot Contours (hard copy)	\$0.50 / acre plus Media (plus tax)
Aerial Photo (hard copy)	\$0.50 / acre plus Media (plus tax)

LAW ENFORCEMENT CENTER

Jail Boarding Fees	\$ 55.00
Jail Booking Reports	5.00
Prisoner Booking Fee	10.00
Huber (employed full-time)	20.00
Huber (employed 20 hours or less)	10.00
Audio/Video Reproduction (cassette or other)	25.00 / hour (min. charge of \$25.00)
Fingerprinting Fees (Civilian)	20.00
UA Tests	25.00
Medical Co-Pay (Inmates)	
Nurse	\$ 10.00
Medication	5.00
Doctor	10.00
Home Detention Fees	
McLeod County without Alco Sensor	16.00 / day – 112.00 / week
McLeod County with Alco Sensor	16.00 / day – 112.00 / week
Out of County with or without Alco Sensor	24.00 / day – 168.00 / week
Pre-sentenced Electronic Alcohol Monitoring	12.00 / day – 84.00 / week
Sentenced Electronic Alcohol Monitoring	16.00 / day – 112.00 / week
Service of Process per Paper	\$45.00 including mileage
Additional papers served at same residence	\$30.00
Execution Commission	5 percent
Sale Notice – Posting 3 copies	\$45.00
Legal “Not Founds” Notice	\$45.00
Executions Returned “Satisfied”	\$45.00
Executions Returned “Unsatisfied”	\$45.00
Return of Process – When no service made	\$45.00
All Sheriff’s Sales	\$65.00
Redemption of Property - Mortgagor	\$250.00
Redemption of Property - Other	\$250.00

Certificate of Real Estate Sale	\$65.00
Securing Property/Deputy Sheriff with Squad	\$100.00 / hour / deputy
Handgun Permit to Carry (New Applicant)	\$100.00
Handgun Permit to Carry (Add'l State)	\$50.00
Handgun Permit to Carry (Renewal)	\$75.00
Permit to Carry - Replacement Card	\$10.00
Insurance Reports: First 3 pages	free
Four pages	\$1.00 (plus tax)
Additional pages	\$.25 / each (plus tax)
Investigation Reports: First 3 pages	free
Four pages	1.00 (plus tax)
Additional pages	.25 / each (plus tax)
Reprints of Photos	2.00 / photo (plus tax)
Scale Drawing	45.00
Digital Photos to CD	30.00
Transcription of tapes / 911 calls	30.00 / hour (min. charge \$30.00)
False Alarm Charge (after 4 th incident)	50.00
Fire Arms Training	50.00 / peace officer plus cost of ammunition
Deputy Sheriff with Squad	100.00 / hour / deputy
Deputy Sheriff without Squad	50.00 / hour / deputy
Storage fees: Small items	15.00 / day
Vehicles	25.00 / day
Large equipment / items	35.00 / day
Posse	
Dance Security (4 hours)	\$ 110.00 / posse member
Time over first 4 hours	18.00 / hour / posse member
Security for other events	18.00 / hour / posse member
Use of Light Tower	\$ 150.00 per day (24 hr period)
Use of Command Post	100.00 per day (does not include personnel)

PARKS

Camping Fee	
Electrical per day	\$ 25.00
Electrical per week	\$132.00
Electrical per month	\$456.00
Non-electrical per day	\$18.00
Non-electrical per week	\$90.00
Non-electrical per month	\$307.00
Picnic Shelters	35.00 (includes \$10.00 non-refundable administration fee)

PUBLIC HEALTH

Immunizations	
Regular Immunizations	\$20.00
Those with MN Vaccine for Children Account	\$10.00
Flu Shots	\$20.00
Adult Hepatitis B	\$40.00
Adult Hepatitis A & B	\$60.00
Measles-Mumps-Rubella	\$45.00
Mantoux-Tuberculosis Test	\$20.00
Adult Tetanus with Pertussis Shot Tdap	\$35.00
Early Childhood Screening Clinics	\$48.00/ hour
Foot Clinics	\$20.00

School Health	\$38.00/ hour
Shelter	\$44.00/ hour
Jail Health	\$44 / hour
In Office Blood Pressure	\$2.00
Child Passenger Safety Program & Car Seat	
Income Eligible Families on Medical Assistance	\$20.00
All other	\$50.00

RECORDER

Fax / e-mail of Record	\$ 10.00 + copy fee
Copies/ Images of Record	1.00 / page
Copies/ Images of Record Mailed	1.00 / page (\$2.00 min.)
Copies Reduced Plats/ RLS/Half sections/Parcel Maps	3.00 / page
Uncertified Copies of Certificate of Title Document Deposit (600.23)	5.00 / page (Maximum of \$10.00)
Security Deposit (386.78)	150.00 per doc / per year 500.00 minimum
Landshark Fees	
Setup Fee	\$ 50.00
Monthly Fee	50.00
Document Image	2.00
Torrens Certificate	2.00
Ordination Recording	20.00
Certificate of Delinquent Tax	10.00 / parcel
Passport Picture	\$ 12.00

SOCIAL SERVICES

Copy of Audio Tape of Child Protection Assessments and Interviews	\$ 5.00
Copy of Typed Reports of Child Protection Assessments and Interviews	.50 / page
Background Checks for Abuse/Neglect Issues Charge to other States	Up to \$100.00 (actual cost) per background
Day Care Licensing Fee	50.00 total fee (includes fire inspection)
Day Care Licensing Fee	25.00 (if \$50 fire inspection fee is required)
Day Care Re-Licensing Fee	100.00 total fee (effective for two years)
Corporate Adult Foster Care Licensing	500.00 total fee (generally effective for 2 years)
Legal Non-Licensed Child Care Provider Registration	75.00 annual fee

SOLID WASTE

Solid Waste Licensing	
Solid Waste Transportation	\$ 100.00 / business
Collection and Disposal	30.00 / vehicle
Recycling	No Charge
Vehicle Change or Addition	30.00 / vehicle
Vehicle Sticker Replacement	20.00 / vehicle
Solid Waste & Abatement MSW Facility License	125.00

Solid Waste & Abatement Demolition Facility License	125.00
Solid Waste & Abatement Recycling Facility License	125.00
Non-Compliance Penalty Fees	
Reporting Requirements not met	50.00/occurrence 2 x Total Licensing Fee
Permit by Rule:	125.00 / business
Demolition Landfill	125.00 / business
Recycling Facility	
Equipment	
Mobile Trailer	\$ 75.00 / day
Riding Lawnmower/Snowblower	15.00 / hour
Dry Trailer	10.00 / hour
Forklift	25.00 / hour
Bobcat/Skid Steer	35.00 / hour
Scissor Lift	195.00 / day
Side Dump Trailer	35.00 / hour
Tilt Bed Trailer	35.00 / hour
Semi Truck Cab	63.00 / hour
Grapple/Front End Loader	75.00 / hour
Dodge Truck	.35 / mile
Blue Metal Basket	50.00 / month
Labor (Equipment Operation)	Time and one half / hour
Blue Bins - Curbside	6.25 / each
Problem Materials	
Fluorescent Bulbs	\$.75 / bulb
Household Light Bulbs	.50 / pound
PCB Ballasts	1.00 / pound
Non-PCB Ballasts	.50 / pound
Lt. car and truck oil filters	.50 / filter
Large vehicle/tractor oil filters	1.50 / filter
Individual use/camping cylinders	1.25 / each
High Intensity Discharge Bulbs	2.50 / bulb
VSQG Waste Disposal	
Paints, Solvents, Antifreeze, Motor Oil and Roofing Tars	.60 / pound
Aerosol Cans	.50 / can
Asbestos Containing Products	1.00 / pound
Contaminated Sorbents	1.00 / pound
Lab-Pack Wastes	2.75 / pound
Pesticide Wastes	3.25 / pound
Waste Containing Inorganic Mercury	10.00 / pound
Household Hazardous Waste Supplies	Current Cost + 15 percent + tax
MRF Processing	
Baling Fee	45.00 / ton
Cardboard	
Gaylord Boxes (Selective)	\$10.00/ each
Gaylord Boxes (Non-Selective)	\$5.00/ each
Pieces by the ton	Official Board Market Value

LAND USE PERMITS	
Home and Mobile Home	\$ 250.00
County	175.00
Township	75.00
Commercial/Industrial	\$ 500.00
County	\$350.00
Township	150.00
	Min. fee \$400.00. \$2.00/\$1,000 value charged for construction over \$25,000
Commercial Additions	\$250.00
County	\$175.00
Township	75.00
Handicap Accessible code will have its own predetermined fee established by the State not to exceed \$1,000.00.	Min. fee \$200.00. \$2.00/\$1,000.00 value charged for construction over \$25,000.00
Dwelling Additions	\$125.00
County	\$75.00
Township	\$50.00
Three Season and Enclosed Porches	75.00
County	50.00
Township	25.00
Accessory Buildings	\$100.00 per structure
County	\$75.00
Township	\$25.00
Ag Accessory Building	\$100.00 per structure
County	\$75.00
Township (that share fees with County)	\$25.00
Accessory Structures less than 150 square feet and Decks	30.00
County	20.00
Township	10.00
Accessory Additions	50.00
County	35.00
Township	15.00
Township Administrator will complete application & permit for Ag-Accessory Structures and Ag Additions, <u>not</u> housing Animals.	
Revision Check	
County	\$ 25.00
Sign	
County	30.00 up to 32 square feet, 2.00 per foot up to 500 square feet per side
Floodplain Certifications	25.00
Zoning Certification	25.00
Ordinance Amendments	300.00

Conditional Use Permits (CUPs)	
After the fact	\$ 350.00 plus Recorder fee and state surcharges 1,000.00 plus permit fees
Mining	600.00 plus Recorder fees, state surcharges and CUP for up to 5 years.
Major Essential Services	600.00 minimum, \$100.00 for each additional mile.
Towers and Antennas	
Less than 199 feet	5,000.00
Greater than 199 feet	9,000.00
Co-location of Antennas	1,000.00
	Plus CUPs and Commercial Land Use Permits. Applicant is responsible for any costs that exceed these amounts.
Electrical Wind Generator Towers	
Less than 199 feet	75.00
Greater than 199 feet	500.00
Dwelling Renewal Permit Fee	
in an unplatted area	\$ 2,000.00
Plats	\$ 600.00 for 1 st lot; \$200.00 for every lot thereafter
Rezoning	600.00 plus Recorder fees and state surcharges
Special Meeting	700.00 plus Recorder fees and state surcharges
Transfer Development Rights	500.00 plus Recorder fees and state surcharges
Transfer Development Rights Amendment	250.00 including recording fees
Variance Permits	\$ 350.00 plus Recorder fee and state surcharges
After-the Fact Variance	1,000.00 plus Recording fees and state surcharges
Appeal from Order, Requirement, etc.	250.00
Copies	
Conditional Use Permits & Variance Orders	\$ 1.00 / per page
Others	.25 / per page plus tax
Construction started without required permits when requiring official controls by McLeod County Board of Commissioners.	\$ 700.00 plus permit fees
Same Day Land Use Permits	Double the standard fee