CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright in the County Board Room. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Pat Melvin, Administrative Assistant Donna Rickeman and County Auditor-Treasurer Cindy Schultz were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

CONSIDERATION OF AGENDA ITEMS

Nies/Krueger carried unanimously to approve the agenda.

CONSENT AGENDA

A) March 17, 2015 Meeting Minutes and Synopsis.

Nies/Nagel motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

General Revenue $81,565.04
Road & Bridge $25,266.48
Solid Waste $59,079.18
Special Revenue Fund $5.29

Shimanski/ Krueger motion carried unanimously to approve payment of bills totaling $165,915.99 from the aforementioned funds.

SHERIFFS DEPARTMENT – Sheriff Scott Rehmann

A) Scott Rehmann requested approval to move forward with re-establishing a K9 program at a cost of $13,200 from Performance Kennels (Buffalo, MN) for a dog and 14 weeks of Narcotics detection and patrol/tracking/apprehension training with funding coming from the K9 Fund.
If approved, the training would begin around February of 2016. Sheriff’s Office would need to solicit/budget for additional equipment costs in the 2016 budget. Handler compensation would need to be addressed and an amendment made to the current bargaining contract reflecting it.

Nies/Krueger motion carried unanimously to approve re-establishing a K9 program at a cost of $13,200 from Performance Kennels (Buffalo, MN) for a dog and 14 weeks of Narcotics detection and patrol/tracking/apprehension training with funding coming from the K9 Fund with a contingency to review language of amended labor contract.

**VETERAN SERVICES – Veteran Services Officer Jim Lauer**

A) Jim Lauer requested adoption of Resolution 15-CB-07 Operational Enhancement Grant Program in the amount of $10,000 to be used by June 2015 for unbudgeted outreach.

The Minnesota State Legislature has established enhancement grants to augment normal operating budgets to provide outreach to the county’s veterans; assist in the re-integration of combat veterans into society; to collaborate with other social service agencies, education institutions; and other community organizations for the purposes of enhancing services offered to veterans; reduce homelessness among veterans and to enhance the operations of the county veterans service office.

Wright/Nies motion carried unanimously to adopt Resolution 15-CB-07 Operational Enhancement Grant Program in the amount of $10,000 to be used by June 2015 for unbudgeted outreach.

**ENVIRONMENTAL SERVICES- Environmentalist Roger Berggren**

A) Roger Berggren requested adoption of Resolution 15-CB-08 Targeting Best Management Practices in the Crow River Protection Project and approval of Amendment No. 1 to Loan Agreement No. SRF0262.

Shimanski/Krueger motion carried unanimously to adopt Resolution 15-CB-08 Targeting Best Management Practices in the Crow River Protection Project and approval of Amendment No. 1 to Loan Agreement No. SRF0262.

B) Roger Berggren requested approval of the Board of Water and Soil Resources Minnesota Pollution Control Agency (MPCA) County Feedlot Performance Grant Agreement and the 2014 Annual County Feedlot Annual Report & Performance Credit Report.
Wright/Nagel motion carried unanimously to approve the Board of Water and Soil Resources Minnesota Pollution Control Agency (MPCA) County Feedlot Performance Grant Agreement and the 2014 Annual County Feedlot Annual Report & Performance Credit Report.

AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz

A) Cindy Schultz requested adoption of Resolution 15-CB-09 Temporary Loan of $329,150 from the General Revenue Fund to the Ditch Fund to cover negative County and Joint Ditch fund balances dated 12/31/14.

Wright/Shimanski motion carried unanimously to adopt Resolution 15-CB-09 Temporary Loan of $329,150 from the General Revenue Fund to the Ditch Fund to cover negative County and Joint Ditch fund balances dated 12/31/14 at a 1% interest rate.

B) Cindy Schultz requested approval of the Electronic License System Point-of-Sale Agent Contract with State of Minnesota Department of Natural Resources through June 30, 2019 and authorize Cindy Schultz Ford to execute the contract.

This contract will allow the McLeod County License Center to continue sale to the public of the following types of electronic licenses: all fee and no-fee application, license, pass, permit, sticker, registration or any other future electronic transactions relating to the DNR licensing, issued under the electronic license system.

Shimanski/Nagel motion carried unanimously to approve the Electronic License System Point-of-Sale Agent Contract with State of Minnesota Department of Natural Resources through June 30, 2019 and authorize Cindy Schultz Ford to execute the contract.

C) Cindy Schultz requested approval of the Registration and Titling ELS Agent Contract with Deputy Registrar of Motor Vehicles Offices with State of Minnesota Department of Natural Resources through June 30, 2019 and authorize Cindy Schultz Ford to execute the contract.

This contract will allow the McLeod County License Center to continue sale to the public the following types of electronic licenses, registration, stickers, permits and title transactions: all watercraft license, all all-terrain vehicle registrations, all snowmobile registrations, all off-highway motorcycle registrations and all off-road vehicle registrations and collect any sales and use tax as required by law.
Nagel/Shimanski motion carried unanimously to approve the Registration and Titling ELS Agent Contract with Deputy Registrar of Motor Vehicles Offices with State of Minnesota Department of Natural Resources through June 30, 2019 and authorize Cindy Schultz Ford to execute the contract.

SOLID WASTE – Coordinator Sarah Young

A) Sarah Young requested approval of payment to Waste Management, if the City of Glencoe exercises to opt out of their Waste Management Contract, for the pick-up of all Waste Management single-sort carts, stacked 2 high and delivered back to the Winsted site over the 2 week transition period at a cost not to exceed $3,888 with funding coming from the Abatement Fund.

Nies/Krueger motion carried unanimously to approve payment to Waste Management, if the City of Glencoe exercises to opt out of their Waste Management Contract, for the pick-up of all Waste Management single-sort carts, stacked 2 high and delivered back to the Winsted site over the 2 week transition period at a cost not to exceed $4,000 with funding coming from the Abatement Fund.

B) Sarah Young reviewed the weekly Material Recovery Facility retrofit update. Sprinkler and fire alarm system performance tests have been going well. Completion date given by the contractor is April 15th. Open houses will be scheduled from 5-7 PM April 21st and 12-6 PM April 22nd.

ROAD AND BRIDGE – Highway Engineer John Brunkhorst

A) John Brunkhorst requested award of project CP 15-000-01 and CP 15-000-02 countywide seal coating and pavement marking to Scott Construction (Lake Delton, WI) for a total cost of $627,828.19 with $581,527.49 from Highway 2015 budget and $46,300.70 Capital Projects.

The Scott Construction bid was approximately 8.1% ($55,516) under the engineer’s estimate.

Engineering believes this is a good bid and recommends award.

Other bids for project include: Morris Sealcoat & Trucking (Morris, MN) $637,658.46, Astech Corp. (St Cloud, MN) $637,770.55, Pearson Bros. Inc. (Hanover, MN) $656,972.21 and Allied Blacktop Co. (Maple Grove, MN) $698,032.92.

Nies/Wright motion carried unanimously to award projects CP 15-000-01 and CP 15-000-02 countywide seal coating and pavement marking to Scott Construction
(Lake Delton, WI) for a total cost of $627,828.19 with $581,527.49 from Highway 2015 budget and $46,300.70 Capital Projects.

B) John Brunkhorst requested award of project SP 043-070-009 and SP 043-070-010 countywide wet reflective pavement marking and countywide 6” pavement marking to Traffic Marking Services (Maple Lake, MN) for a total cost of $227,859.46 with funding coming from Local and Federal Aid.

The Traffic Marking Services bid was approximately 16.6% ($45,237) under the engineer’s estimate.

Engineering believes this is a good bid and recommends award.

Other bids for project include: Century Fence (Forest Lake, MN) $250,866.24, and AAA Striping Services Co. (St Michael, MN) $255,145.44.

Nies/Shimanski motion carried unanimously to award projects SP 043-070-009 and SP 043-070-010 countywide wet reflective pavement marking and countywide 6” pavement marking to Traffic Marking Services (Maple Lake, MN) for a total cost of $227,859.46 with funding coming from Local and Federal Aid.

C) John Brunkhorst requested award of project SAP 043-598-014, SAP 043-599-041 and SAP 043-599-042 2015 box culverts to Midwest Contracting, LLC (Marshall, MN) for a total cost of $400,600.00 with funding coming from Local, Township and State Aid (Town Bridge and Bridge Bonding).

The Midwest Contracting, LLC bid was approximately 5.2% ($21,990) under the engineer’s estimate.

Engineering believes this is a good bid and recommends award.

Other bids for project include: R&G Construction (Marshall, MN) $442,320.00, Landwehr Construction, Inc. (St Cloud, MN) $449,789.00 and Reiner Contracting Inc. (Hutchinson, MN) $485,083.67.

Shimanski/Nagel motion carried unanimously to award projects SAP 043-598-014, SAP 043-599-041 and SAP 043-599-042 2015 box culverts to Midwest Contracting, LLC (Marshall, MN) for a total cost of $400,600.00 with funding coming from Local, Township and State Aid (Town Bridge and Bridge Bonding).

COUNTY ADMINISTRATION

A) Pat Melvin presented upcoming workshop agenda item including: Discussion on Crop Production Index Project.
Shimanski/Krueger motion carried unanimously to recess at 10:26 a.m. until 9:00 a.m. April 7, 2015 in the County Boardroom.

ATTEST:

_________________________________  ___________________________________
Paul Wright, Board Chair            Patrick Melvin, County Administrator