

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
OCTOBER 30, 2012**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:05 CONSIDERATION OF AGENDA ITEMS *

3 9:08 CONSENT AGENDA *

- A. October 16, 2012 County Board Meeting Minutes and Synopsis.
- B. October 12, 2012 Auditor's Warrants.
- C. October 19, 2012 Auditor's Warrants.
- D. October 23, 2012 Auditor's Warrants.
- E. Approve Conditional Use Permit HJP12-0412-19 for The Church of Riverside Assembly of God to operate a youth ministries program on the property currently owned by LTP Enterprises. The sale of the property is contingent upon approval of the conditional use permit. The existing zoning is "1-1" Light Industrial and located as follows: Lot 9, Block 1, and Bachman's First Addition, within Section 35 of Acoma Township.

The Hutchinson Joint Planning Board recommended approval at their meeting on Wednesday, October 17, 2012 with the following recommended conditions:

- 1. An area be designated and protected for future septic system treatment areas (drain field).
 - 2. If any future expansion occurs on the three (3) lots owned by the applicant, a replat shall be done on those three (3) lots to dissolve interior property lines and easements.
 - 3. An NPDES permit by MPCA shall be applied for and granted prior to any future expansion.
- F. Approve final acceptance and payment of \$6,705.51 to Wm. Mueller & Sons, Inc. (Hamburg, MN) for CP 12-000-05, Fairgrounds East Improvements. This project is completed satisfactorily and final acceptance and payment is recommended.
 - G. Approve the LELS Non-Licensed Sergeants collective bargaining agreement summary which the Union has ratified. No wage or insurance increase will occur until the contract is signed by both parties.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST *

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS *

6 9:15 ROAD AND BRIDGE – Highway Engineer John Brunkhorst

- A. Consider lease agreement (and price per acre) with Jonathan Posusta for 9.07 acres of tillable land in Section 36 of Hale Township for calendar year 2013. The 2012 price was \$145 per acre. Mr. Posusta has rented this tract of land for several years. 2011 price was also \$145/acre.*
- B. Consider approval to replace a failing centerline culvert on County State Aid Highway 7. Estimated price is \$10,000 - \$15,000. Quotes will be presented at Board meeting.*

This culvert was initially going to be jetted clean but a separation was found, requiring replacement. This culvert is also deeper than our equipment can handle otherwise we would do it with our staff.

- C. Consider authorizing Hwy Dept. to perform similar future culvert replacements without prior Board approval provided:*
 - 1. There is budget remaining.
 - 2. Solicitation is in accordance with M.S. 471.345, Uniform Municipal Contracting Law.

More frequent culvert replacements are anticipated due to the age of the infrastructure.

- D. Consider approval to purchase 15,000 tons of class 5 gravel at \$3.97 per ton plus mobilization at \$4,000 from WM Mueller & Sons (Hamburg, MN) for a total of \$63,550 plus applicable sales tax.*

Additional quote: Meeker Washed Sand and Gravel (Darwin, MN) \$3.35 per ton for a total of \$50,250.

Although the Meeker Sand and Gravel quote is cheaper per ton, the haul is 30 minutes longer which equates to approximately \$2.50/ton in trucking expense.

7 9:30 PARKS – Director Al Koglin

- A. Approve bid from Midwest Machinery (Glencoe, MN) for a 2012 John Deere 72 inch zero turn around mower for a total of \$5,200.00 plus tax with funding coming from the Parks 2012 budget.*

Parks will be trading a New Holland 72 inch mower that is 6 years old for this 2012 model.

Additional quote received: L & P Supply Co. (Hutchinson, MN) for a total of \$6,000.00 plus tax.

8 9:35 ENVIRONMENTAL SERVICES – Technician Mary Creech

- A. Consider approval of the General Obligation Note and Loan Agreement for Targeting BMP's in the Crow River Watershed Project. Request for approval and signatures of a General Obligation Note for Targeting BMP's in the Crow River Watershed Project.*

This is for more septic loan money in the Crow River Watershed. The Geo note was paid for by the CROW at no cost to the county.

- B. Consider approval to purchase ArcView 10 (Basic) license from Rowekamp (Bloomington, MN) not to exceed \$1,400.00 with funding coming from the Recorders Technology Fund.*

ArcView 10 is used for feedlot locations and setbacks for feedlots. If new license is not purchased access for the feedlot locations on geo moose will not be accessible because ArcView 3.3 is not compatible with ArcView 10 that the GIS department uses.

9 9:45 INFORMATION SYSTEMS – Network Administrator Matt Troska

- A. Consider approval of agreements for Gavin Winters Twiss Thiemann Long LTD, City Attorney’s Office for Cities of Brownton, Glencoe, Lester Prairie, Silver Lake, and Winsted, for access to LETG and the State eCharging system via McLeod County.*
- B. Approve agreements for City of Hutchinson Attorney’s Office for access to LETG and the State eCharging system via McLeod County.*

The McLeod County Sheriff’s and Attorney’s Offices are in the process of implementing the State’s eCharging system. eCharging is made up of four components for the electronic processing of citations, criminal complaints, incident referrals, and DWI administrative forms. With this project all agencies in McLeod County will need access to the eCharging system. The State of MN has approved allowing other agencies in McLeod County to access eCharging using the same method we provide for access to LETG. This method will simply access for these agencies and leverage the investment that McLeod County has already made for providing access to LETG for these agencies.

- C. Consider approval to purchase 2 computers, 1 laptop and 1 monitor for Extension and purchase of 2 laptops for Parks/Fairgrounds from Compar, Inc for \$5,454.90 (Extension: quote 2666 for \$2,840.74 & Parks/Fairgrounds: quote 2665 for \$2,614.16) with funding coming from the Parks/Fairgrounds budget. This is a state contract quote.*

These will replace aging computers and laptops that are 4+ years old.

10 9:55 ASSESSORS OFFICE – Assessor Sue Schulz

- A. Reappointment of County Assessor per MN Statue 273.061.*

11 10:10 MCLEOD COUNTY HISTORICAL SOCIETY – Executive Director Lori Pickell-Stangel

- A. Annual Report.

12 10:30 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz

- A. Demo new design for reporting election night results on the McLeod County website.

13 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since October 16, 2012.
- A. Consider October 23, 2012 Staffing Request Recommendations.*
B. Consider October 23, 2012 Budget Committee Recommendations.*
C. Consider approval to purchase NEOGOV, on-line recruitment software program, installation and training for \$9,320.00.*

OTHER

Open Forum
Press Relations

RECESS

Next board meeting November 6, 2012 at 9:00 a.m. in the County Boardroom.

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING MINUTES – October 16, 2012**

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Board Chair Beverly Wangerin in the County Boardroom. Commissioners Nies, Terlinden, Wright and Bayerl were present. County Administrator Patrick Melvin, Administrative Assistant Donna Rickeman, County Auditor-Treasurer Cindy Schultz and County Attorney Michael Junge were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

CONSIDERATION OF AGENDA ITEMS

The following item was added to the agenda:

- A) Add under Administration item F; Consider approval of temporary appointment of Chris Otto to the Pioneerland Regional Library System Board due to the resignation of Julie Guggemos.

Nies/Terlinden motion carried unanimously to approve the agenda as revised.

CONSENT AGENDA

- A) October 2, 2012 County Board Meeting Minutes and Synopsis.
- B) September 28, 2012 Auditor's Warrants.
- C) October 5, 2012 Auditor's Warrants.
- D) Approve the Emergency Management Performance Grant (EMPG) grant agreement which is received every year. Grant amount this year is \$23,879.
- E) Approve McLeod Treatment Program contract for McLeod County to provide registered nursing services from January 1, 2013 through December 31, 2013.

Bayerl/Wright motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

General Revenue	\$290,418.73
Road & Bridge	\$9,577.52
Solid Waste	\$33,440.59
County Ditch Fund	\$844.74
Forfeited Tax Fund	\$734.94

Nies/Terlinden motion carried unanimously to approve payment of bills totaling \$335,016.52 from the aforementioned funds.

**MCLEOD FOR TOMORROW YELLOW RIBBON/LEADERSHIP PROGRAM –
Glencoe Silver Lake School Superintendent Chris Sonju**

- A) Chris Sonju gave an update to the board on the youth portion of McLeod for Tomorrow Leadership Program. Several high school students from all five school districts participated in a leadership training day at Prairie Woods, with half the day spent in education, and the rest in team building activities.

The students are currently in the process of coordinating a Yellow Ribbon program in the county to help connect the families of military members with programs that can help them while their loved ones are serving in the military.

SHERIFFS OFFICE –Sheriff Scott Rehmann

- A) The Sheriff's Office is working with the regional emergency services radio board and various law enforcement and fire service organizations to generate support for the repeal of sales tax on radio equipment required by the narrow-banding (ARMER) mandate of the Federal Communications Commission.

Scott Rehmann indicated if the sales tax is repealed, McLeod County could get an estimated \$123,000 returned for its purchases of radio equipment. Greater Minnesota counties are asking for the repeal because metro-area agencies were exempted from sales tax when they made the conversion to the narrow-band system.

Scott Rehmann also reported the new radio system will cost about \$2.1 million, much less than the original estimate of \$4 million. McLeod County will also qualify for about \$200,000 in grants, which will bring the project in at less than \$2 million.

BUILDING SERVICES – Building Maintenance Supervisor Wayne Rosenfeld

- A) Wayne Rosenfeld requested approval to have installation of flooring and trim in the County Boardroom from Bergmann's Country Interiors (Glencoe, MN) for a total of \$1,297.00 with funding coming from the 2012 budget.

Additional quote received: Fashion Interiors (Glencoe, MN) in the amount of \$1,979.00.

Terlinden/Bayerl motion carried unanimously to approval installation of flooring and trim in the County Boardroom from Bergmann's Country Interiors (Glencoe, MN) for a total of \$1,297.00 with funding coming from the 2012 budget.

AUDITOR -TREASURER – Auditor-Treasurer Cindy Schultz

- A) Cindy Schultz requested approval to transfer \$10,000.00 from the 25-807 Designated for Capital Assets special revenue fund to the Designated for GIS Aerial Photos 25-109 special revenue fund.

Bayerl/Nies motion carried unanimously to approve the transfer of \$10,000.00 from the 25-807 Designated for Capital Assets special revenue fund to the Designated for GIS Aerial Photos 25-109 special revenue fund.

- B) Cindy Schultz requested adoption of Resolution 12-CB-32 to establish a Corporate MasterCard program with PFM Financial Services and approval of the Corporate MasterCard Program Member Account Agreement.

This program will allow credit cards to be issued to employees while usage and authorization parameters can be reviewed and managed via the internet by the program administrator.

Nies/Wright motion carried unanimously to adopt Resolution 12-CB-32 to establish a Corporate MasterCard program with PFM Financial Services.

Terlinden/Wright motion carried unanimously to approve the Corporate MasterCard Program Member Account Agreement.

- C) Cindy Schultz requested approval to award the bid of the 2011 McLeod County Financial Statement to McLeod Publishing Inc. (Glencoe, MN) for a total of \$590.00.

Nies/Bayerl motion carried unanimously to award the bid of the 2011 McLeod County Financial Statement to McLeod Publishing Inc. (Glencoe, MN) for a total of \$590.00.

PLANNING AND ZONING – Zoning Administrator Larry Gasow

- A) Larry Gasow requested approval of Conditional Use Permit 12-17 for Dann Morris in order to construct an addition on to an accessory structure greater than 2,400 square feet to be used for a home occupation on a platted lot or a parcel that is less than 10 acres in size and located within the Agricultural District.

This request was originally held on the October 2, 2012 County Board agenda. The Board placed this item on hold until Mr. Morris informs the Board of Sumter Township of the change in size of the office addition. The County Board would like Sumter Township to have the opportunity to provide their recommendation. The McLeod County Board of Commissioners does hereby act based on the

findings of fact by both Sumter Township and the McLeod County Planning Commission.

The size of the requested attached office addition was originally 24' X 14'. The change in size is now a 30' X 28' office addition.

The Planning Advisory Committee unanimously recommended approval at their August 22, 2012 meeting with one condition with the condition that Mr. Morris contact the Township with the added office addition request and allow for the opportunity to comment.

Sumter Township Board approved of the original request as presented at their regular scheduled meeting on September 13, 2012.

Sumter Township Board will review and provide recommendation of the change in size of the office addition at their regular scheduled meeting on October 10, 2012.

Bayerl/Wright motion carried unanimously to approve Conditional Use Permit 12-17 for Dann Morris in order to construct an addition on to an accessory structure greater than 2,400 square feet to be used for a home occupation on a platted lot or a parcel that is less than 10 acres in size and located within the Agricultural District.

PARKS – Director Al Koglin

- A) Al Koglin requested determination of responsibility for current need to repair collapsed tile at Swan Lake Park.

The tile drains water out of the lake through the park and then enters the county ditch system. The tile has collapsed between County Road 79 and the Swan Lake fishing pier. The park has put a fence around the hole and has asked who is responsible for the upkeep.

The problem is, no one knows who installed or owns the tile, and whether the repair should be the problem of the Minnesota Department of Natural Resources (DNR) or the county. The tile runs under the county road and if the washout continues to grow, it could have an impact on the road.

Commissioner Paul Wright suggested sending a camera down to see what is all involved in the repair and other potential repairs that may be needed in the near future. This information will be shared at the next Board Meeting which is scheduled for October 30, 2012 before any decision is made.

CLOSED SESSION

Nies/Wright motion carried unanimously to close the meeting at 10:25 a.m. to discuss an EEOC claim that has been filed against McLeod County.

Nies/Terlinden motion carried unanimously to open the meeting at 11:03 a.m.

COUNTY ADMINISTRATION

A) Consider October 9, 2012 Staffing Request Recommendations.

1. Consider hiring additional PT Snowplowers for Highway Dept.

No recommendation. Contact current County employees to see if there is interest in being on-call for snow plowing.

2. Discuss contract for Integra to provide software upgrade to our phone system (labor not included in contract).

Recommendation: Approve contract with Integra to provide software upgrade to our phone system. The cost of \$3112.50 is just for the labor, there is no cost for the software.

3. Consider hiring full-time Technical Specialist III (Payroll/Benefits Coordinator) in Auditor-Treasurer's Department due to resignation.

Recommendation: Hire full-time Technical Specialist III (grade 14) in Auditor-Treasurer's Department due to resignation.

4. Consider increasing hours of part-time Technical Specialist I in Auditor-Treasurer's Department from 14 hours to an average of 24 hours per week.

Recommendation: Increase hours of part-time Technical Specialist I from 14 hours to an average of 24 hours per week to cover for other staff on vacation or at trainings.

5. Consider volunteer position to act as an Intelligence Officer for the Sheriff Department.

Recommendation: Approve volunteer to act as an Intelligence Officer for the Sheriff Department at no cost to the County.

6. Consider hiring full-time Office Support Aide (grade 9) in Public Health due to resignation.

Recommendation: Hire full-time Office Support Aide (grade 9) in Public Health due to resignation. Allow for increase in hours from 35 to 40 for

Secretary II for recruitment period and for 2 weeks after new employee starts.

7. Discuss further staffing studies/audits to be performed by Consultant Herb Trezn.

Recommendation: Approve Consultant Herb Trezn to perform staffing studies/audits in the departments of Public Health and Solid Waste.

Wright/Nies motion carried unanimously to approve the October 9, 2012 Staffing Request Committee Recommendations as outlined above.

- B) Pat Melvin requested approval for Group Vision Care Plan renewable through Avesis.

Bayerl/Terlinden motion carried unanimously to approve the Group Vision Care Plan renewable through Avesis.

- C) Pat Melvin requested approval to end the current new position hiring freeze.

After further discussion it was determined that this topic will be brought to a Budget Committee meeting which will be held on October 23, 2012.

- D) Pat Melvin requested approval for Solid Waste to purchase refreshments for an America Recycles Day Open House on November 15th not to exceed \$300.00.

This is a public event which will increase awareness of County Solid Waste Programs.

Nies/Wright motion carried unanimously to approve Solid Waste to purchase refreshments for an America Recycles Day Open House on November 15th not to exceed \$300.00.

- E) Pat Melvin informed the Board of the upcoming Luce Line Trail Meeting to be held Tuesday, November 13 at 9:30 AM in County Board Room.
- F) Pat Melvin requested approval of temporary appointment of Chris Otto to the Pioneerland Regional Library System Board due to the resignation of Julie Guggemos.

Bayerl/Terlinden motion carried unanimously to approve temporary appointment of Chris Otto to the Pioneerland Regional Library System Board due to the resignation of Julie Guggemos.

Wright/Terlinden motion carried unanimously to recess at 11:26 a.m. until 9:00 a.m. October 30, 2012 in the County Boardroom.

ATTEST:

Beverly Wangerin, Board Chair

Patrick Melvin, County Administrator

DRAFT

McLEOD COUNTY
BOARD OF COMMISSIONERS
SYNOPSIS – October 16, 2012

1. Commissioners Wangerin, Bayerl, Terlinden, Wright and Nies were present.
2. Nies/Terlinden motion approved the agenda with the following item added; under Administration item F; Consider approval of temporary appointment of Chris Otto to the Pioneerland Regional Library System Board due to the resignation of Julie Guggemos.
3. Bayerl/Wright motion approved the consent agenda including October 2, 2012 Board Meeting Minutes and Synopsis; September 28, 2012 Auditor's Warrants; October 5, 2012 Auditor's Warrants; Approve the Emergency Management Performance Grant (EMPG) grant agreement which is received every year. Grant amount this year is \$23,879; Approve McLeod Treatment Program contract for McLeod County to provide registered nursing services from January 1, 2013 through December 31, 2013.
4. Nies/Terlinden motion approved payment of bills totaling \$335,016.52 from the following funds: General Revenue \$290,418.73; Road & Bridge \$9,577.52; Solid Waste \$33,440.59; County Ditch Fund \$844.74 and Forfeited Tax Fund \$734.94.
5. Terlinden/Bayerl motion carried unanimously to approval installation of flooring and trim in the County Boardroom from Bergmann's Country Interiors (Glencoe, MN) for a total of \$1,297.00 with funding coming from the 2012 budget.
6. Bayerl/Nies motion carried unanimously to approve the transfer of \$10,000.00 from the 25-807 Designated for Capital Assets special revenue fund to the Designated for GIS Aerial Photos 25-109 special revenue fund.
7. Nies/Wright motion carried unanimously to adopt Resolution 12-CB-32 to establish a Corporate MasterCard program with PFM Financial Services.
8. Terlinden/Wright motion carried unanimously to approve the Corporate MasterCard Program Member Account Agreement.
9. Nies/Bayerl motion carried unanimously to award the bid of the 2011 McLeod County Financial Statement to McLeod Publishing Inc. (Glencoe, MN) for a total of \$590.00.
10. Bayerl/Wright motion carried unanimously to approve Conditional Use Permit 12-17 for Dann Morris in order to construct an addition on to an accessory structure greater than 2,400 square feet to be used for a home occupation on a platted lot or a parcel that is less than 10 acres in size and located within the Agricultural District.
11. Nies/Wright motion carried unanimously to close the meeting at 10:25 a.m. to discuss an EEOC claim that has been filed against McLeod County.
12. Nies/Terlinden motion carried unanimously to open the meeting at 11:03 a.m.
13. Wright/Nies motion carried unanimously to approve the October 9, 2012 Staffing Request Committee Recommendations as outlined above.
14. Bayerl/Terlinden motion carried unanimously to approve the Group Vision Care Plan renewable through Avesis.

15. Nies/Wright motion carried unanimously to approve Solid Waste to purchase refreshments for an America Recycles Day Open House on November 15th not to exceed \$300.00.
16. Bayerl/Terlinden motion carried unanimously to approve temporary appointment of Chris Otto to the Pioneerland Regional Library System Board due to the resignation of Julie Guggemos.

Complete minutes are on file in the County Administrator's Office. The meeting recessed at 11:26 a.m. until October 30, 2012.

Attest:

Beverly Wangerin, Board Chair

Patrick Melvin, County Administrator

DRAFT

***** McLeod County IFS *****



SCHWENDEMA
10/12/12 12:51PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

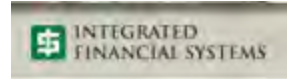
Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		...		
4547	FIDELITY SECURITY LIFE INSURANCE CO 01-000-000-0000-2044		298.41	VISION PREMIUM GENERAL FUND 10/01/2012 10/31/2012	Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO		298.41	1 Transactions	
1360	MINNESOTA MUTUAL 01-000-000-0000-2049		1,511.38	LIFE PREMIUM GENERAL FUND 10/01/2012 10/31/2012	Life Insurance Payable
	01-000-000-0000-2053		10.20	LIFE PREMIUM SELF PAY FUND 10/01/2012 10/31/2012	Cobra Life Insurance Payable
1360	MINNESOTA MUTUAL		1,521.58	2 Transactions	
940	SIMPLE BENEFIT PLAN ADMINISTRATOR: 01-000-000-0000-2051		5,082.96	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD 364 Dental Insurance Payable
	01-000-000-0000-2054		136.00	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD364 Cobra Dental Insurance Payable
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:		5,218.96	2 Transactions	
0	DEPT Total:		7,038.95	...	3 Vendors 5 Transactions
3	DEPT			County Wide	
651	COMMISSIONER OF REVENUE 01-003-000-0000-6350		7.00	SEPT 2012 USE TAX	Other Services & Charges
651	COMMISSIONER OF REVENUE		7.00	1 Transactions	
3	DEPT Total:		7.00	County Wide	1 Vendors 1 Transactions
13	DEPT			Court Administrator's Office	
9555	CONKEL/JEANNE M V 01-013-000-0000-6273		195.00	CT APPT LS FA-12-1167	Court Appt Atty-Other
9555	CONKEL/JEANNE M V		195.00	1 Transactions	
812	GAVIN OLSON WINTERS TWISS THIEMAN 01-013-000-0000-6273		22.50	CT APPT R LADE FO-02-1212 2007762-000M	Court Appt Atty-Other
812	GAVIN OLSON WINTERS TWISS THIEMAN		22.50	1 Transactions	



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
6440	MELCHERT HUBERT SJODIN PLLP		CT APPT AB JV-12-107	103861	Court Appt Atty-Dep/Neg/Ter
	01-013-000-0000-6272	600.00			
6440	MELCHERT HUBERT SJODIN PLLP	600.00			1 Transactions
6241	RISTINE/MITCHELL G		CT APPT J THOMPSON	FA-07-1344	Court Appt Atty-Other
	01-013-000-0000-6273	127.50			
	01-013-000-0000-6273	127.50	CT APPT EH MK	FA-12-995	Court Appt Atty-Other
6241	RISTINE/MITCHELL G	255.00			2 Transactions
377	THE LAW OFFICE OF TROY A SCOTTING		CT APPT J MELIN	FA-08-1883	Court Appt Atty-Other
	01-013-000-0000-6273	120.00			
	01-013-000-0000-6273	157.50	CT APPT GK	FA-12-685	Court Appt Atty-Other
	01-013-000-0000-6273	157.50	CT APPT EH	FA-12-995	Court Appt Atty-Other
	01-013-000-0000-6272	60.00	CT APPT WB	JV-12-107	Court Appt Atty-Dep/Neg/Ter
377	THE LAW OFFICE OF TROY A SCOTTING	495.00			4 Transactions
13	DEPT Total:	1,567.50	Court Administrator's Office	5 Vendors	9 Transactions
41	DEPT		County Auditor-Treasurer's Office		
651	COMMISSIONER OF REVENUE		SEPT 2012 USE TAX		Printed Paper Supplies
	01-041-000-0000-6403	20.00			
651	COMMISSIONER OF REVENUE	20.00			1 Transactions
41	DEPT Total:	20.00	County Auditor-Treasurer's Office	1 Vendors	1 Transactions
111	DEPT		Courthouse Building		
2038	WASTE MANAGEMENT OF WI MN		GARBAGE REMOVAL	6282351-1593-6	Sewer, Water And Garbage
	01-111-000-0000-6257	364.98	09/01/2012	09/30/2012	
2038	WASTE MANAGEMENT OF WI MN	364.98			1 Transactions
111	DEPT Total:	364.98	Courthouse Building	1 Vendors	1 Transactions
112	DEPT		North Complex Building		
2038	WASTE MANAGEMENT OF WI MN		GARBAGE REMOVAL	6282353-1593-2	Sewer, Water And Garbage
	01-112-000-0000-6257	108.77	09/01/2012	09/30/2012	



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
2038	WASTE MANAGEMENT OF WI MN		108.77	1 Transactions		
112	DEPT Total:		108.77	North Complex Building	1 Vendors	1 Transactions
116	DEPT			Health And Human Services Building		
2038	WASTE MANAGEMENT OF WI MN 01-116-000-0000-6257		211.50	GARBAGE REMOVAL 09/01/2012 09/30/2012	6282352-1593-4	Sewer, Water And Garbage Removal
2038	WASTE MANAGEMENT OF WI MN		211.50	1 Transactions		
116	DEPT Total:		211.50	Health And Human Services Building	1 Vendors	1 Transactions
201	DEPT			County Sheriff's Office		
651	COMMISSIONER OF REVENUE 01-201-000-0000-6350		4.00	SEPT 2012 USE TAX		Other Services & Charges
	01-201-000-0000-6403		14.00	SEPT 2012 USE TAX		Printed Paper Supplies
	01-201-000-0000-6457		14.00	SEPT 2012 USE TAX		Eru Expenses
651	COMMISSIONER OF REVENUE		32.00	3 Transactions		
150	VERIZON WIRELESS 01-201-000-0000-6203		245.19	MCSO CELL PHONE USAGE 10/03/2012 11/02/2012	2794320314	Communications
	01-201-000-0000-6203		392.16	MCSO AIR SOURCE CARDS 10/03/2012 11/02/2012	2794320314	Communications
	01-201-000-0000-6203		42.54	CO ATTY CELL PHONE USAGE 10/03/2012 11/02/2012	2794320314	Communications
	01-201-000-9001-6350		26.02	BROWNTON PD AIR SOURCE CDS 10/03/2012 11/02/2012	2794320314	Other Services & Charges-Brownton CI
	01-201-000-0000-6203		174.43	SO CELL PHONE USAGE 10/03/2012 11/02/2012	2808601616	Communications
150	VERIZON WIRELESS		880.34	5 Transactions		
379	WRIGHT EXPRESS FSC 01-201-000-0000-6455		6,708.41	FUEL THROUGH 10/6/2012	30864125	Motor Fuels
379	WRIGHT EXPRESS FSC		6,708.41	1 Transactions		
201	DEPT Total:		7,620.75	County Sheriff's Office	3 Vendors	9 Transactions



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
251	DEPT			County Jail		
5275	CARD SERVICES 01-251-000-0000-6268		4.78	ORAL GEL		Medical Aid To Prisoners
5275	CARD SERVICES		4.78		1 Transactions	
651	COMMISSIONER OF REVENUE 01-251-000-0000-6355		62.00	SEPT 2012 USE TAX		Ua Expense
651	COMMISSIONER OF REVENUE		62.00		1 Transactions	
150	VERIZON WIRELESS 01-251-000-0000-6203		17.70	JAIL CELL PHONE USAGE 10/03/2012 11/02/2012	2808601616	Communications
150	VERIZON WIRELESS		17.70		1 Transactions	
251	DEPT Total:		84.48	County Jail	3 Vendors	3 Transactions
485	DEPT			County Public Health Nursing		
295	STATE OF MN TREASURER 01-485-000-0000-6359		2,515.10	3RD QTR 2012 MINNESOTACARE TAX		Miscellaneous Charges
295	STATE OF MN TREASURER		2,515.10		1 Transactions	
6412	VERIZON WIRELESS 01-485-000-0000-6203		26.02	CELL PHONE USAGE	2808599120	Communications
	01-485-000-0000-6203		26.02	CELL PHONE USAGE	2808599120	Communications
	01-485-000-0000-6203		26.02	CELL PHONE USAGE	2808599120	Communications
6412	VERIZON WIRELESS		78.06		3 Transactions	
485	DEPT Total:		2,593.16	County Public Health Nursing	2 Vendors	4 Transactions
1	Fund Total:		19,617.09	General Revenue Fund		35 Transactions



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
4547	FIDELITY SECURITY LIFE INSURANCE CO 03-000-000-0000-2044		18.26	VISION PREMIUM HWY FUND 10/01/2012 10/31/2012		Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO		18.26	1 Transactions		
1360	MINNESOTA MUTUAL 03-000-000-0000-2049		147.54	LIFE PREMIUM HWY FUND 10/01/2012 10/31/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL		147.54	1 Transactions		
940	SIMPLE BENEFIT PLAN ADMINISTRATOR: 03-000-000-0000-2051		804.69	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD 364	Dental Insurance Payable
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:		804.69	1 Transactions		
0	DEPT Total:		970.49	...	3 Vendors	3 Transactions
310	DEPT			Highway Maintenance		
46470	MINNESOTA UC FUND 03-310-000-0000-6177		1.45	J EWERT QTR 3 2012	8080192	Unemployment Compensation
46470	MINNESOTA UC FUND		1.45	1 Transactions		
310	DEPT Total:		1.45	Highway Maintenance	1 Vendors	1 Transactions
320	DEPT			Highway Construction		
4365	DUININCK INC 03-320-000-0000-6641		112,696.65	#2 SAP 43-603-29 OVERLAY	603-29-2	State Aid-Regular Construction
	03-320-000-0000-6641		37,584.28	#1 615-012 CSAH 15 BRIDGE	615-012-1	State Aid-Regular Construction
	03-320-000-0000-6646		112,661.42	#1 615-012 CSAH 15 BRIDGE	615-012-1	Bridge Bonding
	03-320-000-0000-6643		9,215.73	#2 SAP 43-633-04 RECLAIM/OVERL	633-04-2	County Road Construction
4365	DUININCK INC		272,158.08	4 Transactions		
6099	MATHEWS/DEBBIE 03-320-000-0000-6640		4,647.00	EASEMENT SETTLEMENT		Right-Of-Way Acquisition
	03-320-000-0000-6640		462.41	INTEREST 4%		Right-Of-Way Acquisition
6099	MATHEWS/DEBBIE		5,109.41	2 Transactions		



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
252	WM MUELLER & SONS INC 03-320-000-0000-6643		127,404.65	#1 FAIRGROUNDS EAST	12-05-1	County Road Construction
252	WM MUELLER & SONS INC		127,404.65	1 Transactions		
320	DEPT Total:		404,672.14	Highway Construction	3 Vendors	7 Transactions
330	DEPT			Highway Administration		
5658	ARAMARK UNIFORM SERVICES 03-330-000-0000-6145		1,299.04	UNIFORM SERVICES 08/28/2012 09/25/2012	14534000	Uniform Allowance
5658	ARAMARK UNIFORM SERVICES		1,299.04	1 Transactions		
330	DEPT Total:		1,299.04	Highway Administration	1 Vendors	1 Transactions
340	DEPT			Highway Equipment Maintenance		
540	HUTCHINSON UTILITIES COMMISSION 03-340-000-0000-6253		120.13	ELECTRIC TEMP STORAGE	31021-045101	Electricity
	03-340-000-0000-6255		37.55	GAS TEMP STORAGE	31021-045101	Natural Gas
540	HUTCHINSON UTILITIES COMMISSION		157.68	2 Transactions		
4147	WEST CENTRAL SANITATION INC 03-340-000-0000-6257		17.22	GARBABGE REMOVAL BROWNTON	9567931	Sewer, Water And Garbage Removal
4147	WEST CENTRAL SANITATION INC		17.22	1 Transactions		
340	DEPT Total:		174.90	Highway Equipment Maintenance	2 Vendors	3 Transactions
3	Fund Total:		407,118.02	Road & Bridge Fund		15 Transactions



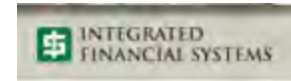
Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
				Paid On Bhf #	
391	DEPT		Solid Waste Tip Fee		
4547	FIDELITY SECURITY LIFE INSURANCE CO 05-391-000-0000-2044		12.29	VISION PREMIUM SW FUND 10/01/2012 10/31/2012	Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO		12.29	1 Transactions	
540	HUTCHINSON UTILITIES COMMISSION 05-391-000-0000-6253		575.24	ELECTRIC 08/30/2012 09/24/2012	Electricity
	05-391-000-0000-6255		22.74	GAS 08/30/2012 09/24/2012	Natural Gas
540	HUTCHINSON UTILITIES COMMISSION		597.98	2 Transactions	
1360	MINNESOTA MUTUAL 05-391-000-0000-2049		79.92	LIFE PREMIUM SW FUND 10/01/2012 10/31/2012	Life Insurance Payable
1360	MINNESOTA MUTUAL		79.92	1 Transactions	
940	SIMPLE BENEFIT PLAN ADMINISTRATOR: 05-391-000-0000-2051		205.76-	DENTAL PREMIUM 11/01/2012 11/30/2012	Dental Insurance Payable
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:		205.76-	1 Transactions	
4147	WEST CENTRAL SANITATION INC 05-391-000-0000-6258		104.12	ST ANASTASIA SCHOOL RECYCLE 09/01/2012 09/30/2012	School Recycling
	05-391-000-0000-6258		805.56	HUTCHINSON SCHOOL RECYCLE 09/01/2012 09/30/2012	School Recycling
4147	WEST CENTRAL SANITATION INC		909.68	2 Transactions	
391	DEPT Total:		1,394.11	Solid Waste Tip Fee	5 Vendors 7 Transactions
393	DEPT			Materials Recovery Facility	
593	BENNETT MATERIAL HANDLING 05-393-000-0000-6612		29,500.00	FORKLIFT ASSET 7329	01E3635550 Captial - \$100-\$5,000 (Inventory)
	05-393-000-0000-6612		31,000.00	FORKLIFT ASSET 7330	01E3635550 Captial - \$100-\$5,000 (Inventory)
593	BENNETT MATERIAL HANDLING		60,500.00	2 Transactions	
4547	FIDELITY SECURITY LIFE INSURANCE CO				



<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
	05-393-000-0000-2044		18.26	VISION PREMIUM MRF FUND 10/01/2012 10/31/2012		Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO		18.26		1 Transactions	
540	HUTCHINSON UTILITIES COMMISSION 05-393-000-0000-6253		2,364.89	ELECTRIC 08/30/2012 09/24/2012	410076-027482	Electricity
	05-393-000-0000-6255		93.51	GAS 08/30/2012 09/24/2012	410076-027482	Natural Gas
540	HUTCHINSON UTILITIES COMMISSION		2,458.40		2 Transactions	
4370	MCLEOD COUNTY ALUMINUM REDEMPTI 05-393-000-0000-6411		1,664.76	REPLENISH CKS 09/24/2012 10/05/2012	29173-29239	Aluminum Recovery
4370	MCLEOD COUNTY ALUMINUM REDEMPTI		1,664.76		1 Transactions	
1360	MINNESOTA MUTUAL 05-393-000-0000-2049		15.31	LIFE PREMIUM MRF FUND 10/01/2012 10/31/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL		15.31		1 Transactions	
940	SIMPLE BENEFIT PLAN ADMINISTRATOR: 05-393-000-0000-2051		30.00-	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD 364	Dental Insurance Payable
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:		30.00-		1 Transactions	
1727	WASTE MANAGEMENT OF WI MN 05-393-000-0000-6259		1,076.40	LP CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285724-1593-1	Recycling
	05-393-000-0000-6259		81.00	BISCAY CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285793-1593-6	Recycling
	05-393-000-0000-6259		5,104.04	GLENCOE CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285794-1593-4	Recycling
	05-393-000-0000-6259		631.80	SL CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285795-1593-1	Recycling
	05-393-000-0000-6259		466.20	STEWART CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285796-1593-9	Recycling
	05-393-000-0000-6259		532.80	BROWNTON CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285797-1593-7	Recycling



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	05-393-000-0000-6259		13,802.86	HUTCHINSON CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285798-1593-5	Recycling
	05-393-000-0000-6259		1,503.00	WINSTED CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285799-1593-3	Recycling
	05-393-000-0000-6259		266.40	PLATO CURBSIDE RECYCLE 09/01/2012 09/30/2012	6285800-1593-9	Recycling
1727	WASTE MANAGEMENT OF WI MN		23,464.50	9 Transactions		
4170	WASTE MANAGEMENT OF WI MN					
	05-393-000-0000-6257		177.35	RECYCLE RESIDUE GARBAGE	947-1702-6	Sewer, Water And Garbage Removal
4170	WASTE MANAGEMENT OF WI MN		23,641.85	1 Transactions		
393	DEPT Total:		88,268.58	Materials Recovery Facility	8 Vendors	18 Transactions
397	DEPT			Household Hazardous Waste		
	540 HUTCHINSON UTILITIES COMMISSION					
	05-397-000-0000-6253		255.66	ELECTRIC 08/30/2012 09/24/2012	410076-027482	Electricity
	05-397-000-0000-6255		10.13	GAS 08/30/2012 09/24/2012	410076-027482	Natural Gas
	540 HUTCHINSON UTILITIES COMMISSION		265.79	2 Transactions		
1360	MINNESOTA MUTUAL					
	05-397-000-0000-2049		11.29	LIFE PREMIUM HHW FUND 10/01/2012 10/31/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL		11.29	1 Transactions		
	940 SIMPLE BENEFIT PLAN ADMINISTRATOR:					
	05-397-000-0000-2051		286.40	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD 364	Dental Insurance Payable
	940 SIMPLE BENEFIT PLAN ADMINISTRATOR:		286.40	1 Transactions		
397	DEPT Total:		563.48	Household Hazardous Waste	3 Vendors	4 Transactions
5	Fund Total:		90,226.17	Solid Waste Fund		29 Transactions



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11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
420	DEPT		Income Maintenance			
4547	FIDELITY SECURITY LIFE INSURANCE CO 11-420-000-0000-2044		37.57	VISION PREMIUM INC MAINT FUND 10/01/2012 10/31/2012		Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO		37.57	1 Transactions		
1360	MINNESOTA MUTUAL 11-420-000-0000-2049		230.53	LIFE PREMIUM INC MAINT FUND 10/01/2012 10/31/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL		230.53	1 Transactions		
46470	MINNESOTA UC FUND 11-420-640-0010-6177		4,084.00	B CARNAHAN QTR 3 2012	8080192	Unemployment Compensation
46470	MINNESOTA UC FUND		4,084.00	1 Transactions		
940	SIMPLE BENEFIT PLAN ADMINISTRATOR: 11-420-000-0000-2051		653.11-	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD 364	Dental Insurance Payable
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:		653.11-	1 Transactions		
420	DEPT Total:		3,698.99	Income Maintenance	4 Vendors	4 Transactions
430	DEPT			Individual and Family Social Services		
4547	FIDELITY SECURITY LIFE INSURANCE CO 11-430-000-0000-2044		111.67	VISION PREMIUM WELFARE FUND 10/01/2012 10/31/2012		Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO		111.67	1 Transactions		
1360	MINNESOTA MUTUAL 11-430-000-0000-2049		688.12	LIFE PREMIUM WELFARE FUND 10/01/2012 10/31/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL		688.12	1 Transactions		
46470	MINNESOTA UC FUND 11-430-709-0000-6177		3,053.70	W ELWELL QTR 3 2012	8080192	Unemployment Compensation
46470	MINNESOTA UC FUND		3,053.70	1 Transactions		
940	SIMPLE BENEFIT PLAN ADMINISTRATOR: 11-430-000-0000-2051		3,387.97	DENTAL PREMIUM	MCLEOD 364	Dental Insurance Payable

***** McLeod County IFS *****



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 11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:		3,387.97	11/01/2012 11/30/2012	1 Transactions	
430	DEPT Total:		7,241.46	Individual and Family Social Services	4 Vendors	4 Transactions
11	Fund Total:		10,940.45	Human Service Fund		8 Transactions

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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15	DEPT			Law Library		
9492	EAGLE LEGAL SERVICE 25-015-000-0000-6451		70.00	LAW LIBRARY SERVICE 07/01/2012 09/30/2012		Books
9492	EAGLE LEGAL SERVICE		70.00		1 Transactions	
6	MATTHEW BENDER & CO INC 25-015-000-0000-6451		100.44	LAW BOOK MN FAMILY LAW PRAC	37327550	Books
6	MATTHEW BENDER & CO INC		100.44		1 Transactions	
358	WEST PAYMENT CENTER 25-015-000-0000-6451		125.00	WEST INFO CHARGE 09/01/2012 09/30/2012	825765377	Books
	25-015-000-0000-6451		1,982.23	WEST INFO CHARGE 09/01/2012 09/30/2012	825766058	Books
358	WEST PAYMENT CENTER		2,107.23		2 Transactions	
15	DEPT Total:		2,277.67	Law Library	3 Vendors	4 Transactions
32	DEPT			McLeod For Tomorrow		
60	BROWNTON BAR & GRILL 25-032-000-0000-6350		171.10	LEADERSHIP PROGRAM 09/27/2012 09/27/2012	1483-5	Leadership Program Expenses
60	BROWNTON BAR & GRILL		171.10		1 Transactions	
5900	REGENTS OF THE UNIVERSITY OF MINNE 25-032-000-0000-6350		2,446.25	MFT INSTALLMENT 9/30/2012 01/01/2012 12/31/2012	0300008238	Leadership Program Expenses
5900	REGENTS OF THE UNIVERSITY OF MINNE		2,446.25		1 Transactions	
32	DEPT Total:		2,617.35	McLeod For Tomorrow	2 Vendors	2 Transactions
205	DEPT			Carry Conceal Permit		
2654	COMPAR INC 25-205-000-0000-6612		522.62	SCANNER ASSET 7299	IN2336	Captial - \$100-\$5,000 (Inventory)
2654	COMPAR INC		522.62		1 Transactions	

***** McLeod County IFS *****



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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
205	DEPT Total:		522.62	Carry Conceal Permit	1 Vendors	1 Transactions
223	DEPT 2818 MINNESOTA DARE OFFICERS ASSOCIATI 25-223-000-0000-6350		200.00	D.A.R.E. Program DARE CONF P GEIKEN	1823	Other Services & Charges
	2818 MINNESOTA DARE OFFICERS ASSOCIATI		200.00		1 Transactions	
223	DEPT Total:		200.00	D.A.R.E. Program	1 Vendors	1 Transactions
225	DEPT 1502 KEEPRS INC 25-225-000-0000-6145		17.48	Mcleod County Sheriffs Posse 4 PAIR BRN SGT CHEV	194477	Uniforms
	1502 KEEPRS INC		17.48		1 Transactions	
225	DEPT Total:		17.48	Mcleod County Sheriffs Posse	1 Vendors	1 Transactions
252	DEPT 658 MCLEOD PUBLISHING INC 25-252-000-0000-6450		94.00	Jail Canteen Account SUBSCRIPTION	3	Subscriptions
	658 MCLEOD PUBLISHING INC		94.00		1 Transactions	
252	DEPT Total:		94.00	Jail Canteen Account	1 Vendors	1 Transactions
285	DEPT 147 DEPARTMENT OF PUBLIC SAFETY 25-285-000-0000-6203		780.00	E-911 System Maintenance - Grant CJDN CONNECT	00000098168	Communications - Telephone Equipment
	147 DEPARTMENT OF PUBLIC SAFETY		780.00	07/01/2012 09/01/2012	1 Transactions	
285	DEPT Total:		780.00	E-911 System Maintenance - Grant	1 Vendors	1 Transactions
603	DEPT 2387 UNIVERSITY OF MINNESOTA EXTENSION 25-603-000-0000-6350		42.50	County Extension 4-H CAMP REGISTRATIONS		Other Services & Charges
	2387 UNIVERSITY OF MINNESOTA EXTENSION		42.50		1 Transactions	



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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
603 DEPT Total:		42.50	County Extension	1 Vendors 1 Transactions
612 DEPT			Shoreland - Grant	
1360 MINNESOTA MUTUAL 25-612-000-0000-2049		0.46	LIFE PREMIUM SHORELAND FUND 10/01/2012 10/31/2012	Life Insurance Payable
1360 MINNESOTA MUTUAL		0.46	1 Transactions	
940 SIMPLE BENEFIT PLAN ADMINISTRATOR: 25-612-000-0000-2051		23.14-	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD364 Dental Insurance Payable
940 SIMPLE BENEFIT PLAN ADMINISTRATOR:		23.14-	1 Transactions	
612 DEPT Total:		22.68-	Shoreland - Grant	2 Vendors 2 Transactions
613 DEPT			Water Resource Management - Grant	
1360 MINNESOTA MUTUAL 25-613-000-0000-2049		0.86	LIFE PREMIUM WATER RESOURCE 10/01/2012 10/31/2012	Life Insurance Payable
1360 MINNESOTA MUTUAL		0.86	1 Transactions	
940 SIMPLE BENEFIT PLAN ADMINISTRATOR: 25-613-000-0000-2051		42.10-	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD364 Dental Insurance Payable
940 SIMPLE BENEFIT PLAN ADMINISTRATOR:		42.10-	1 Transactions	
613 DEPT Total:		41.24-	Water Resource Management - Grant	2 Vendors 2 Transactions
614 DEPT			Wetlands Administration - Grant	
1360 MINNESOTA MUTUAL 25-614-000-0000-2049		6.74	LIFE PREMIUM WETLANDS FUND 10/01/2012 10/31/2012	Life Insurance Payable
1360 MINNESOTA MUTUAL		6.74	1 Transactions	
940 SIMPLE BENEFIT PLAN ADMINISTRATOR: 25-614-000-0000-2051		80.01-	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD364 Dental Insurance Payable

***** McLeod County IFS *****



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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:		80.01-		1 Transactions	
614	DEPT Total:		73.27-	Wetlands Administration - Grant	2 Vendors	2 Transactions
886	DEPT			County Feedlot Program		
1360	MINNESOTA MUTUAL 25-886-000-0000-2049		22.20	LIFE PREMIUM FEEDLOT FUND 10/01/2012 10/31/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL		22.20		1 Transactions	
940	SIMPLE BENEFIT PLAN ADMINISTRATOR: 25-886-000-0000-2051		0.10	DENTAL PREMIUM 11/01/2012 11/30/2012	MCLEOD364	Dental Insurance Payable
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:		0.10		1 Transactions	
886	DEPT Total:		22.30	County Feedlot Program	2 Vendors	2 Transactions
25	Fund Total:		6,436.73	Special Revenue Fund		20 Transactions

***** McLeod County IFS *****



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74 Forfeited Tax Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
987	DEPT		Forfeited Tax Sale		
	651 COMMISSIONER OF REVENUE				
	74-987-000-0000-6350		21.00 SEPT 2012 USE TAX		Other Services & Charges
	651 COMMISSIONER OF REVENUE		21.00	1 Transactions	
987	DEPT Total:		21.00 Forfeited Tax Sale	1 Vendors	1 Transactions
74	Fund Total:		21.00 Forfeited Tax Fund		1 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
854	DEPT			WIC		
	222 MEEKER COUNTY TREASURER					
	82-854-000-0000-6856		2,835.14	GROW & GLOW		Wic
	222 MEEKER COUNTY TREASURER		2,835.14		1 Transactions	
	314 SIBLEY COUNTY TREASURER					
	82-854-000-0000-6856		3,930.72	GROW & GLOW		Wic
	314 SIBLEY COUNTY TREASURER		3,930.72		1 Transactions	
854	DEPT Total:		6,765.86	WIC	2 Vendors	2 Transactions
872	DEPT			Child & Teen Checkups (C&TC)		
	222 MEEKER COUNTY TREASURER					
	82-872-000-0000-6850		5,630.00	JULY C & TC 2012		Collections For Other Agencies
	222 MEEKER COUNTY TREASURER		5,630.00		1 Transactions	
	314 SIBLEY COUNTY TREASURER					
	82-872-000-0000-6850		3,129.48	JULY C & TC 2012		Collections For Other Agencies
	314 SIBLEY COUNTY TREASURER		3,129.48		1 Transactions	
872	DEPT Total:		8,759.48	Child & Teen Checkups (C&TC)	2 Vendors	2 Transactions
82	Fund Total:		15,525.34	Community Health Service Fun		4 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
490	DEPT		Supporting Hands Nurse Family Partner:		
311	BUFFALO RIDGE NEWSPAPERS LLC 84-490-000-0000-6241		HELP WANTED NURSE HOME VISIT		Printing And Publishing
311	BUFFALO RIDGE NEWSPAPERS LLC	58.00	1 Transactions		
4700	DOUGLAS COUNTY PUBLIC HEALTH 84-490-000-0000-6203	106.28	PHONE CALLS 06/11/2012 06/29/2012		Communications
	84-490-000-0000-6205	14.60	POSTAGE		Postage And Postal Box Rental
	84-490-000-0000-6269	1,161.05	SUPPORT STAFF		Contracts
	84-490-000-0000-6269	1,855.63	ADMINISTRATOR CONTRACT		Contracts
	84-490-000-0000-6402	436.94	OFFICE SUPPLIES		Office Supplies
	84-490-000-0000-6403	2,154.40	PRINTED SUPPLIES 07/01/2012 09/30/2012		Printed Paper Supplies
4700	DOUGLAS COUNTY PUBLIC HEALTH	5,728.90	6 Transactions		
4547	FIDELITY SECURITY LIFE INSURANCE CO 84-490-000-0000-2044	12.29	VISION PREMIUM SHNFP FUND		Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO	12.29	1 Transactions		
6063	HOLIDAY INN 84-490-000-0000-6336	249.12	RESERVATION K MITTNESS 10/16/2012 10/17/2012	67980157	Meals, Lodging, Parking & Miscellaneous
6063	HOLIDAY INN	249.12	1 Transactions		
8738	HUBIN PUBLISHING CO INC 84-490-000-0000-6241	211.91	HELP WANTED NURSE HOME VISIT	62423	Printing And Publishing
8738	HUBIN PUBLISHING CO INC	211.91	1 Transactions		
137	HUTCHINSON LEADER 84-490-000-0000-6241	173.88	HELP WANTED NURSE HOME VISIT	0912371272	Printing And Publishing
137	HUTCHINSON LEADER	173.88	1 Transactions		
1360	MINNESOTA MUTUAL 84-490-000-0000-2049	49.55	LIFE PREMIUM NFP FUND 10/01/2012 10/31/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL	49.55	1 Transactions		
6075	POPE COUNTY PUBLIC HEALTH				



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
	84-490-000-0000-6269	2,635.94	SALARY FRINGE SEPT 2012		Contracts
	84-490-000-0000-6335	308.58	556 MLG SEP		Mileage Expense
	84-490-000-0000-6336	7.83	MTG EXPENSE		Meals, Lodging, Parking & Miscellaneous
	84-490-000-0000-6403	16.10	PRINTED SUPPLIES		Printed Paper Supplies
6075	POPE COUNTY PUBLIC HEALTH	2,968.45		4 Transactions	
5286	REDWOOD GAZETTE/LIVEWIRE				
	84-490-000-0000-6241	85.58	HELP WANTED NURSE HOME VISIT	200537-01	Printing And Publishing
			09/27/2012 09/27/2012		
5286	REDWOOD GAZETTE/LIVEWIRE	85.58		1 Transactions	
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:				
	84-490-000-0000-2051	132.00	DENTAL PREMIUM	MCLEOD 364	Dental Insurance Payable
			11/01/2012 11/30/2012		
940	SIMPLE BENEFIT PLAN ADMINISTRATOR:	132.00		1 Transactions	
5247	THE GRANT COUNTY HERALD				
	84-490-000-0000-6241	50.00	HELP WANTED NURSE HOME VISIT		Printing And Publishing
5247	THE GRANT COUNTY HERALD	50.00		1 Transactions	
6412	VERIZON WIRELESS				
	84-490-000-0000-6203	428.38	CALL CHARGES	2806197073	Communications
6412	VERIZON WIRELESS	428.38		1 Transactions	
490	DEPT Total:	10,148.06	Supporting Hands Nurse Family Partne	12 Vendors	20 Transactions
84	Fund Total:	10,148.06	Supporting Hands N F P Fund		20 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
935	DEPT		Real Estate Assurance - Registered Land			
3411	COMMISSIONER OF FINANCE 86-935-000-0000-6850		193.50	SEP REGISTERED LAND 09/01/2012 09/30/2012		Collections For Other Agencies
3411	COMMISSIONER OF FINANCE		193.50	1 Transactions		
935	DEPT Total:		193.50	Real Estate Assurance - Registered Lar	1 Vendors	1 Transactions
938	DEPT		Well Certificates			
3442	MINNESOTA DEPARTMENT OF HEALTH 86-938-000-0000-6850		637.50	3RD QTR WELL DISCLOSURES		Collections For Other Agencies
3442	MINNESOTA DEPARTMENT OF HEALTH		637.50	1 Transactions		
938	DEPT Total:		637.50	Well Certificates	1 Vendors	1 Transactions
939	DEPT		State Surcharge			
3411	COMMISSIONER OF FINANCE 86-939-000-0000-6850		6,961.50	SEP REGISTRARS FEES 09/01/2012 09/30/2012		Collections For Other Agencies
3411	COMMISSIONER OF FINANCE		6,961.50	1 Transactions		
939	DEPT Total:		6,961.50	State Surcharge	1 Vendors	1 Transactions
940	DEPT		Vital Records Surcharge - Birth & Death			
3411	COMMISSIONER OF FINANCE 86-940-000-0000-6850		634.00	SEP BRITH DEATH SURCHARGE 09/01/2012 09/30/2012		Collections For Other Agencies
3411	COMMISSIONER OF FINANCE		634.00	1 Transactions		
940	DEPT Total:		634.00	Vital Records Surcharge - Birth & Deat	1 Vendors	1 Transactions
950	DEPT		Birth Record Surcharge			
3411	COMMISSIONER OF FINANCE 86-950-000-0000-6850		840.00	SEP BIRTH RECORD SURCHARGE 09/01/2012 09/30/2012		Collections For Other Agencies
3411	COMMISSIONER OF FINANCE		840.00	1 Transactions		



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86 Trust and Agency Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
950 DEPT Total:		840.00	Birth Record Surcharge	1 Vendors 1 Transactions
952 DEPT			Children's Trust Fund Surcharge - Birth	
3411 COMMISSIONER OF FINANCE				
86-952-000-0000-6850		258.00	SEP CHILDREN SRCHG	Collections For Other Agencies
			09/01/2012 09/30/2012	
3411 COMMISSIONER OF FINANCE		258.00	1 Transactions	
952 DEPT Total:		258.00	Children's Trust Fund Surcharge - Birth	1 Vendors 1 Transactions
954 DEPT			Marriage License	
3411 COMMISSIONER OF FINANCE				
86-954-000-0000-6850		440.00	SEP MARR LIC SRCHG	Collections For Other Agencies
			09/01/2012 09/30/2012	
86-954-000-0000-6850		60.00	SEP MARR LIC SUPRVD VISIT	Collections For Other Agencies
			09/01/2012 09/30/2012	
86-954-000-0000-6850		40.00	SEP MARR LIC MN ENABLE	Collections For Other Agencies
			09/01/2012 09/30/2012	
86-954-000-0000-6850		200.00	SEP MARR LIC DISPL HOME REG	Collections For Other Agencies
			09/01/2012 09/30/2012	
86-954-000-0000-6850		120.00	SEP MARR LIC HEALTHY SEPR	Collections For Other Agencies
			09/01/2012 09/30/2012	
86-954-000-0000-6850		40.00	SEP MARR LIC COUPLES ON BRINK	Collections For Other Agencies
			09/01/2012 09/30/2012	
3411 COMMISSIONER OF FINANCE		900.00	6 Transactions	
954 DEPT Total:		900.00	Marriage License	1 Vendors 6 Transactions
956 DEPT			Sales Tax	
651 COMMISSIONER OF REVENUE				
86-956-000-0000-6850		1,308.00	SEPT 2012 SALES TAX	19033 Collections For Other Agencies
651 COMMISSIONER OF REVENUE		1,308.00	1 Transactions	
956 DEPT Total:		1,308.00	Sales Tax	1 Vendors 1 Transactions
957 DEPT			Proceeds From Confiscated Property	
1639 MINNESOTA DEPARTMENT OF FINANCE				
86-957-000-0000-6850		231.00	B SCHMIDT ICR 12-2081	Collections For Other Agencies

***** McLeod County IFS *****



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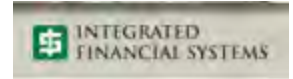
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86 Trust and Agency Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
1639	MINNESOTA DEPARTENT OF FINANCE	231.00			
957	DEPT Total:	231.00	Proceeds From Confiscated Property	1 Vendors	1 Transactions
966	DEPT		HUTCHINSON CITY SALES TAX		
651	COMMISSIONER OF REVENUE 86-966-000-0000-6850	38.00	SEPT HUTCHINSON TAX	7557	Collections For Other Agencies
651	COMMISSIONER OF REVENUE	38.00		1 Transactions	
966	DEPT Total:	38.00	HUTCHINSON CITY SALES TAX	1 Vendors	1 Transactions
975	DEPT		DNR Clearing Account		
509	MINNESOTA DNR 86-975-000-0000-6850	134.00	DNR		Collections For Other Agencies
			10/02/2012 10/09/2012		
509	MINNESOTA DNR	134.00		1 Transactions	
975	DEPT Total:	134.00	DNR Clearing Account	1 Vendors	1 Transactions
976	DEPT		Game & Fish Clearing Account		
509	MINNESOTA DNR 86-976-000-0000-6850	14.00	G & F		Collections For Other Agencies
			10/02/2012 10/09/2012		
509	MINNESOTA DNR	14.00		1 Transactions	
976	DEPT Total:	14.00	Game & Fish Clearing Account	1 Vendors	1 Transactions
86	Fund Total:	12,149.50	Trust and Agency Fund		17 Transactions
	Final Total:	572,182.36	103 Vendors	149 Transactions	

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	19,617.09	General Revenue Fund	
	3	407,118.02	Road & Bridge Fund	
	5	90,226.17	Solid Waste Fund	
	11	10,940.45	Human Service Fund	
	25	6,436.73	Special Revenue Fund	
	74	21.00	Forfeited Tax Fund	
	82	15,525.34	Community Health Service Fund	
	84	10,148.06	Supporting Hands N F P Fund	
	86	12,149.50	Trust and Agency Fund	
	All Funds	572,182.36	Total	Approved by,
			
			

***** McLeod County IFS *****



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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

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Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		...		
	3028 MINNESOTA CHILD SUPPORT PAYMENT				
38	01-000-000-0000-2056		303.64 CHILD SUPPORT 10/17/12	001124208702	Child Support Garnishment Payable
41	01-000-000-0000-2056		106.59 CHILD SUPPORT 10/17/12	001436294701	Child Support Garnishment Payable
40	01-000-000-0000-2056		106.13 CHILD SUPPORT 10/17/12	001439921102	Child Support Garnishment Payable
37	01-000-000-0000-2056		246.42 CHILD SUPPORT 10/17/12	001447664801	Child Support Garnishment Payable
39	01-000-000-0000-2056		170.74 CHILD SUPPORT 10/17/12	001499730601	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		933.52		5 Transactions
	634 UNITED STATES TREASURY				
49	01-000-000-0000-2055		50.00 GARNISHMENT P CAREY 10/17/12		Garnishments Payable
	634 UNITED STATES TREASURY		50.00		1 Transactions
0	DEPT Total:		983.52		2 Vendors 6 Transactions



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	DEPT			County Wide		
8	134 CITY OF HUTCHINSON 01-003-000-0000-6350		19.30	440 GROVE W ST SW	145544006	Other Services & Charges
	134 CITY OF HUTCHINSON		19.30	1 Transactions		
25	540 HUTCHINSON UTILITIES COMMISSION 01-003-000-0000-6253		47.68	ELECTRIC 440 GROVE ST	00091045069498	Electricity
26	01-003-000-0000-6255		17.62	GAS 440 GROVE ST	00091045069498	Natural Gas
	540 HUTCHINSON UTILITIES COMMISSION		65.30	2 Transactions		
47	5281 TASC 01-003-000-0000-6350		112.00	DEBIT CARD FEES 12/01/2012 12/31/2012	3200149781	Other Services & Charges
48	01-003-000-0000-6350		426.72	PLAN ADMINISTRATION 12/01/2012 12/31/2012	3200149781	Other Services & Charges
	5281 TASC		538.72	2 Transactions		
3	DEPT Total:		623.32	County Wide	3 Vendors	5 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
13	DEPT		Court Administrator's Office		
9555	CONKEL/JEANNE M V				
63	01-013-000-0000-6273		570.00 CT APPT KE	FA-12-685	Court Appt Atty-Other
62	01-013-000-0000-6272		33.75 CT APPT AJ AJ	JV-12-151	Court Appt Atty-Dep/Neg/Ter
9555	CONKEL/JEANNE M V		603.75		2 Transactions
812	GAVIN OLSON WINTERS TWISS THIEMAN				
69	01-013-000-0000-6272		52.50 CT APPT VK JV-12-10	20120052-000M	Court Appt Atty-Dep/Neg/Ter
70	01-013-000-0000-6272		352.50 CT APPT JF JV-12-179	20120318-000M	Court Appt Atty-Dep/Neg/Ter
68	01-013-000-0000-6273		1,052.01 CT APPT M KRUEGER	20120322-000M	Court Appt Atty-Other
812	GAVIN OLSON WINTERS TWISS THIEMAN		1,457.01		3 Transactions
377	THE LAW OFFICE OF TROY A SCOTTING				
104	01-013-000-0000-6272		30.00 CT APPT LJ	JV-12-151	Court Appt Atty-Dep/Neg/Ter
377	THE LAW OFFICE OF TROY A SCOTTING		30.00		1 Transactions
13	DEPT Total:		2,090.76		Court Administrator's Office 3 Vendors 6 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
41	DEPT			County Auditor-Treasurer's Office		
	1003 INLAND HUTCHINSON LLC					
136	01-041-000-0000-6810		939.04	2010 INTEREST	23.325.0050	Refunds And Reimbursements
138	01-041-000-0000-6810		2,119.55	2011 INTEREST	23.325.0050	Refunds And Reimbursements
	1003 INLAND HUTCHINSON LLC		3,058.59	2 Transactions		
41	DEPT Total:		3,058.59	County Auditor-Treasurer's Office	1 Vendors	2 Transactions

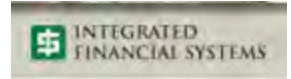
***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
65	DEPT			Information Systems Office		
	6412 VERIZON WIRELESS					
50	01-065-000-0000-6203		196.67	CELL PHONE USAGE	58374345200001	Communications
				10/02/2012 11/02/2012		
	6412 VERIZON WIRELESS		196.67	1 Transactions		
65	DEPT Total:		196.67	Information Systems Office	1 Vendors	1 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
75	DEPT			Central Services - Charge Backs		
	2469 SAMS CLUB					
103	01-075-000-0000-6402		14.87	JAIL SUPPLIES	8776	Office Supplies
	2469 SAMS CLUB		14.87	1 Transactions		
75	DEPT Total:		14.87	Central Services - Charge Backs	1 Vendors	1 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
76	DEPT		Central Services - County Wide		
	293 CENTURYLINK				
1	01-076-000-0000-6203		HUTCHINSON T 1	612E921781	Communications
		104.74	10/01/2012 10/31/2012		
	293 CENTURYLINK		1 Transactions		
		104.74			
76	DEPT Total:		Central Services - County Wide	1 Vendors	1 Transactions
		104.74			



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
111	DEPT			Courthouse Building		
42	HITE HARDWARE AND PAINT					
106	01-111-000-0000-6425		18.97	SUPPLIES	145-493874	Repair And Maintenance Supplies
107	01-111-000-0000-6425		21.36	SUPPLIES	145-493880	Repair And Maintenance Supplies
109	01-111-000-0000-6425		5.32	SUPPLIES	145-494204	Repair And Maintenance Supplies
110	01-111-000-0000-6425		47.00	SUPPLIES	145-494234	Repair And Maintenance Supplies
112	01-111-000-0000-6425		38.91	SUPPLIES	145-494587	Repair And Maintenance Supplies
113	01-111-000-0000-6425		8.28	SUPPLIES	145-494609	Repair And Maintenance Supplies
114	01-111-000-0000-6425		55.94	SUPPLIES	145-494704	Repair And Maintenance Supplies
115	01-111-000-0000-6425		33.52	SUPPLIES	145-494720	Repair And Maintenance Supplies
116	01-111-000-0000-6425		8.54	SUPPLIES	145-494732	Repair And Maintenance Supplies
118	01-111-000-0000-6425		2.53	SUPPLIES	145-494928	Repair And Maintenance Supplies
119	01-111-000-0000-6425		20.27	SUPPLIES	145-494941	Repair And Maintenance Supplies
120	01-111-000-0000-6425		5.07	SUPPLIES	145-494962	Repair And Maintenance Supplies
121	01-111-000-0000-6425		17.40	SUPPLIES	145-495420	Repair And Maintenance Supplies
125	01-111-000-0000-6425		0.45	SUPPLIES	145-496191	Repair And Maintenance Supplies
126	01-111-000-0000-6425		45.91	SUPPLIES	145-496214	Repair And Maintenance Supplies
127	01-111-000-0000-6425		4.26	SUPPLIES	145-496216	Repair And Maintenance Supplies
128	01-111-000-0000-6425		5.12	SUPPLIES	145-496242	Repair And Maintenance Supplies
129	01-111-000-0000-6425		51.47	SUPPLIES	145-496670	Repair And Maintenance Supplies
42	HITE HARDWARE AND PAINT		390.32			18 Transactions
253	LIGHT & POWER COMMISSION					
72	01-111-000-0000-6253		10.88	ELECTRIC 08/31/2012	09/30/2012 07-814100-00	Electricity
71	01-111-000-0000-6253		8,069.49	ELECTRIC 08/31/2012	09/30/2012 13-857000-00	Electricity
77	01-111-000-0000-6257		814.75	WATER SEWER 08/31/2012	09/30/2012 13-857000-00	Sewer, Water And Garbage
253	LIGHT & POWER COMMISSION		8,895.12			3 Transactions
6412	VERIZON WIRELESS					
51	01-111-000-0000-6203		65.18	CELL PHONE USAGE 10/02/2012	11/02/2012 58374345200001	Communications
6412	VERIZON WIRELESS		65.18			1 Transactions
111	DEPT Total:		9,350.62	Courthouse Building		3 Vendors 22 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
112	DEPT		North Complex Building			
	42 HITE HARDWARE AND PAINT					
111	01-112-000-0000-6425		33.11	SUPPLIES	145-494241	Repair And Maintenance Supplies
122	01-112-000-0000-6425		16.00	SUPPLIES	145-495456	Repair And Maintenance Supplies
123	01-112-000-0000-6425		21.33	SUPPLIES	145-495475	Repair And Maintenance Supplies
124	01-112-000-0000-6425		10.67	SUPPLIES	145-495573	Repair And Maintenance Supplies
	42 HITE HARDWARE AND PAINT		81.11			4 Transactions
	253 LIGHT & POWER COMMISSION					
74	01-112-000-0000-6253		397.46	ELECTRIC	14-899800-00	Electricity
				08/31/2012 09/30/2012		
73	01-112-000-0000-6253		1,110.21	ELECTRIC	15-800100-00	Electricity
				08/31/2012 09/30/2012		
78	01-112-000-0000-6257		146.75	WATER SEWER	15-800100-00	Sewer, Water And Garbage
				08/31/2012 09/30/2012		
	253 LIGHT & POWER COMMISSION		1,654.42			3 Transactions
112	DEPT Total:		1,735.53	North Complex Building	2 Vendors	7 Transactions



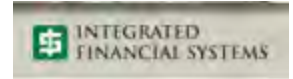
Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
				Paid On Bhf #	
116	DEPT		Health And Human Services Building		
	42 HITE HARDWARE AND PAINT				
108	01-116-000-0000-6425		21.34	SUPPLIES	145-494075 Repair And Maintenance Supplies
117	01-116-000-0000-6425		16.02	SUPPLIES	145-494788 Repair And Maintenance Supplies
	42 HITE HARDWARE AND PAINT		37.36		2 Transactions
	253 LIGHT & POWER COMMISSION				
75	01-116-000-0000-6253		1,514.65	ELECTRIC	02-803800-00 Electricity
				08/31/2012 09/30/2012	
80	01-116-000-0000-6257		154.92	WATER SEWER	02-803800-00 Sewer, Water And Garbage Removal
				08/31/2012 09/30/2012	
79	01-116-000-0000-6257		76.03	WATER SEWER	14-899800-00 Sewer, Water And Garbage Removal
				08/31/2012 09/30/2012	
	253 LIGHT & POWER COMMISSION		1,745.60		3 Transactions
116	DEPT Total:		1,782.96	Health And Human Services Building	2 Vendors 5 Transactions



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
117	DEPT			Fairgrounds		
134	CITY OF HUTCHINSON					
2	01-117-000-0000-6257		189.19	WATER SEWER GARBAGE 08/23/2012 09/24/2012	0130082003	Sewer, Water And Garbage Removal
3	01-117-000-0000-6257		409.78	WATER SEWER GARBAGE 08/23/2012 09/24/2012	0130086004	Sewer, Water And Garbage Removal
4	01-117-000-0000-6257		104.49	WATER SEWER GARBAGE 08/23/2012 09/24/2012	0130086012	Sewer, Water And Garbage Removal
5	01-117-000-0000-6257		51.48	WATER SEWER GARBAGE 08/23/2012 09/24/2012	0130086020	Sewer, Water And Garbage Removal
134	CITY OF HUTCHINSON		754.94	4 Transactions		
540	HUTCHINSON UTILITIES COMMISSION					
18	01-117-000-0000-6253		34.05	ELECTRIC 898 CENTURY AVE SW 08/29/2012 09/27/2012	436962-045052	Electricity
12	01-117-000-0000-6253		742.09	ELECTRIC GRANDSTAND 08/29/2012 09/27/2012	436972-045045	Electricity
13	01-117-000-0000-6253		770.95	ELECTRIC ADMIN BLDG 08/29/2012 09/27/2012	436973-045045	Electricity
14	01-117-000-0000-6253		279.44	ELECTRIC AGRIBITION 08/29/2012 09/27/2012	436974-045045	Electricity
21	01-117-000-0000-6255		182.02	GAS AGRIBITION 08/29/2012 09/27/2012	436974-045045	Natural Gas
15	01-117-000-0000-6253		236.57	ELECTRIC FAIRGROUNDS 08/29/2012 09/27/2012	436975-045045	Electricity
16	01-117-000-0000-6253		38.64	ELECTRIC MAINT BLDG 08/29/2012 09/27/2012	436976-045045	Electricity
22	01-117-000-0000-6255		33.67	GAS MAINT BLDG 08/29/2012 09/27/2012	436976-045045	Natural Gas
23	01-117-000-0000-6255		117.52	GAS FAIRGROUNDS 08/29/2012 09/27/2012	436978-045045	Natural Gas
19	01-117-000-0000-6253		266.13	ELECTRIC 820 CENTURY AVE SW 08/29/2012 09/27/2012	436979-045045	Electricity
24	01-117-000-0000-6255		10.83	GAS 820 CENTURY AVE SW 08/29/2012 09/27/2012	436979-045045	Natural Gas
17	01-117-000-0000-6253		32.20	ELECTRIC SIGN 08/29/2012 09/27/2012	436981-045045	Electricity
20	01-117-000-0000-6253		60.34	ELECTRIC 816 CENTURY AVE 08/29/2012 09/27/2012	437020-045045	Electricity

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
540	HUTCHINSON UTILITIES COMMISSION		2,804.45		13 Transactions	
117	DEPT Total:		3,559.39	Fairgrounds	2 Vendors	17 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
121	DEPT		Veterans Service Office		
	6412 VERIZON WIRELESS				
52	01-121-000-0000-6203		CELL PHONE USAGE	58374345200001	Communications
		20.77	10/02/2012 11/02/2012		
	6412 VERIZON WIRELESS		1 Transactions		
		20.77			
121	DEPT Total:		Veterans Service Office	1 Vendors	1 Transactions
		20.77			



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
201	DEPT		County Sheriff's Office		
539	CENTER POINT ENERGY				
141	01-201-000-0000-6253		15.59	GAS STORAGE	5987117-8 Electricity
				09/06/2012 10/05/2012	
				1 Transactions	
539	CENTER POINT ENERGY		15.59		
253	LIGHT & POWER COMMISSION				
140	01-201-000-0000-6253		7.62	ELECTRIC BAXTER AVE	01-802120-03 Electricity
76	01-201-000-0000-6253		31.27	ELECTRIC	15-800190-00 Electricity
				08/31/2012 09/30/2012	
				2 Transactions	
253	LIGHT & POWER COMMISSION		38.89		
201	DEPT Total:		54.48	County Sheriff's Office	2 Vendors 3 Transactions

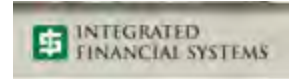
***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

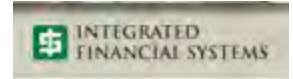
Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
251	DEPT		County Jail			
	6412 VERIZON WIRELESS					
53	01-251-000-0000-6203		35.40	CELL PHONE USAGE	58374345200001	Communications
				10/02/2012 11/02/2012		
	6412 VERIZON WIRELESS		35.40	1 Transactions		
251	DEPT Total:		35.40	County Jail	1 Vendors	1 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
255	DEPT			County Court Services		
	6412 VERIZON WIRELESS					
54	01-255-000-0000-6203		36.64	CELL PHONE USAGE	58374345200001	Communications
				10/02/2012 11/02/2012		
	6412 VERIZON WIRELESS		36.64	1 Transactions		
255	DEPT Total:		36.64	County Court Services	1 Vendors	1 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
485	DEPT		County Public Health Nursing		
	5246 MORROW/CARMEN				
143	01-485-000-0000-6350		28.6 HRS		Other Services & Charges
		686.40	10/01/2012	10/15/2012	
	5246 MORROW/CARMEN			1 Transactions	
	6412 VERIZON WIRELESS				
55	01-485-000-0000-6203		CELL PHONE USAGE	58374345200001	Communications
		35.40	10/02/2012	11/02/2012	
134	01-485-000-0000-6203		CELL PHONE CREDIT	58374345200001	Communications
	6412 VERIZON WIRELESS			2 Transactions	
		43.12-			
		7.72-			
485	DEPT Total:		County Public Health Nursing	2 Vendors	3 Transactions
		678.68			



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT		County Park's		
	213 MCLEOD COOP POWER ASSN				
32	01-520-000-0000-6253		525 POWER	140900	Electricity
28	01-520-000-0000-6253		521 POWER	205200	Electricity
33	01-520-000-0000-6253		526 POWER HOUSE	416900	Electricity
31	01-520-000-0000-6253		524 POWER	424600	Electricity
30	01-520-000-0000-6253		523.POWER	483200	Electricity
29	01-520-000-0000-6253		522 POWER	518000	Electricity
34	01-520-000-0000-6253		526 POWER	572300	Electricity
	213 MCLEOD COOP POWER ASSN				
		2,003.03		7 Transactions	
520	DEPT Total:		2,003.03	County Park's	1 Vendors 7 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
609	DEPT		Environmental Services Office		
	6412 VERIZON WIRELESS				
131	01-609-000-0000-6203		CELL PHONE USAGE	58374345200001	Communications
		18.92	10/02/2012 11/02/2012		
	6412 VERIZON WIRELESS		1 Transactions		
		18.92			
609	DEPT Total:		Environmental Services Office	1 Vendors	1 Transactions
		18.92			
1	Fund Total:		General Revenue Fund		90 Transactions
		26,348.89			



	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			...		
	661 MESSERLI & KRAMER					
36	03-000-000-0000-2055		258.13	GARNISHMENT K DERRY 10/17/12		Garnishments Payable
	661 MESSERLI & KRAMER		258.13	1 Transactions		
	3028 MINNESOTA CHILD SUPPORT PAYMENT					
42	03-000-000-0000-2056		255.07	CHILD SUPPORT 10/17/12	001253574102	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		255.07	1 Transactions		
0	DEPT Total:		513.20	...	2 Vendors	2 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
310	DEPT		Highway Maintenance		
253	LIGHT & POWER COMMISSION				
82	03-310-000-0000-6350		14.08 ELECTRIC 12557 MAJOR AVE 08/31/2012 09/30/2012	14-459100-00	Other Services & Charges
83	03-310-000-0000-6350		20.81 ELECTRIC 6988 120TH ST 08/31/2012 09/30/2012	14-606200-00	Other Services & Charges
253	LIGHT & POWER COMMISSION		34.89 2 Transactions		
213	MCLEOD COOP POWER ASSN				
84	03-310-000-0000-6350		50.10 TRAFFIC LT HWY 212 & CR 1	861100	Other Services & Charges
92	03-310-000-0000-6350		32.97 TRAFFIC LT 8988 180TH ST	9007500	Other Services & Charges
85	03-310-000-0000-6350		47.58 TRAFFIC LT ST HWY 7 & CR 115	903000	Other Services & Charges
86	03-310-000-0000-6350		44.57 TRAFFIC LT HWY 15 & CR 18	903100	Other Services & Charges
87	03-310-000-0000-6350		35.24 TRAFFIC LT 16007 30TH ST	906900	Other Services & Charges
88	03-310-000-0000-6350		35.11 TRAFFIC LT 8723 120TH ST	907100	Other Services & Charges
89	03-310-000-0000-6350		33.35 TRAFFIC LT 17758 100TH ST	907200	Other Services & Charges
90	03-310-000-0000-6350		33.85 TRAFFIC LT 20008 YORK AVE	907300	Other Services & Charges
91	03-310-000-0000-6350		34.49 TRAFFIC LT 14999 CR 7	907400	Other Services & Charges
93	03-310-000-0000-6350		33.35 TRAFFIC LT 1598 JEFFERSON RD	907600	Other Services & Charges
94	03-310-000-0000-6350		34.61 TRAFFIC LT 1598 ADAMS ST	907700	Other Services & Charges
95	03-310-000-0000-6350		33.35 TRAFFIC LT 15188 PAGE AVE	907800	Other Services & Charges
96	03-310-000-0000-6350		34.49 TRAFFIC LT 14007 155TH ST	907900	Other Services & Charges
97	03-310-000-0000-6350		33.73 TRAFFIC LT 21989 TAGUS AVE	908000	Other Services & Charges
98	03-310-000-0000-6350		32.97 TRAFFIC LT 19008 VALE AVE	908100	Other Services & Charges
99	03-310-000-0000-6350		33.46 TRAFFIC LT 9009 240TH ST	908200	Other Services & Charges
100	03-310-000-0000-6350		32.84 TRAFFIC LT 23498 FALCON AVE	908300	Other Services & Charges
144	03-310-000-0000-6350		32.34 TRAFFIC LT 13988 200TH ST	908400	Other Services & Charges
101	03-310-000-0000-6350		32.73 TRAFFIC LT 16989 200TH ST	908500	Other Services & Charges
102	03-310-000-0000-6350		41.10 TRAFFIC LT ST HWY 22 & CR 11	908701	Other Services & Charges
213	MCLEOD COOP POWER ASSN		722.23 20 Transactions		
310	DEPT Total:		757.12 Highway Maintenance	2 Vendors	22 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
320	DEPT		Highway Construction		
	324 CITY OF STEWART				
60	03-320-000-0000-6642		#1 711-005 CSAH 111 STEWART	711-005-1	State Aid-Municipal Construction
61	03-320-000-0000-6680		#1 711-005 CSAH 111 STEWART	711-005-1	Saftey Grant
	324 CITY OF STEWART		2 Transactions		
320	DEPT Total:		Highway Construction	1 Vendors	2 Transactions
		38,168.15			

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 3 Road & Bridge Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
330	DEPT		Highway Administration			
81	253 LIGHT & POWER COMMISSION 03-330-000-0000-6253		11.30	ELECTRIC 08/31/2012 10/01/2012	09-817800-01	Electricity
	253 LIGHT & POWER COMMISSION		11.30	1 Transactions		
56	6412 VERIZON WIRELESS 03-330-000-0000-6203		181.19	CELL PHONE USAGE 10/02/2012 11/02/2012	98374485200001	Communications
	6412 VERIZON WIRELESS		181.19	1 Transactions		
330	DEPT Total:		192.49	Highway Administration	2 Vendors	2 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
340	DEPT		Highway Equipment Maintenance		
134	CITY OF HUTCHINSON				
59	03-340-000-0000-6612	1,500.00	99 CARGO TRAILER ASSET 7413	6/5/2012	Capital - \$100-\$5,000 (Inventory)
134	CITY OF HUTCHINSON	1,500.00	1 Transactions		
5175	FLEET SERVICES				
64	03-340-000-0000-6455	1,102.76	UNLEADED FUEL	28311796	Motor Fuels And Lubrication
65	03-340-000-0000-6455	57.62-	EXEMPT TAX UNLEADED	28311796	Motor Fuels And Lubrication
66	03-340-000-0000-6567	2,576.01	DIESEL FUEL	28311796	Diesel Fuel & Tax
67	03-340-000-0000-6567	143.40-	DIESEL FUEL	28311796	Diesel Fuel & Tax
5175	FLEET SERVICES	3,477.75	4 Transactions		
340	DEPT Total:	4,977.75	Highway Equipment Maintenance	2 Vendors	5 Transactions
3	Fund Total:	44,608.71	Road & Bridge Fund		33 Transactions

***** McLeod County IFS *****



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 11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
420	DEPT		Income Maintenance			
	6412 VERIZON WIRELESS					
132	11-420-600-0010-6203		61.94	CELL PHONE USAGE	58374345200001	Communications
				10/02/2012 11/02/2012		
	6412 VERIZON WIRELESS		61.94	1 Transactions		
420	DEPT Total:		61.94	Income Maintenance	1 Vendors	1 Transactions

***** McLeod County IFS *****



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11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
430	DEPT		Individual and Family Social Services		
	3028 MINNESOTA CHILD SUPPORT PAYMENT				
43	11-430-000-0000-2056		289.80 CHILD SUPPORT 10/17/12	001486828601	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		289.80		
					1 Transactions
	6412 VERIZON WIRELESS				
133	11-430-700-0010-6203		92.91 CELL PHONE USAGE	58374345200001	Communications
	6412 VERIZON WIRELESS		92.91		
					1 Transactions
430	DEPT Total:		382.71	Individual and Family Social Services	2 Vendors 2 Transactions
11	Fund Total:		444.65	Human Service Fund	3 Transactions

***** McLeod County IFS *****



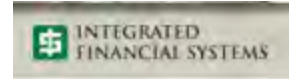
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 25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
15	DEPT			Law Library		
	358 WEST PAYMENT CENTER					
105	25-015-000-0000-6451		1,379.24	LAW BOOKS	825856017	Books
	358 WEST PAYMENT CENTER		1,379.24	1 Transactions		
15	DEPT Total:		1,379.24	Law Library	1 Vendors	1 Transactions

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 25 Special Revenue Fund

***** McLeod County IFS *****

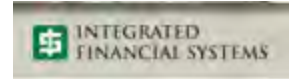


Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
285	DEPT		E-911 System Maintenance - Grant		
	161 INDEPENDENT EMERGENCY SERVICES				
27	25-285-000-0000-6203		E-911 ADDRESS INFO	400-0037	Communications - Telephone Equipment
	161 INDEPENDENT EMERGENCY SERVICES		1 Transactions		
285	DEPT Total:		E-911 System Maintenance - Grant	1 Vendors	1 Transactions

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 25 Special Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
614	DEPT			Wetlands Administration - Grant			
	1457	PRO AUTO & TRANSMISSION REPAIR INC					
46		25-614-000-0000-6350		653.82	VEHICLE MAINT 2006 CHEV 1500	3046200	Other Services & Charges
	1457	PRO AUTO & TRANSMISSION REPAIR INC		653.82	1 Transactions		
614	DEPT Total:			653.82	Wetlands Administration - Grant	1 Vendors	1 Transactions

***** McLeod County IFS *****



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 25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
616	DEPT		Bc Watershed Septic System Loan		
	1119 MID MN SEPTIC SERVICES				
130	25-616-000-0000-6350		SEPTIC SYSTEM T BIERBAUM	1323	Other Services & Charges
	1119 MID MN SEPTIC SERVICES	8,306.16		1 Transactions	
		8,306.16			
616	DEPT Total:		Bc Watershed Septic System Loan	1 Vendors	1 Transactions
		8,306.16			

***** McLeod County IFS *****



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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
807	DEPT		Designated for Capital Assets		
599	GLENCOE PLUMBING & HEATING INC				
139	25-807-000-0000-6610		149.40	14085	Capital - Over \$5,000 (Fixed Assets)
599	GLENCOE PLUMBING & HEATING INC		149.40	1 Transactions	
6108	MOTOROLA SOLUTIONS INC				
142	25-807-000-0000-6610		255,547.74	41172460	Capital - Over \$5,000 (Fixed Assets)
6108	MOTOROLA SOLUTIONS INC		255,547.74	1 Transactions	
807	DEPT Total:		255,697.14	2 Vendors	2 Transactions

***** McLeod County IFS *****



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 25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
886	DEPT			County Feedlot Program		
	2836 GLENCOE AUTO BODY INC					
9	25-886-000-0000-6338		138.00	06 SILVERADO INSTALL BED KIT	12879	Motor Pool Expenses
	2836 GLENCOE AUTO BODY INC		138.00	1 Transactions		
886	DEPT Total:		138.00	County Feedlot Program	1 Vendors	1 Transactions
25	Fund Total:		266,220.23	Special Revenue Fund		7 Transactions

***** McLeod County IFS *****



SCHWENDEMA
10/19/12 12:16PM
74 Forfeited Tax Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
987	DEPT		Forfeited Tax Sale		
	134 CITY OF HUTCHINSON				
6	74-987-000-0000-6350		2.93 STORM DRAINAGE	0321057200	Other Services & Charges
			08/23/2012 09/24/2012		
7	74-987-000-0000-6350		9.45 1178 BLACKHAWK DR	124510730	Other Services & Charges
	134 CITY OF HUTCHINSON		12.38 2 Transactions		
987	DEPT Total:		12.38 Forfeited Tax Sale	1 Vendors	2 Transactions
74	Fund Total:		12.38 Forfeited Tax Fund		2 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
856	DEPT		FPSP		
	2412 GLENCOE REGIONAL HEALTH SERVICES				
10	82-856-000-0000-6261		EXAMS MMS CHS	ACCT 42806	Physical Examinations
	2412 GLENCOE REGIONAL HEALTH SERVICES				
		638.33			
		638.33	1 Transactions		
	137 HUTCHINSON LEADER				
11	82-856-000-0000-6241		PUBLISH NEED AFFORDABLE BC	0912300916	Printing And Publishing
	137 HUTCHINSON LEADER				
		61.04			
		61.04	1 Transactions		
	658 MCLEOD PUBLISHING INC				
35	82-856-000-0000-6241		PUBLISH NEED AFFORDABLE BC		Printing And Publishing
	658 MCLEOD PUBLISHING INC				
		83.75			
		83.75	1 Transactions		
856	DEPT Total:		FPSP	3 Vendors	3 Transactions
		783.12			

***** McLeod County IFS *****



SCHWENDEMA

10/19/12 12:16PM

82 Community Health Service

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 36

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
862	DEPT		SHIP		
	718 BUERKLE/RHONDA				
57	82-862-000-0000-6121		SHIP GRANT TIME		Personnel Wages
58	82-862-000-0000-6335		SHIP GRANT MILEAGE		Mileage Expense
	718 BUERKLE/RHONDA			2 Transactions	
862	DEPT Total:		SHIP	1 Vendors	2 Transactions
82	Fund Total:		Community Health Service Fun		5 Transactions

***** McLeod County IFS *****



SCHWENDEMA

10/19/12 12:16PM

86 Trust and Agency Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 37

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
975	DEPT		DNR Clearing Account			
	509 MINNESOTA DNR					
45	86-975-000-0000-6850		240.00	DNR		Collections For Other Agencies
				10/10/2012 10/15/2012		
	509 MINNESOTA DNR		240.00	1 Transactions		
975	DEPT Total:		240.00	DNR Clearing Account	1 Vendors	1 Transactions

***** McLeod County IFS *****



SCHWENDEMA

10/19/12 12:16PM

86 Trust and Agency Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
976	DEPT		Game & Fish Clearing Account			
	509 MINNESOTA DNR					
44	86-976-000-0000-6850		46.50	G & F		Collections For Other Agencies
				10/10/2012 10/15/2012		
	509 MINNESOTA DNR		46.50	1 Transactions		
976	DEPT Total:		46.50	Game & Fish Clearing Account	1 Vendors	1 Transactions
86	Fund Total:		286.50	Trust and Agency Fund		2 Transactions

***** McLeod County IFS *****



SCHWENDEMA
10/19/12 12:16PM
87 Tax and Penalty Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
980	DEPT		Tax Collections		
	1003 INLAND HUTCHINSON LLC				
135	87-980-000-0000-6810		2010 TAX COURT SETTLEMENT	23.325.0050	Refunds And Reimbursements
137	87-980-000-0000-6810		2011 TAX COURT SETTLEMENT	23.325.0050	Refunds And Reimbursements
	1003 INLAND HUTCHINSON LLC		2 Transactions		
980	DEPT Total:		Tax Collections	1 Vendors	2 Transactions
87	Fund Total:		Tax and Penalty Fund		2 Transactions

***** McLeod County IFS *****



SCHWENDEMA

10/19/12 12:16PM

87 Tax and Penalty Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 40

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
			<u>On Behalf of Name</u>	
Final Total:		381,769.13	57 Vendors	144 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	26,348.89	General Revenue Fund	
	3	44,608.71	Road & Bridge Fund	
	11	444.65	Human Service Fund	
	25	266,220.23	Special Revenue Fund	
	74	12.38	Forfeited Tax Fund	
	82	2,719.77	Community Health Service Fund	
	86	286.50	Trust and Agency Fund	
	87	41,128.00	Tax and Penalty Fund	
	All Funds	381,769.13	Total	Approved by,
			
			

***** McLeod County IFS *****



ROBECK
10/23/12 2:00PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

ROBECK
 10/23/12 2:00PM
 3 Road & Bridge Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
340	DEPT		Highway Equipment Maintenance		
6906	GLENCOE CO OP ASSN				
	03-340-000-0000-6455		UNLEADED FUEL	88100	Motor Fuels And Lubrication
	03-340-000-0000-6567		DIESEL	88100	Diesel Fuel & Tax
6906	GLENCOE CO OP ASSN		2 Transactions		
340	DEPT Total:		Highway Equipment Maintenance	1 Vendors	2 Transactions
3	Fund Total:		Road & Bridge Fund		2 Transactions



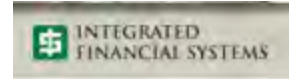
ROBECK
10/23/12 2:00PM
87 Tax and Penalty Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
980	DEPT			Tax Collections		
1012	DODD/JEANNE C 87-980-000-0000-6810		609.00	PROPERTY TAX DOUBLE PAID		Refunds And Reimbursements
1012	DODD/JEANNE C		609.00	1 Transactions		
1015	HERNANDEZ/SILVERIO A & LUCIA 87-980-000-0000-6810		681.00	PROPERTY TAX DOUBLE PAID		Refunds And Reimbursements
1015	HERNANDEZ/SILVERIO A & LUCIA		681.00	1 Transactions		
1014	ROY H & BARBARA THOMPSON TRUST 87-980-000-0000-6810		739.00	PROPERTY SOLD		Refunds And Reimbursements
1014	ROY H & BARBARA THOMPSON TRUST		739.00	1 Transactions		
5845	SCHOOL DISTRICT OF BLH 2159 87-980-000-0000-6849		26,550.00	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
5845	SCHOOL DISTRICT OF BLH 2159		26,550.00	1 Transactions		
494	SCHOOL DISTRICT OF GFW 2365 87-980-000-0000-6849		16,450.00	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
494	SCHOOL DISTRICT OF GFW 2365		16,450.00	1 Transactions		
1576	SCHOOL DISTRICT OF GSL 2859 87-980-000-0000-6849		401,200.00	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
1576	SCHOOL DISTRICT OF GSL 2859		401,200.00	1 Transactions		
492	SCHOOL DISTRICT OF HLWW 2687 87-980-000-0000-6849		177,475.00	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
492	SCHOOL DISTRICT OF HLWW 2687		177,475.00	1 Transactions		
488	SCHOOL DISTRICT OF HUTCHINSON 04 87-980-000-0000-6849		984,925.00	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
488	SCHOOL DISTRICT OF HUTCHINSON 04		984,925.00	1 Transactions		
489	SCHOOL DISTRICT OF LESTER PRAIRIE C 87-980-000-0000-6849		116,650.00	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
489	SCHOOL DISTRICT OF LESTER PRAIRIE C		116,650.00	1 Transactions		
493	SCHOOL DISTRICT OF LITCHFIELD 0465 87-980-000-0000-6849		150.00	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts

ROBECK
 10/23/12 2:00PM
 87 Tax and Penalty Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
493	SCHOOL DISTRICT OF LITCHFIELD	0465	150.00			
				1 Transactions		
980	DEPT Total:		1,725,429.00	Tax Collections	10 Vendors	10 Transactions
87	Fund Total:		1,725,429.00	Tax and Penalty Fund		10 Transactions

***** McLeod County IFS *****

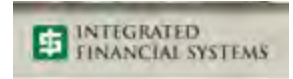


ROBECK
 10/23/12 2:00PM
 87 Tax and Penalty Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
			<u>On Behalf of Name</u>	
Final Total:		1,727,089.65	11 Vendors	12 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	3	1,660.65	Road & Bridge Fund
	87	1,725,429.00	Tax and Penalty Fund
All Funds		1,727,089.65	Total

Approved by,

.....

.....

JOINT PLANNING STAFF REPORT

To: Joint Planning Board

Prepared By: Joint Planning Staff: Larry Gasow, Dan Jochum, Marc Telecky and Bonnie Baumetz

Application No. Conditional Use Permit #JPC12-4

Date: October 10, 2012 **Meeting Date:** October 17, 2012

GENERAL INFORMATION

Brief Description: Riverside Assembly of God has made application for a conditional use permit to operate a youth ministries program on the property currently owned by LTP Enterprises. The sale of the property is contingent upon approval of the conditional use permit.

Applicant: Riverside Assembly of God
20924 Hwy 7 W
Hutchinson, MN 55350

PID #01.061.0090

Status of Applicant: Dale Baker, Business Administrator

Requested Action: Assembly of God church is requesting to operate a youth ministries program in the building currently used by LTP Enterprises directly adjacent (east) of the Assembly of God sanctuary. This type of use in the industrial zone requires a conditional use permit per the Hutchinson Joint Planning Ordinance Section 7, Subdivision 4, and Subpart 8.

Existing Zoning: "I-1" Light Industrial

Location: Lot 9, Blk 1, Bachman's First Addition, located within Section 35 of Acoma Township.

Existing Land Use: Youth ministries facility (church)

Adjacent Land Use And Zoning: Mixture of both residential and commercial uses.

Zoning History: CUP for Church expansion May 2012

Applicable Ordinance Regulations: Hutchinson Joint Planning Ordinance, Section 7, Subdivision 4, Subpart 8.

SPECIAL INFORMATION

Transportation: Turner Ave.

Parking: Existing area and meets standards with compacted gravel.

Physical Characteristics: Flat corner lot with gentle slope to the southeast corner.

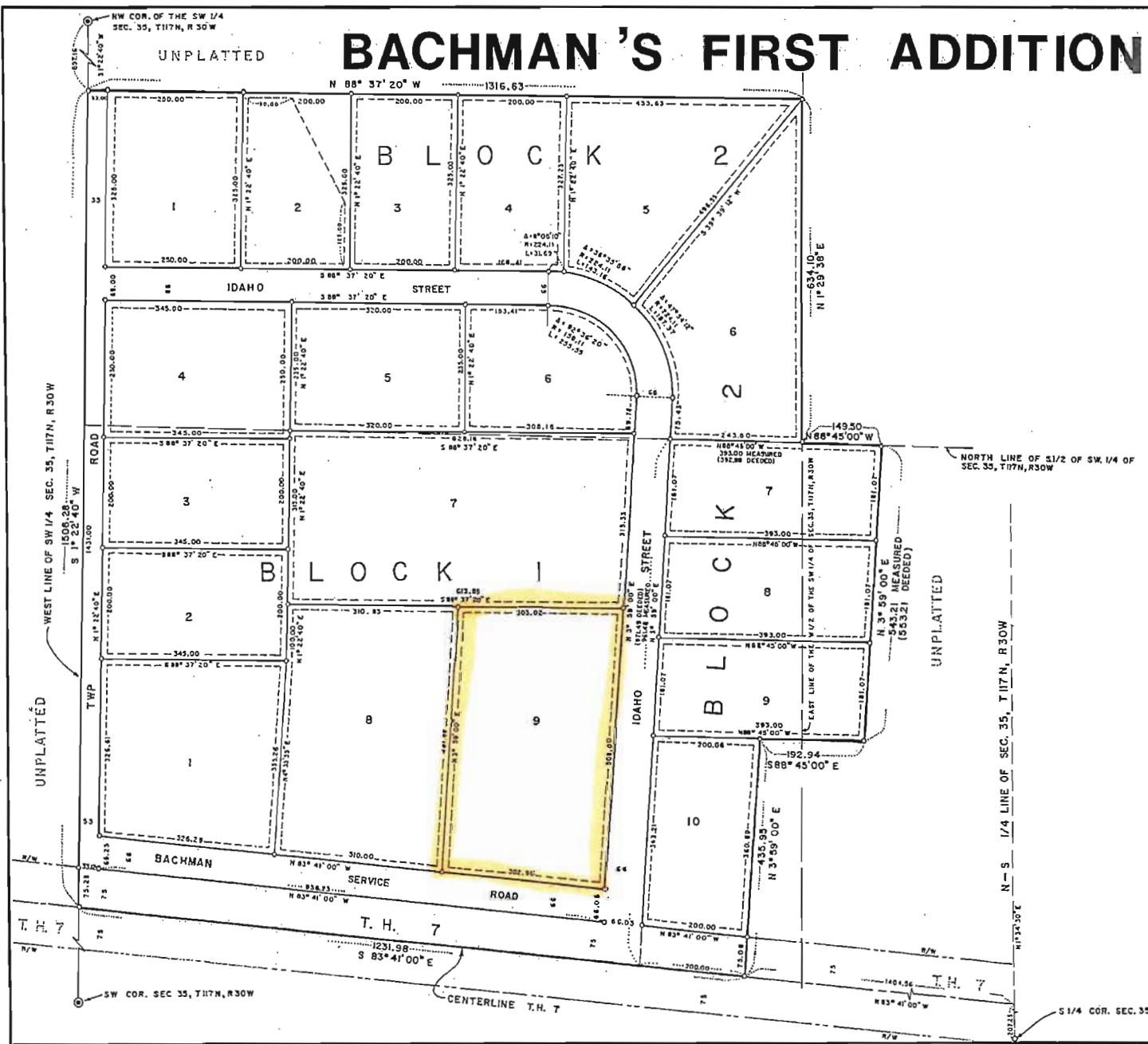
Analysis: Assembly of God has no plans for expanding the structure at this time. They have indicated that they would use the west 1/3 (1500sf) of the building for office and classroom (education) space. The east 2/3 (3000sf) of the structure would be used for activities. The church has no floor plans at this time for remodeling the interior, but the Hutchinson Joint Planning Ordinance has requirement for parking and occupancy base on floor space. Also, this structure would have to be remodeled to accommodate the handicap accessibility requirements. Staff will work with the applicant per the ordinance requirements for any remodeling that occurs. Also, the septic system will be brought into compliance with the proposed use at property transfer per the McLeod County SSTS Ordinance.

Recommendations: If approved, staff suggests the following conditions:

- 1) An area be designated and protected for future septic system treatment areas (drain field).
- 2) If any future expansion occurs on the 3 lots owned by the applicant, a replat shall be done on those 3 lots to dissolve interior property lines and easements.
- 3) An NPDES permit by MPCA shall be applied for and granted prior to any future expansion.

Cc: Assembly of God (Dale Baker), applicant

BACHMAN'S FIRST ADDITION



SCALE: 1 INCH = 100 FEET
 O = DENOTES IRON MONUMENT
 BEARINGS SHOWN ARE ASSUMED

70621
ROM
 RIEKE • CARROLL • MULLER
 ASSOCIATES INC.
 ARCHITECTS • ENGINEERS • SURVEYORS
 CATLORD • HOPKINS • ST. CLOUD • MANHATTAN
 FAIRMONT • BRANCO • WORTHINGTON

DRAINAGE AND UTILITY EASEMENTS SHOWN THRU:



BEING 10 FEET IN WIDTH AND ADJOINING LOT
 LINES AS SHOWN ON THE PLAT UNLESS
 OTHERWISE INDICATED.

Lot 9 of Block 1

20862 Hwy 7



Zoom To:

[Catalog](#) | [Information](#)
Detailed information for the area you clicked on the map...

McLeod Coordinates
X: 556010.57691
Y: 259984.756434

Parcel Layer

PID: [010610090 \(tax info\)](#)

Acres: 0.00
Taxpayer: GENEVEVE M
Name: PULKRABEK
Taxpayer: 1408 MAPLE LN
Address: WEST FARGO, ND 58078
Property: 20862 HWY 7 HUTCHINSON MN
Address: 55350
Land Value: 87,800
Building Value: 66,500
Total Value: 154,300
Sale Price: 0
Legal: BACHMAN'S 1ST ADD
Description: Lot-009 Block-001

Legal descriptions here are for tax purposes only. Do not use them for recording purposes.

Disclaimer: This information is being distributed as demonstration data only. You should not use the data for any other purposes.



MCLEOD COUNTY HIGHWAY DEPARTMENT

1400 Adams Street SE
 Hutchinson, MN 55350
 Project CP 12-000-05 - Fairgrounds East Improvements
 Final Pay Request No. 2

Contractor: Wm. Mueller & Sons, Inc.
 831 Park Ave P.O. Box 247
 Hamburg, MN 55339

Contract No. 5012
 Vendor No. 0011
 For Period: 10/9/2012 - 10/12/2012
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$136,352.50
Contract Changes	\$0.00
Revised Contract	\$136,352.50

Work Certified To Date

Base Bid Items	\$134,110.16
Change Orders	\$0.00
Backsheets	\$0.00
Supplemental Agreements	\$0.00
Work Orders	\$0.00
Material On Hand	\$0.00
Total	\$134,110.16

Funds Encumbered

Original	\$136,352.50
Additional	\$0.00
Total	\$136,352.50

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 12-000-05	\$0.00	\$134,110.16	\$0.00	\$127,404.65	\$6,705.51	\$134,110.16
			Percent Retained: 0%			
Amount Paid This Final Pay Request					\$6,705.51	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

John Bruner

County/City/Project Engineer

Date

10/12/12

Approved By Wm. Mueller & Sons, Inc.

Paul Dorge

Contractor

Date

10-15-12

MCLEOD COUNTY HIGHWAY DEPARTMENT
1400 Adams Street SE
Hutchinson, MN 55350
Project No. CP 12-000-05
Final Pay Request No. 2

McLeod County Highway Department
Certificate of Final Contract Acceptance
Final Voucher No.: 2

Low S.P. No.: CP 12-000-05

Contract No.: 5012

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of Minnesota as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10/12/12 Signature Phillip Gandy County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$134,110.16 and agrees to the amount of \$6,705.51 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Wm. Mueller & Sons, Inc. By Brad Droegge

And Timothy Mueller And _____

State of Minnesota, McLeod County Highway Department

On This 15 Day October, 2012, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Brad Droegge And Timothy Mueller, to me personally known, who, being each by me duly sworn

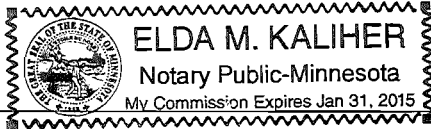
each did say that they are respectively the President and Secretary/Treas. of the

Menirock Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Directors and said President and Sec. Treas.

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial



Seal

My Commission as Notary Public in Carver County

Expires 1/31/15

Signature Elda M. Kalisher

MCLEOD COUNTY HIGHWAY DEPARTMENT

1400 Adams Street SE
Hutchinson, MN 55350
Project No. CP 12-000-05
Final Pay Request No. 2

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher. This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

MCLEOD COUNTY HIGHWAY DEPARTMENT

1400 Adams Street SE
Hutchinson, MN 55350
Project No. CP 12-000-05
Final Pay Request No. 2

**McLeod County Highway Department
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number: 5012
Contractor: 0011 - Wm. Mueller & Sons, Inc.
Date Certified: 10/12/2012
Payment Number: 2

Whereas; Contract No. 5012 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the McLeod County Highway Department and authorize final payment as specified herein.

McLeod County Highway Department
State of Minnesota

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At _____, Minnesota

Signed By _____
County _____

(SEAL)

MCLEOD COUNTY HIGHWAY DEPARTMENT

1400 Adams Street SE
 Hutchinson, MN 55350
 Project No. CP 12-000-05
 Final Pay Request No. 2

CP 12-000-05 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	07/04/2012	10/08/2012	\$134,110.16	\$6,705.51	\$127,404.65
2	10/09/2012	10/12/2012	\$0.00	(\$6,705.51)	\$6,705.51
Totals:			\$134,110.16	\$0.00	\$134,110.16

CP 12-000-05 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
000	134,110.16	0.00	127,404.65	6,705.51	134,110.16	
Totals:		\$134,110.16	\$0.00	\$127,404.65	\$6,705.51	\$134,110.16

CP 12-000-05 Encumbrance Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
5012	Local	6,705.51	136,352.50	136,352.50	134,110.16
Totals:		\$6,705.51	\$136,352.50	\$136,352.50	\$134,110.16

MCLEOD COUNTY HIGHWAY DEPARTMENT
 1400 Adams Street SE
 Hutchinson, MN 55350
 Project No. CP 12-000-05
 Final Pay Request No. 2

CP 12-000-05 Project Item Status										
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date	
BASE										
5	2105.525	TOPSOIL BORROW (LV)	CU YD	\$28.00	60	0	\$0.00	11.08	\$310.24	
2	2105.604	GEOTEXTILE FABRIC TYPE V	SQ YD	\$1.65	2670	0	\$0.00	2670	\$4,405.50	
9	2106.607	COMMON EMBANKMENT (CV) (P)	CU YD	\$4.00	370	0	\$0.00	370	\$1,480.00	
6	2106.607	COMMON EXCAVATION (P)	CY	\$9.30	1630	0	\$0.00	1630	\$15,159.00	
8	2112.604	SUBGRADE PREPARATION	SQ YD	\$1.15	7060	0	\$0.00	7060	\$8,119.00	
3	2118.607	AGGREGATE SURFACING (CV) CLASS SPECIAL	CU YD	\$16.90	370	0	\$0.00	370	\$6,253.00	
4	2211.501	AGGREGATE BASE CLASS 5	TON	\$12.75	1080	0	\$0.00	808.4	\$10,307.10	
7	2211.607	SALVAGE AND INSTALL AGGREGATE BASE (P)	CY	\$10.90	520	0	\$0.00	520	\$5,668.00	
1	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	\$75.30	1060	0	\$0.00	1094.4	\$82,408.32	
Totals For BASE:									\$0.00	\$134,110.16
Project Totals:									\$0.00	\$134,110.16

TENTATIVE AGREEMENT

**MCLEOD COUNTY
&
LAW ENFORCEMENT LABOR SERVICES, INC., LOCAL 329
(Non-Licensed Sergeants)**

1. Article 27 – Duration.

Two year agreement effective January 1, 2012 through December 31, 2013.

2. Article 24 – Wages, Training and Appendix A.

2012 1.25% range movement for employees not at the top of the range.

2013 1.5% range movement for employees not at the top of the range.

3. Article 21 – Insurance.

Increase Employer health insurance contributions as follows:

2012 \$10 per month increase for single coverage.
\$25 per month increase for family coverage.

2013 \$10 per month increase for single coverage.
\$60 per month increase for family coverage.

One time contribution to HSA effective for 2013 only for participants.

Single	\$500
Family	\$1,500

4. Other Items.

a. Article 16 – Leave of Absence.

16.3 Court Duty: Any employee subpoenaed as a witness for County related business or called and selected for jury duty shall receive his/her regular compensation and other benefits for such duty. Pay...

b. Article 20 – Clothing Allowance and Maintenance.

20.1 Increase allowance by \$25 to \$700 for 2013.

c. Article 24 – Wages and Training.

24.7 The employer will provide a meal allowance of up to \$35 for all day training or business out of the County, broken down by \$8 for breakfast, \$10 for lunch and \$17 for dinner. The maximum meal allowance for one-half day training or business out of the County shall be \$17.

ROAD CONTRACTORS
 AGGREGATES
 BITUMINOUS PAVING
 BITUMINOUS MATERIALS



H A M B U R G , M N
 PROPOSAL AND ACCEPTANCE

831 PARK AVE P.O. BOX 247
 HAMBURG, MN 55339
 PHONE 952-467-2720
 FAX 952-467-3894
 EMAIL INFO@WMMUELLER.COM

PROPOSAL SUBMITTED TO:	McLeod County	DATE:	10/5/2012	PHONE:	320-779-0328
STREET:	1400 Adams St. SE	JOB NAME:	Crush Gravel		
CITY, STATE, ZIP:	Hutchinson, MN 55350	JOB LOCATION:	Theuringer Pit		
CONTACT:	Elvis Volgt	VIA:	elvis.volgt@co.mcleod.mn.us		

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

* We propose to crush and stockpile approximately 15,000 ton of class 5 gravel at Theuringers pit at \$3.97 per ton plus the cost of 1 mobilizations at \$4,000.00. The material to be loaded and hauled by McLeod County as needed.

NOTES: McLeod County is responsible for all haul road requirements when hauling material. McLeod County will pay for the material when the pile is up.

WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE
 IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS
 FOR THE SUM OF: **TBD**

*** PAYMENT TO BE MADE UPON COMPLETION ***
 NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US
 IF NOT ACCEPTED WITHIN **30** DAYS.

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, storm, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

AUTHORIZED SIGNATURE: Timothy Mueller
 TITLE: Secretary/Treasurer

PLEASE SIGN AND RETURN ONE COPY

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment is due upon receipt of invoice. Owner agrees that Wm. Mueller and Sons, Inc. may charge interest at the rate of eighteen percent (18%) on any sum due under this contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, cost incidental to collection, and attorney's fees (if an attorney is retained for collection) shall be added to the unpaid balance. Owner hereby releases Wm. Mueller and Sons, Inc. of notice requirements for lien rights in the event payments are not made as outlined above.

SIGNATURE: _____
 DATE OF ACCEPTANCE: _____

Meeker Washed Sand and Gravel, Inc.
20090 640th Ave
Darwin, MN 55324
Phone:(320)693-3868 / Fax(320)693-3839
www.meekersandandgravel.com

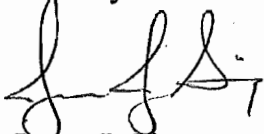
Quote
10/10/12

McLeod County
1400 Adams Street
Hutchinson, MN 55350
Fax-(320)234-6971
elvis.voigt@co.mclead.mn.us

Elvis,
The following is a quote on approximately 15,000 ton of Class 5 for the 2013 season.

Class 5: \$3.35 per ton plus sales tax, FOB our pit.
Prices valid April 15 through November 30, 2013

Thank you for the opportunity to quote you on this material,



Jason J. Sing
Meeker Washed Sand and Gravel, Inc.



L & P Supply Co.



OUTDOOR POWER EQUIPMENT
1470 South Grade Road • Hutchinson, MN 55950
Phone (820) 587-2882

Price Quote

Customer Name Meleod County Parks Date 10-8-12

Address _____

City _____ Zip Code _____

Telephone 328-4134

Salesperson Brian

ITEM NO.	QTY.	DESCRIPTION	PRICE
Ferris	1	FS3100Z 72" w/36 HP	12,500 -
Ferris	1	FS3100Z 72" w/32 HP	12,500 -
J.D.	1	John Deere Z960 A 31 HP 72"	14,000 14,000 -
*		Trade in Ford MC28 72" Approx 14.00 hrs.	\$ <u>6500.⁰⁰</u>
		price	\$ 6,000 plus tax

Subtotal: _____

Tax: _____



JOHN DEERE

Quote Id: 7242652

Customer: MCLEOD COUNTY PARKS

Quote Summary

Prepared For: MCLEOD COUNTY PARKS 840 CENTURY AVE SW HUTCHINSON, MN 55350 Business: 320-587-0770	Prepared By: Ronald E Mielke MIDWEST MACHINERY CO. 4561 Hwy 212 Glencoe, MN 55336 Phone: 320-864-5571 rmielkejd@yahoo.com	Quote Id: 7242652 Created On: October 08, 2012 Last Modified On: October 12, 2012 Expiration Date: October 30, 2012
---	--	--

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE Z960A Commercial ZTrak with 72 In. 7-Iron PRO Deck and Comfort and Convenience SKT10171	\$ 11,500.00 X	1 =	\$ 11,500.00

Equipment Total			\$ 11,500.00
------------------------	--	--	---------------------

Trade In Summary	Qty	Each	Extended
2006 NEW-HOLLAND MC28	1	\$ 6,300.00	\$ 6,300.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 6,300.00

Trade In Total			\$ 6,300.00
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Quote Summary	
Equipment Total	\$ 11,500.00
Trade In	\$ (6,300.00)
SubTotal	\$ 5,200.00
Total	\$ 5,200.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 5,200.00

- A) Includes freight, Setup & delivery.
- B) Need to add MN. Sales Tax if you are not exempt.

GENERAL OBLIGATION NOTE (MPCA)
(Targeting BMP's in the Crow River Watershed Project)

FOR VALUE RECEIVED, the undersigned, McLeod County, Minnesota (the "Sponsor"), promises to pay to the order of the Minnesota Pollution Control Agency (the "MPCA"), or its successors and assigns, the principal sum equal to the sum of the amounts entered on Schedule A hereto under "Total Amount Advanced," with interest on each such amount from the date such amount is advanced hereunder at the rate of 2% per annum on the unpaid principal balance until paid, unless any Note Payment provided for in Schedule B hereto is not paid when due, in which case the principal balance of this Note shall bear interest at the rate of 4% per annum, calculated on the basis of a 360-day year made up of 12 months of 30 days each, commencing on the day following the date on which such Note Payment was due and continuing until the date on which payment in full thereof is actually received by the MPCA. The principal balance of the Note and interest thereon at the rate of 2% per annum shall be payable in semiannual installments of \$17,289.58 each, payable on June 15 and December 15 in each year, commencing December 15, 2015 (the "Note Payment Dates"), all subject to revision as required by that certain Project Implementation Loan Agreement No. SRF0262 (the "MPCA Agreement"), between the Sponsor and the MPCA. Interest, if any, which has accrued on the Note at a rate in excess of 2% per annum shall be payable on each Note Payment Date in addition to the regularly scheduled payment of principal and interest on the Note. Each installment shall be in the amount set forth opposite its due date in Schedule B hereto under "Total Note Payment." Upon each disbursement of Loan amounts to the Sponsor pursuant to the MPCA Agreement, the MPCA shall enter (or cause to be entered) the amount advanced on Schedule A under "Advances" and the total amount advanced under the MPCA Agreement, including such disbursement, under "Total Amount Advanced." The principal balance of this Note from time to time shall be equal to the Total Amount Advanced, less the total of all Note Payments then and theretofore made by the Sponsor, and less the amount of any redemptions of principal then or theretofore made as provided below. The MPCA shall prepare Schedule B and revised Schedules B, or cause Schedule B and revised Schedules B to be prepared, as provided in the MPCA Agreement. The maximum principal amount of the Note is \$600,000, but no more than \$300,000 may be advanced hereunder unless and until such additional advances are authorized by the MPCA Agreement.

All payments under this Note shall be payable at MPCA, 520 Lafayette Road, in St. Paul, Minnesota, or such other place as the MPCA may designate in writing.

This Note is issued pursuant to a resolution adopted by the Board of Commissioners of the Sponsor on _____, 2012 (the "Resolution"), by authority of and in strict conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapter 103D and Sections 103F.701 to 103F.761, as amended, and pursuant to the MPCA Agreement, the terms and provisions of which are incorporated herein by reference.

The principal balance of this Note is subject to redemption and prior payment at the option of the Sponsor on any date, upon not less than thirty (30) days written notice to the MPCA, in whole or in part in such amounts as the Sponsor may determine at a redemption price equal to the principal amount being redeemed, together with any accrued interest to the redemption date. If less than all of the principal balance is to be redeemed and prepaid, the Sponsor may elect, in the notice of redemption, to reduce the amount of or eliminate specified semiannual payments; if the Sponsor does not specify otherwise, any partial prepayment will be applied to reduce the amount of the semiannual payments in inverse order of their due dates. Partial redemptions and prepayments shall be made in increments of \$1,000 principal amounts and in minimum amounts of \$1,000, and the MPCA shall revise Schedule B to reflect such partial redemptions and prepayments.

In and by the Resolution and the MPCA Agreement, the Sponsor has covenanted and agreed that it will enter into Lender Loan Agreements, by which the proceeds of this Note will be lent to Eligible Lenders for the purposes set forth in the MPCA Agreement. The repayments of principal and interest on the Lender Loans are anticipated to be received at the times and in the amounts required to produce amounts adequate to pay all principal and interest, if any, when due on the Note, but this Note is a general obligation of the Sponsor and the full faith, credit and taxing powers of the Sponsor have been pledged to the payment of principal and interest when due, and ad valorem taxes, if necessary for such purpose, will be levied upon all taxable property in the Sponsor, without limitation as to rate or amount.

In the event of default in the payment of this Note and if the same is collected by an attorney at law, the Sponsor agrees to pay all costs of collection, including a reasonable attorney's fee.

The Sponsor hereby waives presentment for payment, demand, protest, notice of protest and notice of dishonor.

This Note and all instruments securing the same are to be construed according to the laws of the State of Minnesota. Signed this _____ day of _____, 2012.

Attest:

MCLEOD COUNTY, MINNESOTA

County Administrator

By _____
Chairperson

SCHEDULE A
SCHEDULE OF AMOUNTS ADVANCED

<u>Date</u>	<u>Advances</u>	Total Amount <u>Advanced</u>	Notation <u>Made By</u>
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SCHEDULE B

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Loan Payment</u>
12/15/15	\$14,169.58	\$3,120.00	\$17,289.58
6/15/16	14,311.27	2,978.30	17,289.58
12/15/16	14,454.39	2,835.19	17,289.58
6/15/17	14,598.93	2,690.65	17,289.58
12/15/17	14,744.92	2,544.66	17,289.58
6/15/18	14,892.37	2,397.21	17,289.58
12/15/18	15,041.29	2,248.29	17,289.58
6/15/19	15,191.71	2,097.87	17,289.58
12/15/19	15,343.62	1,945.96	17,289.58
6/15/20	15,497.06	1,792.52	17,289.58
12/15/20	15,652.03	1,637.55	17,289.58
6/15/21	15,808.55	1,481.03	17,289.58
12/15/21	15,966.64	1,322.94	17,289.58
6/15/22	16,126.30	1,163.28	17,289.58
12/15/22	16,287.56	1,002.01	17,289.58
6/15/23	16,450.44	839.14	17,289.58
12/15/23	16,614.94	674.63	17,289.58
6/15/24	16,781.09	508.48	17,289.58
12/15/24	16,948.91	340.67	17,289.58
6/15/25	17,118.39	171.18	17,289.58

[Targeting BMP's in the Crow River Watershed Project]

MCLEOD COUNTY, MINNESOTA

RESOLUTION RELATING TO THE MINNESOTA POLLUTION CONTROL AGENCY CLEAN WATER PARTNERSHIP; AUTHORIZING THE COUNTY TO BORROW MONEY FROM THE MINNESOTA POLLUTION CONTROL AGENCY AND TO LEND MONEY TO ELIGIBLE LENDERS TO FUND PROJECTS FOR THE CONTROL AND ABATEMENT OF WATER POLLUTION

BE IT RESOLVED by the County Board of McLeod County, Minnesota, as follows:

Section 1. Authorization and Findings.

1.01. McLeod County ("the Sponsor"), a political subdivision of the State of Minnesota, is authorized and empowered by the provisions of Minnesota Statutes, Sections 103F.701 to 103F.761, as amended (the "Act"), to borrow money from the MPCA for the purpose of funding a revolving loan program under the Minnesota Clean Water Partnership, as provided in the Act. The Sponsor proposes to enter into a financing agreement (the "MPCA Agreement") with the Minnesota Pollution Control Agency (the "MPCA") pursuant to which the Sponsor shall borrow money from the MPCA (the "MPCA Loan") from time to time and lend the proceeds thereof to local lending institutions ("Eligible Lenders"), such loans to be documented by loan agreements between the Sponsor and each Eligible Lender (the "Lender Loan Agreements"), in furtherance of the "Project Work Plan" as provided in the MPCA Agreement. The Sponsor may at any time determine to make project loans directly to Eligible Participants, rather than through Eligible Lenders, and in such case the references herein to Eligible Lenders and Lender Loan Agreements shall be deemed to refer to Eligible Participants and the loan agreements between the Sponsor and the Eligible Participant.

1.02. The Sponsor is authorized to borrow money and issue its general obligation note (the "Note") to the MPCA under the Act, in evidence of the MPCA Loan. Under the Act, no election is required to authorize the issuance of the Note, and the Note shall not constitute an indebtedness of the Sponsor within the meaning of any constitutional or statutory provisions or limitations. The Chairperson and County Administrator are hereby authorized to approve the final terms of the Note within the parameters established in Section 2 hereof, and their execution and delivery of the Note shall evidence such approval. The terms of the Note, as so executed and delivered, shall be deemed to be incorporated herein by reference.

1.03. The Sponsor intends to make loans in amounts which will require the Sponsor to issue the Note in an aggregate principal amount not exceeding \$600,000, but recognizes that the MPCA Agreement referred to in Section 1.02 hereof permits the Sponsor to draw up to \$300,000 on the Note at this time. The remaining \$300,000 (or so much thereof as may be required) principal amount of the Note may be drawn only when the Sponsor and the MPCA have executed a new or amended MPCA Agreement permitting additional amounts to be drawn on the Note.

1.04. The execution and delivery of the MPCA Agreement, the form of which is attached hereto as Exhibit A, is, in all respects, hereby authorized, approved and confirmed, and the Chairperson and County Administrator are hereby authorized and directed to execute and deliver the MPCA Agreement in the form and content attached hereto as Exhibit A, with such changes as the Sponsor's Attorney deems appropriate and approves, for and on behalf of the Sponsor. The Chairperson and County Administrator are hereby further authorized and directed to implement and perform the covenants and obligations of the Sponsor as set forth in or required by the MPCA Agreement.

1.05. The execution and delivery of the Project Loan Agreements and the pledging of the loan payments thereunder for the security of the Note and the interest thereon shall be, and they are, in all respects, hereby authorized, approved and confirmed, and the Chairperson and County Administrator are hereby authorized and directed to execute and deliver, from time to time, the Project Loan Agreements in such form and content as the County Attorney deems appropriate and approves, for and on behalf of the Sponsor. The Chairperson and County Administrator are hereby authorized to approve the final terms of each Project Loan Agreement, and their execution and delivery of such Project Loan Agreement shall evidence such approval.

1.06. Capitalized terms used but not defined herein shall have the meanings given thereto in the MPCA Agreement.

Section 2. The Note.

2.01. The Sponsor has determined that it is necessary and expedient that the Sponsor issue at this time a Note to be designated "General Obligation Note (MPCA) (Targeting BMP's in the Crow River Watershed Project), Series 2012" (the "Note") to provide moneys to lend to Eligible Participants or Eligible Lenders through the Project Loan Agreements from time to time as the Sponsor shall determine. Pursuant to the Project Loan Agreements, Eligible Participants are required to use the proceeds of the Loan for costs of projects permitted under the MPCA Agreement, and the Eligible Lenders are obligated to use the proceeds of the Lender Loans to make loans to Eligible Participants, as defined in the Project Loan Agreements. The Note shall be substantially in the form attached hereto as Exhibit B; the aggregate principal amount of the Note shall not exceed \$600,000; provided that only \$300,000 may be drawn under the Note until authorized by a new or amended MPCA Agreement. The principal balance of the Note from time to time shall be an amount equal to the aggregate of all MPCA Loan advances theretofore made under the MPCA Agreement, less the amount of any principal repayments or redemptions theretofore made under Sections 2.02 or 2.03 hereof. If the full amount of the MPCA Loan has not been advanced under the MPCA Agreement by December 15, 2015, or such later date as may be provided in a new or amended MPCA Agreement, the MPCA shall, under the provisions of the MPCA Agreement, reduce the principal amount of the MPCA Loan to an amount equal to the total loan amount then and theretofore advanced, and shall prepare and provide to the Sponsor revised Repayment Schedules for the MPCA Loan. Upon such action by the MPCA, the aggregate principal amount of the Note shall be limited to the principal amount of the corresponding MPCA Loan, and the revised Repayment Schedules shall be deemed to have replaced and superseded the payment schedule of the Note set forth in Section 2.02(c).

2.02. (a) The Note shall bear a date of original issue as of the date of its execution and delivery to the MPCA.

(b) The Note shall bear interest from its date of original issue at an interest rate of 2% per annum, unless any payment provided for in paragraph (c) below is not paid when due, in which case the principal balance of the Note shall bear interest at the rate of 4% per annum, commencing on the day following the date on which such payment was due and continuing until the date on which payment in full thereof is actually received by the MPCA.

(c) The principal balance of the Note, plus the interest which has accrued on the Note at an interest rate of 2% per annum shall be payable in semiannual installments of \$17,289.58 each, payable on June 15 and December 15 in each year, commencing December 15, 2015 (the "Note Payment Dates"). Interest, if any, which has accrued on the Note at a rate in excess of 2% per annum shall be payable on each Note Payment Date in addition to the regularly scheduled payment of principal and interest on the Note.

2.03. The principal balance of the Note is subject to redemption and prior payment at the option of the Sponsor on any date, upon not less than thirty (30) days written notice to the MPCA, in whole or in part in such amounts as the Sponsor may determine at a redemption price equal to the principal amount being redeemed, together with any accrued interest to the redemption date. If less than all of the principal balance is to be redeemed and prepaid, the Sponsor may elect, in the notice of redemption, to reduce the amount of or eliminate specified semiannual payments; if the Sponsor does not specify otherwise, any partial prepayment will be applied to reduce the amount of the semiannual payments in inverse order of their due dates. Partial redemptions and prepayments shall be made in increments of \$1,000 principal amounts and in minimum amounts of \$1,000.00.

Section 3. Granting Clauses. The Sponsor, in order to secure the payment of the principal of and interest (if any) on the Note and the performance and observance of each and all of the covenants and conditions herein and therein contained, and for and in consideration of the premises and of the purchase and acceptance of the Note by the MPCA, and for other good and valuable considerations, the receipt whereof is hereby acknowledged, by these presents does hereby grant, bargain, sell, assign, transfer, convey, warrant, pledge and set over, unto the MPCA and to its successors a lien on, security interest in and pledge of the interests of the Sponsor in all Lender Loan Agreements hereafter entered into between the Sponsor and Eligible Lenders in connection with Loans authorized hereby, and all payments of principal, premium (if any) and interest thereon, and all proceeds thereof. If the Sponsor shall well and truly pay or cause to be paid the principal of the Note and the interest, if any, due or to become due thereon, at the times and in the manner mentioned in this Resolution and the Note, or shall provide for the payment thereof by depositing with the MPCA sums sufficient to pay the entire amount due or to become due thereon, and shall well and truly keep, perform and observe all the covenants and conditions pursuant to the terms of the MPCA Agreement and this Resolution, to be kept, performed and observed by it and shall pay to the MPCA all sums of money due or to become due to it in accordance with the terms and provisions hereof; then upon such final payment the lien, security interest and other rights hereby granted shall cease, determine and be void.

Section 4. Application of Note Proceeds and Other Moneys; Loan Fund; and Loans.

4.01. The proceeds of the Note shall be equal to, and deemed to be received by the Sponsor at the same time as, the advances of the corresponding MPCA Loan under the corresponding MPCA Agreement. Such proceeds shall be deposited, as received, in the Loan Fund, which is hereby established as a separate bookkeeping account on the books of the Sponsor. Once each month, the Sponsor will determine the amount necessary to fund Loans to Eligible Lenders based on Lender Loan Agreements entered into subsequent to the last request by the Sponsor for an MPCA Loan advance under the MPCA Agreement, and shall submit a request, in accordance with the MPCA Agreement, for an MPCA Loan advance in the amount necessary to fund such Loans.

4.02. Amounts on deposit in the Loan Fund shall be used to make Loans to Eligible Lenders in accordance with Lender Loan Agreements, or to pay the principal and interest on the Note. No amounts in the Loan Fund which are required to be disbursed to an Eligible Lender under a Lender Loan Agreement may be used to pay principal or interest on the Note.

Each Loan shall be made in accordance with the terms of a Lender Loan Agreement and the MPCA Agreement. The interest rate and repayment terms of the Loans shall be determined by the Sponsor in accordance with the MPCA Agreement and applicable rules of the MPCA. The proceeds of each Loan must be expended for eligible costs under the Program (including any applicable federal law) and the MPCA Agreement.

Amounts on deposit in the Loan Fund shall be disbursed by the Sponsor pursuant to Lender Request. The Sponsor shall have no obligation to see to the proper application of the proceeds of the Loans.

Section 5. Funds and Accounts.

5.01. There are hereby established the following Funds and Accounts:

- (a) Loan Fund, as described in Section 4.02 hereof; and
- (b) Note Fund, as described in Section 5.02 hereof.

The Sponsor may also establish by resolution or otherwise within each Fund one or more separate Accounts or Subaccounts relating to a particular Loan or for other purposes.

5.02. Upon receipt of a payment of principal or interest on a Loan, the Sponsor shall deposit such principal and interest in the Note Fund. On or prior to each Note Payment Date, the Sponsor shall withdraw from the Note Fund and pay to the holder of the Note amounts sufficient to pay the principal and interest (if any) on the Note due on such Note Payment Date, including any principal of the Note which has been called for prior redemption.

5.03. For the prompt and full payment of the principal of and interest, if any, on the Note as such payments respectively become due, the full faith, credit and unlimited taxing

powers of the Sponsor shall be and are hereby irrevocably pledged. It is, however, presently estimated that the revenues appropriated pursuant to Section 5.02 hereof will provide sums not less than 5% in excess of principal and interest on the Note when due, and therefore no tax levy is presently required.

Section 6. Particular Covenants of the Sponsor. The Sponsor covenants and agrees, so long as the Note shall be Outstanding and subject to the limitations on its obligations herein set forth, that:

(a) It will faithfully perform at all times any and all covenants, undertakings, stipulations and provisions contained in this Resolution and in the Note; and will promptly pay the principal of and interest, if any, on the Note on the dates, at the places and in the manner prescribed in the Note.

(b) All Loans to Eligible Lenders with the proceeds of the Note or from other funds in the Loan Fund shall be evidenced by Lender Loan Agreements. The principal of and interest on the Loans shall be due and mature at the times and in the amounts and bear interest at the rates sufficient, with other available funds hereunder, to provide for payments, when due, of principal of and interest on the Note issued hereunder. The Sponsor shall diligently enforce, and take all reasonable steps, actions and proceedings necessary for the enforcement of, all terms, covenants and conditions of all Loans and all Lender Loan Agreements with Eligible Lenders relating thereto.

(c) The Sponsor shall keep proper books of record and account in which complete and correct entries shall be made of its transactions relating to all Loans and payments and all Funds and Accounts and subaccounts established by this Resolution, which shall at all reasonable times be subject to inspection by the MPCA or their representatives duly authorized in writing.

(d) The Sponsor shall annually, on or before February 1 in each year, prepare and place on file a copy of an annual report for the preceding twelve-month period ended as of the preceding December 31, setting forth in reasonable detail:

(i) a schedule of Loans, Loan payments and the status of the Funds and Accounts established by this Resolution; and

(ii) a schedule of remaining payments and the principal balance of the Note outstanding at the end of such year, together with a statement of the amounts paid, redeemed and advanced during such year.

The report shall also include statements as to a description of the nature of any defaults with respect to any of the Loans.

(e) The Sponsor shall not cause or permit any funds received under the Lender Loan Agreements or held in any of the Funds or Accounts established hereunder to be applied in a manner which is in violation of any provisions of the Clean Water Act.

(f) The Sponsor will faithfully keep and observe all the terms, provisions and covenants contained in the MPCA Agreement, this Resolution and the Lender Loan Agreements.

Adopted: _____, 2012.

Chairperson

Attest: _____
County Administrator

**CERTIFICATE OF COUNTY AUDITOR
AS TO REGISTRATION OF NOTE**

The undersigned, being the duly qualified and acting County Auditor of McLeod County, hereby certifies that there has been filed with me a copy of a resolution duly adopted on _____, 2012, by the County Board of Commissioners of McLeod County, Minnesota, setting forth the form and details of the County's \$600,000 General Obligation Note (MPCA) (Targeting BMP's in the Crow River Watershed Project), Series 2012.

I further certify that the issue has been entered on my bond register as required by Minnesota Statutes, Sections 475.62 and 475.63.

WITNESS my hand and official seal on _____, 2012.

(SEAL)

County Auditor



10800 Lyndale Avenue South
 Suite 110
 Bloomington MN 55420

NAME / ADDRESS
McLeod County Courthouse 830 11th St E Suite 111 Glencoe MN 55336

Quote

DATE	ESTIMATE ...
10/22/2012	174

			PROJECT
DESCRIPTION	QTY	COST	TOTAL
ArcView Single Use License	1	1,200.00	1,200.00
MN Sales Tax		6.875%	82.50
TOTAL			\$1,282.50

eCharging – An Overview

What is eCharging?

eCharging is made up for four components for the electronic processing of citations, criminal complaints, incident referrals, and DWI administrative forms.

- eCitation - Allows law enforcement to electronically send citations to their record management system (RMS) via a ticket writer and then submit those same citations from their RMS to Courts via the eCharging system. This reduces the dependence on writing paper tickets and eliminates the need for rekeying citation information into the RMS.
- eComplaints - Allows prosecutors to electronically process summons and warrants, either through MCAPS or the eCharging User Interface (UI), from the prosecutor's office to the law enforcement agency for review and approval before electronically signing (using biometrics) the complaint and submitting it electronically to Courts for review/approval/signature by the judge. Along the way, the complaint can be rejected either by law enforcement or the judge. If that happens, all of the previous electronic signatures are stripped off and the complaint is sent back to the prosecutor with a reason for rejection. The prosecutor's office can then go in and make whatever corrections are needed and resubmit the complaint back through eCharging. Once a complaint has made its way through eCharging and has gotten all of the required reviews and signatures, the court staff publishes the complaint to MNCIS and receives the case number that is then affixed to the complaint in eCharging. Court staff can then go into the complaint and enter the court date information and finalize the complaint. This speeds up the process time for complaints and eliminates the need for law enforcement to travel to the prosecutor's office for dropping off and picking up complaints as they make their way to courts. The officer can sign the complaint without ever leaving their desk. One captain at a PD where we deployed this component said he couldn't even get out to his car [if he had to hand deliver the paperwork] in the time it took him to sign the complaint in eCharging. eCharging is completely integrated with MCAPS so cases can be submitted directly to eCharging. For those prosecutor offices that do not currently use a case management system, eCharging provides a user interface that allows for the electronic submission of criminal complaints using the court-approved complaint format.
- eReferral - Allows law enforcement records clerks to refer Incidents from their RMS to the prosecutor's office for the creation of a criminal complaint. The incidents are submitted to eCharging and MCAPS retrieves the incidents where the prosecutor's office can decide whether or not to charge the defendant, refer the case to another prosecuting agency, or drop the charges. If the charging decision is to charge the defendant, the formal complaint is created in MCAPS and submitted to eCharging for processing (as described in eComplaints). This option is only available to MCAPS users at this time.
- DWI Administrative Forms - this is the only independent component of eCharging; meaning that law enforcement can use this component without the participation of the county attorney's office and Courts. This component allows law enforcement officers to electronically submit the required DWI paperwork to the State through eCharging. This component includes a wizard that identifies for the officer what forms are required for a particular DWI stop. The subject and stop information is entered once and eCharging populates all the forms with that information. This is the big time-savings for law enforcement in that today they have to enter the same information (subject's name, date of birth, address, stop location, etc.) multiple times. This eliminates that need. eCharging also allows an officer to start the forms, save them, and then go back to complete them later - or have a records clerk prepare the forms. Functionality is provided for the subject to electronically sign forms such as the forfeiture forms. The officer biometrically signs the forms using his/her fingerprints (in the same way they would sign an eComplaint).

eCharging includes a full search capability of all DWI, citation, and complaint information processed within eCharging. There is also a notification service that will email an individual if a complaint is assigned to them for review, approval, etc. And there is a subscription service where eCharging users can subscribe to various notifications as a complaint works its way through the eCharging process.

Policy and Procedure For Vendor Remote Access for Software Access

PURPOSE

This Procedure is an agreement between McLeod County, MN (The County), and Gavin, Winters, Twiss, Thiemann & Long, Ltd. (The Vendor). The purpose of the agreement is to ensure the security of County systems and data is not compromised as a result of Vendor's remote access. Vendor requires access to the County communications network to utilize the LETG and eCharging systems as the City Attorney for Brownston, Glencoe, Lester Prairie, Silver Lake, and Winsted.

POLICY

The County allows Vendor controlled, restricted, access to specific network resources for the specific purposes of utilizing the LETG and eCharging systems. The County reserves the right to disable any and all Vendor remote access at any time, solely at the discretion of the County and without consulting with Vendor. The County will notify Vendor's project manager in a timely manner if any access is disabled. The County will make reasonable efforts to maintain Vendor's network access to support Vendor's agreed upon project schedule. If Vendor is using a subcontractor, that subcontractor will need to have their own signed agreement with The County. The Vendor is in no way allowed to "reassign" their access right to any other vendor, subcontractor or consultant.

PROCEDURE

1. The County's security officer / IT Director or his/her designee must review all Vendor requests for any form of remote access. The Vendor must have a signed County Vendor Agreement on file with the County IT Department. Vendor must also be under contract with the County IT Department for support / implementation and be in good standing. No access will be allowed until the County's security officer / IT Director or his/her designee; have issued approval.
2. Vendor will maintain up-to-date industry standard anti-virus and network monitoring software on its equipment. Vendor remote access will be via a high-speed secure VPN connection to the County network. The County network will block any split tunneling of the VPN, remove all access to the remote user's local network or local drives, disable remote printing, and may time out after no more than 1/2 hour of non-use. Vendor access is allowed only by protocols specified by the County. The County will provide Vendor with licenses to any specific third party products, and administrative support services as necessary to configure and use such products to access its network.
3. Vendor access may be limited to business hours, and prior approval may be required for access off-hours. In all cases, Vendor will notify the County IT Department when it will be accessing the County network.
4. Remote access is not allowed to any County end user PC.
5. The County reserves the right to monitor / record any or all session of Vendor remote access at any time, without notification given to the Vendor.
6. Certain parts or segments of the County network may not be available for remote access due to Federal / State laws or rules, or deemed too high of a risk, by the County's security officer / IT Director or his/her designee.
7. The County reserves the right to modify this policy and procedure at any time.

<hr/>	<hr/>	<hr/>
Name (Vendor)	Date	Title
<hr/>	<hr/>	<hr/>
County	Date	Title

Vendor/Contractor Information Technology Usage Agreement

All employees and agents of vendors and contractors who will access McLeod County (The County) information technology in the course of their work for the County ("vendor personnel") are required to sign this document before accessing any County computer system. "Information technology" includes any computer, network, Internet access, electronic mail and voice message systems, facsimile devices, or other electronic systems used by the County. Vendor personnel have no expectation of privacy in any electronic communications, use of County property, or Internet access. The County reserves the right to review, audit, or monitor any information technology used by vendor personnel. All work shall be performed by the contractor submitting the proposal. Subcontractors will not be allowed unless approved in advance by an agent of the County.

1. Vendor personnel have no expectation of privacy in any electronic communications, use of County property, or Internet access. The County reserves the right to review, audit, or monitor any information technology used by vendor personnel.
 2. All vendor personnel shall use only accounts authorized by The County's IT Staff.
 3. Vendor personnel may access only those resources for which they are specifically authorized.
 4. Vendor personnel are personally responsible for safeguarding their individual account and log-on information. Passwords shall adhere to the following.
 - a. Passwords shall remain confidential.
 - b. Passwords shall be changed every 90 days.
 - c. Passwords shall be at least eight characters long.
 - d. Passwords shall contain characters from at least three of the following four classes: (i) English upper case letters, A, B, (ii) English lower case letters, a, b, (iii) Westernized Arabic numerals, 0,1,2, and (iv) Non-alphanumeric ("special characters") such as punctuation symbols.
 - e. Passwords may not contain your user name or any part of your full name.
 - f. Passwords shall never be displayed, printed, or otherwise recorded in an unsecured manner.
 5. Vendor personnel are not permitted to script their user IDs and passwords for log-on access.
 6. Vendor personnel are not permitted to allow another person to log-on to any computer utilizing their, if provided, personal account, nor are they permitted to utilize someone else's account to log-on to a computer. Authorized system or service accounts may be used by multiple people.
 7. Vendor personnel may not leave their workstation logged onto the network while away from their area. Vendor personnel may elect to lock the workstation rather than logging off when leaving for very short time periods.
- Vendor personnel shall notify the County IT Director, of all software loaded onto any County computer. The software must have been approved in writing by The County IT Department in writing, as soon as possible.
8. .
 9. Vendor personnel shall execute only applications that pertain to their specific contract work.
 10. Vendor personnel shall promptly report log-on problems or any other computer errors to the Helpdesk , phone number: 320-864-1340 / 320-864-1538.
 11. Vendor personnel shall promptly notify the County IT Department if they have any reason to suspect a breach of security or potential breach of security.
 12. Vendor personnel shall promptly report anything that they deem to be a security loophole or weakness in the computer network to the County IT Department.
 13. Vendor personnel shall not install or use any type of encryption device or software on any County hardware, which has not been approved in writing by the County IT Department.
 14. Vendor personnel shall not attach any device to the County network without written approval from the County IT Department.
 15. Vendor personnel may not remove any computer hardware from any County building for any reason, without prior written approval from the County IT Department.
 16. Vendor personnel shall not delete, disable, or bypass any authorized encryption device, or anti-virus or other software program, installed on County hardware.
 17. Vendor personnel shall not attach any network or phone cables to any County device without written approval from the County IT Department.
 18. Vendor personnel may not copy any data and/or software from any County resource for personal use.
 19. County data and/or software shall not be removed from a County Building or network without prior written approval from the County.
 20. Vendor personnel may not utilize County computer systems or networks for any of the following reasons:
 - a. Game playing;
 - b. Internet surfing not required for their work activity;
 - c. Non-County related, work activity; including ANY personal use
 - d. Any illegal activity.
 - e. Downloading of files from the Internet. If files are needed for your work, contact County IT personnel.
 21. Vendor personnel are prohibited from intercepting or monitoring network traffic by any means, including the use of network sniffers, unless authorized in writing by the County IT Department.
 22. Vendor personnel may not give out any County computer information to anyone. Exception: other vendor personnel needing the information to complete tasks and who have signed this agreement. Information includes but is not limited to: IP addresses, security configurations, etc.
 23. All data storage media shall be erased or destroyed prior to disposal.
 24. Vendor personnel may not remove or delete any computer software without the written approval of the County IT Department.
 25. Vendor personnel shall not attempt to obtain or distribute County system or user passwords.
 26. Vendor personnel shall not attempt to obtain or distribute door pass codes/passkeys to secured rooms at any County facility for which they are not authorized.
 27. All equipment issued to vendor personnel will be returned in good condition to County upon termination of the County/Vendor Personnel relationship.
 28. Vendor personnel may not use County information technology to send or receive threatening, obscene, abusive, sexually explicit language or pictures.
 29. Vendor personnel are prohibited from causing County to break copyright laws.
 30. Use by vendor personnel of any County information technology will acknowledge acceptance of the above-referenced policies. Any vendor employee who violates any of these policies shall be subject to disciplinary action, including total removal from the County project as well as being subject to Minnesota civil and criminal liability. Disciplinary action may include County requesting the vendor consider demotion, suspension and termination.
 31. Vendor personnel may not disclose of any private or confidential County information regardless of physical form or storage media (paper, computer, voice mail, microfiche, imaged). Vendor personnel will not attempt to access not public data for personal purposes. **Attachment 1** "Responsibilities of Persons Who Have Access to Not Public Data has been read and its' conditions will be complied with by all Vendor personnel.

Attachment 1

RESPONSIBILITIES OF PERSONS WHO HAVE ACCESS TO NOT PUBLIC DATA

VENDORS

As a vendor working with the County, you may have access to records containing information which is protected from unauthorized use. For example, you may have access to special work areas, computers or other files. This information is protected by law, policy, contracts, agreements, or licenses regarding the disclosure both at work and outside the office.

Unauthorized use of data includes making copies of data or computer software and related materials without the permission of the originator or data subject. Unauthorized disclosure of data means releasing information over the phone, in verbal conversations, and in written form. Unauthorized disclosure also includes using the information obtained in connection with your vendor work duties in any manner different from the scope of your specified duties.

Protection of this data from unauthorized use or disclosure depends on the cooperation of all staff and vendors. The information in this handout explains some of these restrictions on information within the County so that you will understand what information is protected and your responsibilities in regard to that information.

NOT PUBLIC DATA

The following describes the private and confidential types of information, the restrictions on the use of it, and some examples of each type of information. Attached to the handout is a form which describes your responsibilities and states the type of private/confidential data to be collected and the purpose for which the summary data is being prepared (if applicable). Your signature on the form provides verification that you have read and understand these responsibilities.

Not public data means any data which the law declares is not available to the public. It is a broad term which includes private, nonpublic, confidential, or protected nonpublic data, either singly or in any combination.

Generally, if the data you work with identifies a person it is private or confidential data. Use and access within the agency is restricted to those employees or vendors who need the information to do their jobs.

- A. **Private data** is government data maintained on individuals who are identified or can be identified in the data. Only the following persons are permitted access to private data:
 1. the individual who is the subject of the data or a designated representative;
 2. anyone to who the individual gives signed consent to view the data;
 3. employees of the County and its authorized vendors whose work assignments reasonably require access to the data;
 4. anyone the law says can view the data.

Examples of private data include most welfare system data about individual clients, medical data, child abuse data, pre-commitment screening investigations and pre-admission screening investigations, chemical dependency data about patients, and personnel data.

- B. **Confidential data** is data that identifies individuals and cannot be disclosed to the public or even to the individual who is the subject of the data. The subject of the data CANNOT authorize anyone else to see or receive copies of the data by signing a consent for release of information.

Examples of confidential data are adoption data and the names of individuals who report child or vulnerable adult abuse. Some medical data is confidential if the medical care provider deems that access to the data will be harmful to the patient. Most investigations of individuals are confidential, but investigations involving corporations, agencies or vendors are protected nonpublic.

PENALTIES FOR UNLAWFUL USE OF DATA

Data Practices Act Penalties The Minnesota Government Data Practices Act, MN Statutes, Chapter 13, provides for disciplinary action for any government employee who knowingly violates the provisions of the Act. **Any person, even those who are not employees**, who willfully violate the provisions of the Act, may be charged with a misdemeanor.

Action for Damages A political subdivision, responsible authority, statewide system, or state agency which violates any provision of this chapter is liable to a person or representative of a decedent who suffers any damage as a result of the violation, and the person damaged or a representative in the case of private data on decedents or confidential data on decedents may bring an action against the political subdivision, responsible authority, statewide system or state agency to cover any damages sustained, plus costs and reasonable attorney fees. In the case of a willful violation, the political subdivision, statewide system or state agency shall, in addition, be liable to exemplary damages of not less than \$100, nor more than \$10,000 for each violation. The state is deemed to have waived any immunity to a cause of action brought under this chapter.

Vendor personnel's signature

Date

Vendor's name, printed

Vendor personnel's name, printed

Attachment 2

County Vendor/Contractor Information Technology Scope of Work Document

Description of Work to be done:

City Attorney level access to LETG and eCharging systems for Cities of Brownton, Glencoe, Lester Prairie, Silver Lake, and Winsted.

Timeline:

None

Special Conditions (if Any):

None

Required Insurance Information:

The Contractor shall purchase, provide and maintain at its own expense, insurance coverage as stated in this agreement. Proof of insurance shall be furnished to the County prior to the commencement of any work and shall be maintained throughout the life of this agreement and shall be evidenced by the carriers certificates, filed with the County.

- Minnesota Workers Comp Insurance/Employers Liability Insurance: Contractor shall procure and maintain a policy that at least meets Minnesota statutory minimum limits and is covered for work in Minnesota.
- Professional Liability Insurance: Contractor shall procure and maintain a policy that at least meets Minnesota statutory minimum limits.
- Certificate of Insurance: The insurance certificate shall specify the County as an additional insured and list the project name.

Vendor personnel's signature

Date

Vendor's name, printed

Vendor personnel's name, printed

Policy and Procedure For Vendor Remote Access for Software Access

PURPOSE

This Procedure is an agreement between McLeod County, MN (The County), and City of Hutchinson Attorney's Office (The Vendor). The purpose of the agreement is to ensure the security of County systems and data is not compromised as a result of Vendor's remote access. Vendor requires access to the County communications network to utilize the LETG and eCharging systems as the City Attorney for Hutchinson

POLICY

The County allows Vendor controlled, restricted, access to specific network resources for the specific purposes of utilizing the LETG and eCharging systems. The County reserves the right to disable any and all Vendor remote access at any time, solely at the discretion of the County and without consulting with Vendor. The County will notify Vendor's project manager in a timely manner if any access is disabled. The County will make reasonable efforts to maintain Vendor's network access to support Vendor's agreed upon project schedule. If Vendor is using a subcontractor, that subcontractor will need to have their own signed agreement with The County. The Vendor is in no way allowed to "reassign" their access right to any other vendor, subcontractor or consultant.

PROCEDURE

1. The County's security officer / IT Director or his/her designee must review all Vendor requests for any form of remote access. The Vendor must have a signed County Vendor Agreement on file with the County IT Department. Vendor must also be under contract with the County IT Department for support / implementation and be in good standing. No access will be allowed until the County's security officer / IT Director or his/her designee; have issued approval.
2. Vendor will maintain up-to-date industry standard anti-virus and network monitoring software on its equipment. Vendor remote access will be via a high-speed secure VPN connection to the County network. The County network will block any split tunneling of the VPN, remove all access to the remote user's local network or local drives, disable remote printing, and may time out after no more than ½ hour of non-use. Vendor access is allowed only by protocols specified by the County. The County will provide Vendor with licenses to any specific third party products, and administrative support services as necessary to configure and use such products to access its network.
3. Vendor access may be limited to business hours, and prior approval may be required for access off-hours. In all cases, Vendor will notify the County IT Department when it will be accessing the County network.
4. Remote access is not allowed to any County end user PC.
5. The County reserves the right to monitor / record any or all session of Vendor remote access at any time, without notification given to the Vendor.
6. Certain parts or segments of the County network may not be available for remote access due to Federal / State laws or rules, or deemed too high of a risk, by the County's security officer / IT Director or his/her designee.
7. The County reserves the right to modify this policy and procedure at any time.

Name (Vendor)

Date

Title

County

Date

Title

Vendor/Contractor Information Technology Usage Agreement

All employees and agents of vendors and contractors who will access McLeod County (The County) information technology in the course of their work for the County ("vendor personnel") are required to sign this document before accessing any County computer system. "Information technology" includes any computer, network, Internet access, electronic mail and voice message systems, facsimile devices, or other electronic systems used by the County. Vendor personnel have no expectation of privacy in any electronic communications, use of County property, or Internet access. The County reserves the right to review, audit, or monitor any information technology used by vendor personnel. All work shall be performed by the contractor submitting the proposal. Subcontractors will not be allowed unless approved in advance by an agent of the County.

1. Vendor personnel have no expectation of privacy in any electronic communications, use of County property, or Internet access. The County reserves the right to review, audit, or monitor any information technology used by vendor personnel.
 2. All vendor personnel shall use only accounts authorized by The County's IT Staff.
 3. Vendor personnel may access only those resources for which they are specifically authorized.
 4. Vendor personnel are personally responsible for safeguarding their individual account and log-on information. Passwords shall adhere to the following.
 - a. Passwords shall remain confidential.
 - b. Passwords shall be changed every 90 days.
 - c. Passwords shall be at least eight characters long.
 - d. Passwords shall contain characters from at least three of the following four classes: (i) English upper case letters, A, B, (ii) English lower case letters, a, b, (iii) Westernized Arabic numerals, 0,1,2, and (iv) Non-alphanumeric ("special characters") such as punctuation symbols.
 - e. Passwords may not contain your user name or any part of your full name.
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- Vendor personnel shall notify the County IT Director, of all software loaded onto any County computer. The software must have been approved in writing by The County IT Department in writing, as soon as possible.
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 9. Vendor personnel shall execute only applications that pertain to their specific contract work.
 10. Vendor personnel shall promptly report log-on problems or any other computer errors to the Helpdesk , phone number: 320-864-1340 / 320-864-1538.
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 26. Vendor personnel shall not attempt to obtain or distribute door pass codes/passkeys to secured rooms at any County facility for which they are not authorized.
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 28. Vendor personnel may not use County information technology to send or receive threatening, obscene, abusive, sexually explicit language or pictures.
 29. Vendor personnel are prohibited from causing County to break copyright laws.
 30. Use by vendor personnel of any County information technology will acknowledge acceptance of the above-referenced policies. Any vendor employee who violates any of these policies shall be subject to disciplinary action, including total removal from the County project as well as being subject to Minnesota civil and criminal liability. Disciplinary action may include County requesting the vendor consider demotion, suspension and termination.
 31. Vendor personnel may not disclose of any private or confidential County information regardless of physical form or storage media (paper, computer, voice mail, microfiche, imaged). Vendor personnel will not attempt to access not public data for personal purposes. **Attachment 1** "Responsibilities of Persons Who Have Access to Not Public Data has been read and its' conditions will be complied with by all Vendor personnel.

Attachment 1

RESPONSIBILITIES OF PERSONS WHO HAVE ACCESS TO NOT PUBLIC DATA

VENDORS

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Unauthorized use of data includes making copies of data or computer software and related materials without the permission of the originator or data subject. Unauthorized disclosure of data means releasing information over the phone, in verbal conversations, and in written form. Unauthorized disclosure also includes using the information obtained in connection with your vendor work duties in any manner different from the scope of your specified duties.

Protection of this data from unauthorized use or disclosure depends on the cooperation of all staff and vendors. The information in this handout explains some of these restrictions on information within the County so that you will understand what information is protected and your responsibilities in regard to that information.

NOT PUBLIC DATA

The following describes the private and confidential types of information, the restrictions on the use of it, and some examples of each type of information. Attached to the handout is a form which describes your responsibilities and states the type of private/confidential data to be collected and the purpose for which the summary data is being prepared (if applicable). Your signature on the form provides verification that you have read and understand these responsibilities.

Not public data means any data which the law declares is not available to the public. It is a broad term which includes private, nonpublic, confidential, or protected nonpublic data, either singly or in any combination.

Generally, if the data you work with identifies a person it is private or confidential data. Use and access within the agency is restricted to those employees or vendors who need the information to do their jobs.

- A. **Private data** is government data maintained on individuals who are identified or can be identified in the data. Only the following persons are permitted access to private data:
 1. the individual who is the subject of the data or a designated representative;
 2. anyone to who the individual gives signed consent to view the data;
 3. employees of the County and its authorized vendors whose work assignments reasonably require access to the data;
 4. anyone the law says can view the data.

Examples of private data include most welfare system data about individual clients, medical data, child abuse data, pre-commitment screening investigations and pre-admission screening investigations, chemical dependency data about patients, and personnel data.

- B. **Confidential data** is data that identifies individuals and cannot be disclosed to the public or even to the individual who is the subject of the data. The subject of the data CANNOT authorize anyone else to see or receive copies of the data by signing a consent for release of information.

Examples of confidential data are adoption data and the names of individuals who report child or vulnerable adult abuse. Some medical data is confidential if the medical care provider deems that access to the data will be harmful to the patient. Most investigations of individuals are confidential, but investigations involving corporations, agencies or vendors are protected nonpublic.

PENALTIES FOR UNLAWFUL USE OF DATA

Data Practices Act Penalties The Minnesota Government Data Practices Act, MN Statutes, Chapter 13, provides for disciplinary action for any government employee who knowingly violates the provisions of the Act. **Any person, even those who are not employees**, who willfully violate the provisions of the Act, may be charged with a misdemeanor.

Action for Damages A political subdivision, responsible authority, statewide system, or state agency which violates any provision of this chapter is liable to a person or representative of a decedent who suffers any damage as a result of the violation, and the person damaged or a representative in the case of private data on decedents or confidential data on decedents may bring an action against the political subdivision, responsible authority, statewide system or state agency to cover any damages sustained, plus costs and reasonable attorney fees. In the case of a willful violation, the political subdivision, statewide system or state agency shall, in addition, be liable to exemplary damages of not less than \$100, nor more than \$10,000 for each violation. The state is deemed to have waived any immunity to a cause of action brought under this chapter.

Vendor personnel's signature

Date

Vendor's name, printed

Vendor personnel's name, printed

Attachment 2

County Vendor/Contractor Information Technology Scope of Work Document

Description of Work to be done:

City Attorney level access to LETG and eCharging systems for City of Hutchinson

Timeline:

None

Special Conditions (if Any):

None

Required Insurance Information:

The Contractor shall purchase, provide and maintain at its own expense, insurance coverage as stated in this agreement. Proof of insurance shall be furnished to the County prior to the commencement of any work and shall be maintained throughout the life of this agreement and shall be evidenced by the carriers certificates, filed with the County.

- Minnesota Workers Comp Insurance/Employers Liability Insurance: Contractor shall procure and maintain a policy that at least meets Minnesota statutory minimum limits and is covered for work in Minnesota.
- Professional Liability Insurance: Contractor shall procure and maintain a policy that at least meets Minnesota statutory minimum limits.
- Certificate of Insurance: The insurance certificate shall specify the County as an additional insured and list the project name.

Vendor personnel's signature

Date

Vendor's name, printed

Vendor personnel's name, printed

Quotation



10301 Yellow Circle Drive
 Minnetonka, MN 55343-9101
 p. 952-945-0300
 f. 952-945-9611
www.comparinc.com

Quote #	2665
Quote Date	10/16/2012
Terms	NET 30
Contact	Matt Troska Matt.Troska@co.mcleod.mn.us

Sales Rep: Jim Mullin
jmullin@comparinc.com
 p. 952-945-0300

Customer

McLeod County
 830 11th Street East
 Suite 111
 Glencoe, MN 55336

Bill To

McLeod County
 830 11th Street East
 Suite 111
 Glencoe, MN 55336
Cost Center:

Ship To

McLeod County
 830 11th Street East
 Suite 111
 Glencoe, MN 55336

Description	Customer PO No.	Contract	Ship Via
notebook/desktop quotes			

Item	Mfg	Part #	Description	Qty	Price	Subtotal
1	Lenovo	239465U	THINKPAD T530 I5-3320M 2.6G 4GB320GB DVDRW 15.6IN BT W7P 64BIT	2	\$1,042.00	\$2,084.00
2	Lenovo	433710U	ThinkPad Mini Dock Series 3 for T400S - 6 USB Ports - RJ-45 Headphone out Microphone in Cable Lock Slot Key Lock Security Power Adapter included	2	\$181.00	\$362.00

Sub Total: \$2,446.00
 Shipping: \$0.00
 Taxable Total: \$2,446.00
 Tax: (rate) 0.06875 \$168.16
Total: \$2,614.16

Accepted By: _____ Date: _____

Quotation



10301 Yellow Circle Drive
 Minnetonka, MN 55343-9101
 p. 952-945-0300
 f. 952-945-9611
www.comparinc.com

Quote #	2666
Quote Date	10/16/2012
Terms	NET 30
Contact	Matt Troska Matt.Troska@co.mcleod.mn.us

Sales Rep: Jim Mullin
jmullin@comparinc.com
 p. 952-945-0300

Customer

McLeod County
 830 11th Street East
 Suite 111
 Glencoe, MN 55336

Bill To

McLeod County
 830 11th Street East
 Suite 111
 Glencoe, MN 55336
Cost Center:

Ship To

McLeod County
 Accounts Payable
 830 11th Street East
 Suite 111
 Glencoe, MN 55336

Description	Customer PO No.	Contract	Ship Via
desktop/laptop/dock/monitor quote			

Item	Mfg	Part #	Description	Qty	Price	Subtotal
1	Lenovo	239465U	THINKPAD T530 I5-3320M 2.6G 4GB320GB DVDRW 15.6IN BT W7P 64BIT	1	\$1,042.00	\$1,042.00
2	Lenovo	433710U	ThinkPad Mini Dock Series 3 for T400S - 6 USB Ports - RJ-45 Headphone out Microphone in Cable Lock Slot Key Lock Security Power Adapter included	1	\$181.00	\$181.00
3	LENOVO	2756F1U	THINKCENTRE M82 - SFF - CORE I5-3470T (2.9 GHZ) 3RD GEN - 4GB (1 DIMM) - 500GB / 7200RPM - DVD RW - INTEL HD GRAPHICS - WIN 7 PRO 32 - 3 YR ONSITE	2	\$609.00	\$1,218.00
4	Samsung	S24A460B-1	Samsung SyncMaster S24A460B-1 - LED monitor - 24" - 1920 x 1080 - TN - 250 cd/m2 - 1000:1 - 5 ms - DVI-D, VGA - matte black	1	\$217.00	\$217.00

Sub Total: \$2,658.00
 Shipping: \$0.00
 Taxable Total: \$2,658.00
 Tax: (rate) 0.06875 \$182.74
Total: \$2,840.74

Accepted By: _____ Date: _____

Staffing Request Review Committee
1:00 p.m. Tuesday, October 23, 2012
North Complex

AGENDA

A) Discuss part-time deputy positions.

No recommendation.

B) Discuss School Nurse position at GSL School District.

No recommendation. To be brought to later Staffing Committee Meeting or Board Meeting if contract is drawn up with Glencoe-Silver Lake School District for McLeod County Public Health to provide consulting services to School Nurse position.

C) Consider hiring Mental Health Professional for SW Consortium.

Recommendation: Act as hiring authority for SW Mental Health Consortium and hire Mental Health Professional (grade 28) due to resignation.

Please note that the Committee Chairperson has responsibility to invite staff not copied on this Agenda and expected to attend the meeting.

CC: All Commissioners
All Department Heads
Colleen Robeck
Mary Jo Wieseler
Pat Melvin

Budget Committee Recommendations
October 23, 2012

AGENDA

- A. Consider budget for new staff in 2013.

There is no funding available for staff in 2013.

- B. Consider funding options for NEOGOV, an on-line recruitment software package, installation and initial training for \$9,320.

Recommendation to fund the 2013 purchase of NEOGOV at \$9,320 with money from the Recorder's Modernization Fund. Thereafter money will be placed into the Administration budget to cover annually recurring costs associated with this software.

- C. Consider Fairgrounds request for \$40,800 to seal coat pavement

Recommendation that more information be obtained.

CC: Commissioner Nies
Commissioner Wangerin
Cindy Schultz
Colleen Robeck
Pat Melvin

Please note that the Committee Chairperson has responsibility to invite staff not copied on this Agenda and expected to attend the meeting.

Service Agreement

THIS ON-LINE SERVICES AGREEMENT (this “Agreement”) is made and entered into this _____ day of October, 2012, by and between **GovernmentJobs.com, Inc.**, a California corporation (d/b/a “NEOGOV”), and **McLeod, County of (Minnesota)** a public entity acting by and through its duly appointed representative (“Customer”).

1. Provision of On-line Services.

(a) Customer hereby engages NEOGOV, and NEOGOV hereby agrees (subject to the terms and conditions set forth herein), to provide the services (the “Services”) more fully described in this Agreement and in Exhibit A (Order Form). Customer hereby acknowledges and agrees that NEOGOV’s provision and performance of the Services is dependent and conditioned upon Customer’s full performance of its duties, obligations and responsibilities hereunder.

2. Additional NEOGOV Responsibilities. In connection with the performance of this Agreement, NEOGOV shall be responsible for the following:

(a) NEOGOV shall provide all required hosting and operations support for the applications provided through this agreement.

(b) NEOGOV shall follow those support, maintenance and other procedures and shall provide those support, maintenance and other services to Customer more fully described in this Agreement.

3. Customer Responsibilities. In connection with the performance of this Agreement and the provision of the Services, Customer shall be responsible for the following:

(a) NEOGOV's logos, including the “powered by” logo, may appear on the “employment opportunities”, “job description” and other pages of Customer's web site.

(b) Customer shall be responsible for ensuring that Customer’s use of the Services and the performance of Customer’s other obligations hereunder comply with all laws applicable to Customer.

(c) Customer shall be responsible, as between NEOGOV and Customer, for the accuracy and completeness of all records and databases provided by Customer in connection with this Agreement for use on NEOGOV’s system.

4. Ownership, Protection and Security.

(a) The parties agree that the NEOGOV marks and the Customer marks shall both be displayed on and through NEOGOV’s system(s).

(b) Ownership of any graphics, text, data or other information or content materials and all records and databases supplied or furnished by Customer hereunder for incorporation into or delivery through the application(s) described in this agreement shall remain with Customer, and NEOGOV shall cease use of all such material upon termination of this Agreement.

(c) Customer acknowledges and agrees that nothing in this Agreement or any other agreement grants Customer any licenses or other rights with respect to NEOGOV’s software system (source code or object code) other than the right to receive Services as expressly provided herein. NEOGOV shall retain all ownership in the intellectual property and all other proprietary rights and interests associated with NEOGOV’s software system and Services and all components thereof and associated documentation, except as expressly provided herein.

(d) NEOGOV grants to Customer a limited license during the term of this Agreement to use and reproduce

NEOGOV's trademarks and logos for purposes of including such trademarks and logos in advertising and publicity materials and links solely as permitted hereunder. All uses of such trademarks and logos shall conform to Customer's standard guidelines and requirements for use of such trademarks and logos.

5. **NEOGOV Representations and Warranties.**

(a) *Service Performance Warranty.* NEOGOV warrants that it will perform the Services in a manner consistent with industry standards reasonably applicable to the performance thereof.

(b) *No Other Warranty.* EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IN THIS SECTION 5, THE SERVICES ARE PROVIDED ON AN "AS IS" BASIS, AND CUSTOMER'S USE OF THE SERVICES IS AT ITS OWN RISK. NEOGOV DOES NOT MAKE, AND HEREBY DISCLAIMS, ANY AND ALL OTHER EXPRESS AND/OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NONINFRINGEMENT AND TITLE, AND ANY WARRANTIES ARISING FROM A COURSE OF DEALING, USAGE, OR TRADE PRACTICE. NEOGOV DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED, ERROR-FREE, OR COMPLETELY SECURE.

(c) *Disclaimer of Actions Caused by and/or Under the Control of Third Parties.* NEOGOV DOES NOT AND CANNOT CONTROL THE FLOW OF DATA TO OR FROM THE NEOGOV SYSTEM AND OTHER PORTIONS OF THE INTERNET. SUCH FLOW DEPENDS IN LARGE PART ON THE PERFORMANCE OF INTERNET SERVICES PROVIDED OR CONTROLLED BY THIRD PARTIES. AT TIMES, ACTIONS OR INACTIONS OF SUCH THIRD PARTIES CAN IMPAIR OR DISRUPT CUSTOMER'S CONNECTIONS TO THE INTERNET (OR PORTIONS THEREOF). ALTHOUGH NEOGOV WILL USE COMMERCIALY REASONABLE EFFORTS TO TAKE ALL ACTIONS IT DEEMS APPROPRIATE TO REMEDY AND AVOID SUCH EVENTS, NEOGOV CANNOT GUARANTEE THAT SUCH EVENTS WILL NOT OCCUR. ACCORDINGLY, NEOGOV DISCLAIMS ANY AND ALL LIABILITY RESULTING FROM OR RELATED TO SUCH EVENTS.

6. **Publicity.** Following execution of this Agreement, the parties hereto may issue a press release, the form and substance of which shall be mutually agreeable to the parties, announcing the relationship created by this Agreement. Except as expressly contemplated herein, neither party shall issue any additional press release which mentions the other party or the transactions contemplated by this Agreement without the prior consent of the other party, which consent shall not be unreasonably withheld.

7. **Nondisclosure.** Through exercise of each party's rights under this Agreement, each party may be exposed to the other party's technical, financial, business, marketing, planning, and other information and data, in written, oral, electronic, magnetic, photographic and/or other forms, including but not limited to (i) oral and written communications of one party with the officers and staff of the other party which are marked or identified as confidential or secret or similarly marked or identified and (ii) other communications which a reasonable person would recognize from the surrounding facts and circumstances to be confidential or secret ("Confidential Information") and trade secrets. In recognition of the other party's need to protect its legitimate business interests, each party hereby covenants and agrees that it shall regard and treat each item of information or data constituting a trade secret or Confidential Information of the other party as strictly confidential and wholly owned by such other party and that it will not, without the express prior written consent of the other party or except as required by law including the Public Records Act of the State of Minnesota, redistribute, market, publish, disclose or divulge to any other person, firm or entity, or use or modify for use, directly or indirectly in any way for any person or entity: (i) any of the other party's Confidential Information during the term of this Agreement and for a period of three (3) years after the termination of this Agreement or, if later, from the last date Services (including any warranty work) are performed by the disclosing party hereunder; and (ii) any of the other party's trade secrets at any time during which such information shall constitute a trade secret under applicable law.

8. **Liability Limitations.**

(a) If promptly notified in writing of any action brought against Customer based on a claim that NEOGOV's Services infringe a United States patent, copyright or trademark right of a third party (except to the extent such claim or infringement relates to any third party software incorporated into NEOGOV's applications), NEOGOV will defend such action at its expense and will pay any and all fees, costs or damages that may be finally awarded in such action or any settlement resulting from such action (provided that Customer shall permit NEOGOV to control the defense of such action and shall not make any compromise, admission of liability or settlement or take any other action impairing the defense of such claim without NEOGOV's prior written approval).

(b) Customer acknowledges and agrees: (i) that NEOGOV has no proprietary, financial, or other interest in the goods or services that may be described in or offered through Customer's web site; and (ii) that except with respect to any material supplied by NEOGOV, Customer is solely responsible (as between NEOGOV and Customer) for the content, quality, performance, and all other aspects of the goods or services and the information or other content contained in or provided through Customer's web site.

(c) OTHER THAN THOSE WARRANTIES EXPRESSLY SET FORTH IN THIS AGREEMENT, NEOGOV DOES NOT MAKE ANY WARRANTIES TO CUSTOMER OR ANY OTHER PERSON OR ENTITY, EITHER EXPRESS OR IMPLIED (INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) WITH RESPECT TO THE SERVICES PROVIDED HEREUNDER. NEOGOV SHALL NOT BE LIABLE TO CUSTOMER OR TO ANY OTHER PERSON OR ENTITY, UNDER ANY CIRCUMSTANCE OR DUE TO ANY EVENT WHATSOEVER, FOR CONSEQUENTIAL OR INDIRECT DAMAGES, INCLUDING, WITHOUT LIMITATION, LOSS OF PROFIT, LOSS OF USE OR BUSINESS STOPPAGE.

(d) Under no circumstances shall NEOGOV's total liability to Customer or any other person, regardless of the nature of the claim or form of action (whether arising in contract, tort, strict liability or otherwise), exceed the aggregate amount of fees and revenue received by NEOGOV hereunder for the prior twelve (12) month period; provided, however that the foregoing limitations set forth in this Section 8(d) shall not apply to actions brought under 8(a) above or to any injury to persons or damages to property arising out of NEOGOV's gross negligence or willful, gross misconduct.

9. **Term and Termination.**

(a) This Agreement shall commence as of the date hereof and remain in effect for twelve (12) months unless terminated by either party as set forth herein ("Initial Term").

(b) This Agreement may be renewed for additional terms ("Renewal Term") equal in duration to the Initial Term provided Customer notifies NEOGOV at least thirty (30) days prior to the end of the Initial Term or a Renewal Term.

(c) NEOGOV reserves the right to terminate this Agreement immediately if the Services provided hereunder become illegal or contrary to any applicable law, rule, regulation or public policy. Each party shall have the right to terminate this Agreement upon sixty (60) days prior written notice to the other party.

(d) Within sixty (60) days of notification of termination of this Agreement, NEOGOV shall provide Customer with a dedicated data files suitable for importation into commercially available database software (e.g., MS-Access or MS-SQL) The dedicated data files will be comprised of Customer's data contained in NEOGOV's system. The structure of the relational database will be specific to the Customer's data and will not be representative of the proprietary NEOGOV database.

10. **Payments.**

(a) *Initial Term.* See Exhibit A (Order Form).

(b) *Renewal Term(s)*. For each Renewal Term, NEOGOV will continue to provide Customer with the Services, and will provide maintenance and support services as described herein, provided Customer issues a purchase order or modification to this Agreement and pays NEOGOV in advance the annual recurring charges then in effect. If there is an increase in annual maintenance and support charges, NEOGOV shall give Customer written notice of such increase at least thirty (30) days prior to the expiration of the applicable term.

11. **Force Majeure**. NEOGOV shall not be liable for any damages, costs, expenses or other consequences incurred by Customer or by any other person or entity as a result of delay in or inability to deliver any Services due to circumstances or events beyond NEOGOV's reasonable control, including, without limitation: (i) acts of God; (ii) changes in or in the interpretation of any law, rule, regulation or ordinance; (iii) strikes, lockouts or other labor problems; (iv) transportation delays; (v) unavailability of supplies or materials; (vi) fire or explosion; (vii) riot, military action or usurped power; or (viii) actions or failures to act on the part of a governmental authority.

12. **Piggyback Clause**. It is understood and agreed by Customer and NEOGOV that any governmental entity may purchase the services specified herein in accordance with the prices, terms, and conditions of this agreement. It is also understood and agreed that each local entity will establish its own contract with NEOGOV, be invoiced there from and make its own payments to NEOGOV in accordance with the terms of the contract established between the new governmental entity and NEOGOV. It is also hereby mutually understood and agreed that Customer is not a legally bound party to any contractual agreement made between NEOGOV and any entity other than Customer.

13. **Miscellaneous**. Either party may not assign its rights or obligations under this Agreement without the prior written consent of the other party. This Agreement may not be modified or amended (and no rights hereunder may be waived) except through a written instrument signed by the party to be bound. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and shall be governed by and construed in accordance with the laws of the State of Minnesota, without giving effect to conflict of law rules. Customer acknowledges and agrees that this Agreement is not intended to be and shall not be construed to be a franchise or business opportunity.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized officers as of the date set forth above.

Customer

Signature: _____

Print Name: _____

Title: _____

GovernmentJobs.com, Inc., a California corporation

Signature: _____

Print Name: _____

Title: _____

Date: _____

Order Form

EXHIBIT A – ORDER FORM

Customer:

Bill To:

<p>McLeod, County of (Minnesota)</p>	<p>McLeod, County of (Minnesota)</p>
--------------------------------------	--------------------------------------

Quote Date:

10/26/2012

Revision:

1

Valid From:

10/26/2012

Valid To:

11/09/2012

Order Number:

Requested Service Date:

TBD

Initial Term:

12 Months

Order Summary

<u>Line</u>	<u>Description¹</u>	<u>Annual Recurring Cost</u>	<u>Non- Recurring Cost</u>
1.0	Insight Enterprise Edition		
1.1	Subscription License	\$5,320.00	\$0.00
1.2	Provisioning	\$0.00	\$2,000.00
1.3	Training	\$0.00	\$2,000.00
Sub Total:		\$5,320.00	\$4,000.00
Order Total:		\$9,320.00	

More detailed descriptions of the services are contained in the order detail for each service, which are incorporated herein and made a part hereof by this reference.

Order Form

Order Detail

1.0 Insight Enterprise Edition

1.1 License Subscription

The Customer's subscription to the Insight Hiring Management Software includes the following functionality:

Recruitment

- Customized online job application
- Accept job applications online
- Online applications integration with current agency website
- Online job announcements and descriptions
- Automatic online job interest cards
- Proactively search your applicant database
- Real-time database of all applicant information
- Recruitment and examination planning

Selection

- Create, store, and reuse supplemental questions in the Insight item bank
- Screen applicants automatically as they apply
- Define unique scoring plans per recruitment, or copy existing scoring plans
- Test Item bank (optional in TMS)
- Conduct item analysis
- Test processing (automatically input Scantron test data sheets)*
- Test analysis and pass-point setting
- Score, rank, and refer applicants

Applicant Tracking

- Email and hardcopy notifications
- EEO Data collection and reports
- Track applicants by step/hurdle
- Schedule written, oral, and other exams
- Detailed applicant history record
- Skills tracking and matching

Reporting and Analysis

- Collect and report on EEO data
- Analyze and report on adverse impact and applicant flow
- Track and analyze data such as time-to-hire, recruitment costs, staff workload, applicant quality, etc.
- Over 80 standard system reports
- Ad Hoc reporting tool

HR Automation

- Create and route job requisitions
- Refer and certify applicants electronically
- Scan paper application materials

* Cost of the scanner is not included unless listed on Exhibit A – ORDER FORM

Order Form

* Requires a Scantron or similar Optical Mark Reader (OMR) scanner, special forms, form set-up, and scanner software, which are not included unless listed on Exhibit A – ORDER FORM

Additionally, during the term of the subscription, the Customer will be provided:

Unlimited Customer Support (6:00 AM – 6:00 PM PT)

Customer Support shall be provided to the Customer both on-line and by telephone Monday – Friday, 6:00 AM – 6:00 PM PT (excluding NEOGOV holidays).

Product Upgrades to Licensed Software

Customer shall receive all product upgrades to purchased package. Product upgrades are automatic and available upon the next login following a product upgrade rollout. Product upgrade rollouts are generally released every three months.

1.2 Provisioning

The following activities are conducted as part of the Insight Enterprise implementation

- Conduct a project kick off meeting to review the project timeline, deliverables, and establish project expectations
- NEOGOV will establish an Agency-specific training environment that will be used during training and post-training to allow the Agency to learn the system and begin defining new roles, responsibilities, and activities within the HR staff
- NEOGOV will provide all required user exercises and user guides to the Agency.
- Once the core user community is comfortable with the system (typically within 10 hours of hands-on use) they will train the remaining HR staff to complete their tasks using Insight.
- Between the training and go-live, NEOGOV will complete the following activities:
 - Creating an agency-specific training environment which is used by your agency during training and afterwards to train in prior to moving into production
 - Configure printable job bulletin
 - Integrate your new production job opportunities, promotional opportunities, and class specifications web pages into your existing agency website
 - Establish the Agency's Insight Enterprise production environment

1.3 Training

NEOGOV will deliver training to Agency recruiters. We will provide all required user exercises and user guides to the Agency.

Following the training, your agency will have full access to the training environment.

Order Form

Additionally, your agency has full access to our Customer Support Help Desk during the training to help new users fully utilize Insight. Our existing customers find that this unique implementation approach enables their users to become familiar with Insight in a safe environment, promoting system use and leading to a more successful rollout.

Order Form Terms and Conditions:

(1) The Customer hereby orders and GovernmentJobs.com, Inc. (d/b/a NEOGOV, Inc., hereafter "NEOGOV") agrees to provide the services described in this Order Form. THE SERVICES ARE PROVIDED PURSUANT TO THE TERMS AND CONDITIONS OF THIS ORDER FORM AND THE SERVICE AGREEMENT BETWEEN NEOGOV AND THE CUSTOMER.

(2) The Customer agrees that the payment schedule is as follows:

Provide all required software and Licenses

- One hundred percent (100%) of the annual license price is payable within thirty (30) days of execution of this Order Form and Service Agreement. **(\$5,320.00)**.

Software Provisioning

- One hundred percent (100%) of the non-recurring costs are to be paid to NEOGOV within thirty (30) days of the execution of this Order Form and Service Agreement. **(\$2,000.00)**.

Completion of Training

- One hundred percent (100%) of the training price is payable within thirty (30) days of completion of training. **(\$2,000.00)**.

(3) Neither the Customer nor NEOGOV will be bound by this Order Form until it has been signed by authorized representatives of both parties.

(4) Changes or alterations to this Order Form will not be accepted.

<u>Customer</u>		<u>NEOGOV, Inc.</u>	
Signature:	_____	Signature:	_____
Print Name:	_____	Print Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____